Northfield Swim Club

Monthly BoD Meeting

December 18, 2018

6pm Northfield Middle School Cafe

**Call to Order: 6:04 pm**

* Junior Board Update - Melissa Larson will take over the Junior Board director. A job description will be developed over the next couple of months.
* Club Member Open Forum - no members arrived

**Consent Agenda:**

* Approved Agenda
* Approved November Minutes
* Approval of Budget Updates will take place later - new details / modifications to happen

**Old Business:**

* **Fundraising** - Carbones (set up a table there to answer questions), Just Food Coop - we can apply to be the non-profit of the month (Greg will get the application), Cardboard - waiting for reply (Greg has tried numerous times to connect), Culver’s (club members volunteer/help bus tables, etc) has
* **Volunteer T-shirt** - overall a great response, officials noted it was very helpful, other parents from other teams mentioned positive feedback too. Parents, etc will not receive multiple shirts so it is imperative that they keep them clean and available for their future volunteer signup slots.
* **Storage Unit Rental,** indoor unit rented, 4 keys available, shelving, bins- Lisa, Jamin
* **Concessions** - there was a positive note regarding the variety. We really need more parents to volunteer to help out with this area. We need more than two people running concessions at one time.
* The **Volunteer Coordinator** will need an assistant. This fulfils family volunteer hours.
* **December Meet Report/Concerns/Questions, ideas for next meet**- We will consider having one greeter and one less security at a time. Potentially one less Head Timer, one less Order of Finish.
* **Board Membership Update** - welcome to Melissa Larson, she is filling the at-large board member position.
* **Swim cap order** - order will be open for 2 weeks in Dec, they’ll arrive in Jan. (Through Elsmore)
* **Procedure for scholarships** - CAC/USA swimming - Rachel/Kelle. We will combine the USA registration fee as well as our session pricing for the application. Between the CAC and USA swimming protocol there seems to be scholarships not being paid.

**Head Coach Report:**

* Fitter/Faster - Ice Cream Social - Considering reserving back portion of Carbones from 5-7 following the clinic.
* Meet sign-ups
* Diving time (Greg Raape) - Request to use some of the pool time/space (M/F) to work with HS dive team off season. Need to further evaluate what is being requested. Would need to be separate from NSC. USA Swim insurance would not include diving and that would need to be pursued independently of NSC.
* Locker room update - Still some locker room issues with items missing, shampoo filled lockers and general disrespectful misbehavior.
* Training trip - anything to offer back to the the team from your experience? Gunnar unable to attend - coaching on deck.

**New Business:**

* **End of Year / Christmas Bonus** - Motioned to approve Gunnar’s bonus, Gunnar will divide accordingly amongst assistant and college coaches.
* Winter Session **New Parent Meeting** - **6pm** Tuesday
* Healthy Kids Day info is not out yet. We will keep our eyes open.
* Budget Review and report - Ordered new checks/stamp, Did well at Winter Meet (totals not available at meeting), Reviewed list of unfulfilled volunteer hours and approved billing accounts.
* Registrar Updates, current numbers, etc… - Winter session totals are 94 registered, 4 from clinic were eligible to register and haven’t yet. Mid will start at the end of January.
* Meet Director Updates - Ran out of certificates at the meet, Storage locker hours are only 9-4:30 and closed from 12-1 due to issues with vandalism. Lisa to go there tomorrow to discuss with them and determine if there is a refund for the lack of availability.
* Coach Retention/Succession Committee - Small group to convene in January.
* Ongoing advertising - Making Waves/Community Ed/
* MAC meet program work group (last year - Tonja, Trisha, Heather, Greg B). Getting the ball rolling on sponsors for programs. Greg suggested getting an email list set-up for MAC programs (macprograms@northfieldswimclub.org) to allow for better communications. Tricia to assist again this year and look to train another parent for subsequent years. Reviewed totals for programs for MAC meet. Discussed offering digital version for a fee using a QR code. Can offer that in addition to printed copies (pay more for printed version).

Meeting adjourned at 7:30pm

\*\*\*Next meeting - January 15th - 6pm - Northfield Middle School Cafe