

MOC Registration Process for Coaches:

1. Your swimmers will register individually on the MOC webpage, sign all waivers and pay the flat fee of \$35 which covers all eligible events. Relay only swimmers will have to go through the same process.
2. Swimmers are asked to let you know that they have registered.
3. Please download the meet event file from the MOC webpage

Please make sure you pay close attention to the event numbering.

4. Verify eligibility of your swimmers.
 - a. Swimmers need to meet the [MOC qualifying time](#) or
 - b. Swimmers placed in finals at their championship event
 - c. Relay only swimmers do not need a MOC qualifying time
5. Create a meet entry file like you would do for dual meets or championship entering your swimmers in all eligible events. Swimmers cannot be entered with NT in any event.
6. Send your meet entry file to meetofchampions@gmail.com by 4pm on July 29. The title of your email needs to show "<Team Name> Meet entries".
7. We will sync the meet entries with the MOC registration page and verify that all swimmers are registered and/or entered in our system.
8. Please include a contact information (phone and email) of a team representative who will be able to verify times, birthdates etc. so that we can finalize the meet entries.
9. Our age up date is set to Jun 15, 2019. Every swimmer will swim in the age group they competed during this season. If you have a different age up date and have a few swimmers that would be affected by the date then please set their birthdate to a date past June 15 to keep them in the appropriate age group.
10. If your league does not offer the same events as we have listed then please have the coach contact us so that we can verify eligible times.
11. Coaches are solely responsible for the accuracy of event entries.
12. The coach that finishes the registration process first will receive a reserved parking spot at the Roseville Pool for the entire meet.

Feel free to contact us if you have questions around the registration process.

We are looking forward to seeing you at the pool.

*steps subject to change