

DELANO MIDDLE SCHOOL POOL SAFETY ACTION PLAN

EMERGENCY SITUATIONS:

Prevention, of course, is the key in dealing with any sort of accident, but if an accident does occur, please follow these steps:

FOR MAJOR OCCURRENCES:

1. Signal – clear the pool.
2. Working with additional guards – back-up surveillance available.
- 2b. Working alone – Contact front desk with walkie prior to entering water.
3. Perform the rescue
4. Involve other staff members as needed.
5. Provide emergency care
6. Call or designate someone to call 911 if needed, and perform first aid.
7. Call the parents (student's phone numbers are listed on the class rosters).
8. Notify pool manager, on-site pool supervisor, and community education director, after the situation has passed. Inform them if you have come in contact with blood or other bodily fluids. Work and home phone numbers for the pool manager, on-site pool supervisor, community education director, and custodians are in the pool binder.
9. Fill out an incident report. – Located at Pool in Black drawer organizer. – see attached copy
10. Equipment Check before re-opening.

FOR MINOR OCCURRENCES:

1. Signal
2. Clear the pool or put another staff member in charge if the situation cannot be taken care of in the pool area.
3. Perform first aid.
4. Call the parents to let them know what happened—it is better to be too cautious than not be cautious enough.
5. Fill out an incident report. – Located at Pool in Black drawer organizer. – see attached copy
6. Notify the pool manager, on-site pool supervisor, community education director, if you have come in contact with blood or other bodily fluids.
7. Equipment Check before re-opening.

Never allow a non-lifeguard to take over a rescue. Stay with the victim until more qualified help arrives.

SEVERE WEATHER/TORNADO PROCEDURE

The head person at the pool is responsible for knowing the weather conditions and taking charge of the situation. Trips outside the building may be necessary to evaluate the status. Listen to

WCCO AM (8-3-0) for information. Try to do all this without alarming patrons. If you have questions concerning weather conditions, call the National Weather Service (952-361-6680) or the police (763-682-1162) for an update. Please talk with the TAC desk staff.

First choice will be the bathrooms (boys, girls and staff / handicapped bathroom) across from MS office; if immediate, use the girl's locker rooms (the boy's locker room has exterior walls).

Pool staff should announce: "May I have your attention please, we have severe weather in the Delano area, please evacuate to the hallway immediately." All staff should assist with evacuation. Return to the work area once the situation has lifted.

FIRE ALARM

1. Clear pool and locker rooms and process everyone outside. The head person should be sure that everyone is out of the locker rooms and pool area. If weather is an issue, wait by exterior door to verify you need to exit the pool.
2. Wait for the all clear sign before going back in. (If custodians or office personnel are on duty, they will give you the all clear. If school staff are not on duty, law enforcement, fire department, or school personnel will arrive. Wait for them to give you the all clear.)