

Step-by-step APT

Go to the USA Swimming website: <https://www.usaswimming.org>

Log in (and allow cookies and cross-site checking for the duration of the course)

Click on the SAFE SPORT tab in the menu bar

Scroll down to the TAKE A SAFE SPORT COURSE section
and click on ATHLETE PROTECTION TRAINING

Scroll down on the Athlete Protection Training page until you get to PARAMETERS.
Fill in your name and birthdate, click SEARCH

Your name and club will pop up in a row below the PARAMETERS
Click CONTINUE – to the right side of that row

If your name and club do not pop up then there is a discrepancy with your USA Swimming ID.
Make sure to resolve the issue before continuing because otherwise the courses will not be credited to your account.

Scroll down to the ATHLETE PROTECTION TRAINING box
Click START to get the APT menu on the USA Swimming LEARN site

Click on LEARN MORE

Do the Athlete Protection Training, it consists of **3 (three) individual parts**

- 1. Sexual Misconduct Awareness Training**
- 2. Mandatory Reporting**
- 3. Emotional and Physical Misconduct**

The site will let you “BUY” each module for \$0.00.

You need to complete all 3, they are separate modules that each have to be accessed individually!

After completing each separate course you can get a certificate but **you still have to complete the other components to be fully certified.**

Be sure to check out of each finished module by pressing the NEXT button on the very bottom of the page!

Once a course is completed it will sport a check mark and say DONE, if it says 100% you did not log out of the module correctly.

Click on the COURSES tab (top right) and then on Athlete Protection Training again to access the other modules as needed.

After completing all 3 modules you will get an email stating the completion (no need to print any certificates!) The results may take 24 hours to process after which you should see the APT Expiration date on your Deckpass.