



OBSERVATION OF APPRENTICE REFEREE

NAME OF MEET: _____ DATE: _____

APPRENTICE REFEREE: _____ VENUE: _____

EVALUATOR: _____ # OF SESSIONS: _____

INSTRUCTIONS

For the evaluator: Please fill out this form and share your observations with the candidate. Provide a written comment for any "NI" level marks. Any criterion for which N/A is not an option must be part of the evaluation (e.g. disabled athlete hand signals). Try to observe the apprentice do the officials' briefing – this is a requirement of the final evaluation.

Interpretation of ratings: E Excellent - Level of a certified referee A Acceptable - Level of a successful candidate (on track for certification)
NI In need of additional work N/A Situation not faced by the candidate

EVALUATION CRITERIA

E A NI N/A **Pre-Meet**

- Officials' stroke briefing (as permitted by Meet Referee)
- Preparation: checked table, warm-ups, met with Administrative Official, Marshals, Disabled Swimmers
- Reviewed false start protocol with Starter(s)

Comments (required for any "NI" rating):

E A NI N/A **Session**

- Started session on time.
- Positioning on the deck for forward and backstroke starts
- Kept focus on pool
- Poise/Patience
- Deck presence
- Seeded deck entries into appropriate heat/lane.
- Whistle commands (chirps, long whistle[s])
- Handed control to Starter appropriately with outstretched arm.
- Handled DQs properly. Worked with Chief Judge to keep meet moving. Resolves all DQ issues.
- Observed false starts
- Followed protocol for observed false starts
- Notified table of open lane(s) after start of each heat, or assigns to Starter.
- Watched the pool after the start, removed whistle with hand after all heads up.
- Closed events upon their completion
- Was aware of and maintained a good pace for the time line of the meet.
- Worked well with younger swimmers
- Worked well with older swimmers
- Handled in-the-water/from-the-deck starts
- Was aware of officials who signaled a DQ and responded quickly. Verified DQ language, event, heat and lane.
- Recorded DQ on heat sheet.

Comments (required for any "NI" rating):

E A NI N/A Other Duties

- Took and provided order of finish
 Lap counting – kept track of the field
 Keeps deck clear of unauthorized people during meet. Keeps distracting noise/lights under control.

Comments (required for any "NI" rating):

E A NI N/A Miscellaneous

- Communicated well with officials and table personnel.
 Adjusted well to unexpected circumstances and accepted suggestions well
 Thanked all volunteers for their help .

Comments (required for any "NI" rating):

RECOMMENDATION

1. Ready to be considered for Referee certification
 2. Successful performance, on track for certification
 3. Needs additional work before being considered for certification

Comments (required for any "NI" rating):

SIGNATURE OF OBSERVER: _____

E-MAIL: _____