

Billings Aquatic Club Monthly Board Meeting

Tuesday March 18, 2019

5:30pm/ RMC Fortin Center, Room 151

Mission Statement

The Billings Aquatic Club provides a safe, positive, and affordable opportunity for children to participate in a competitive swim environment. We strive to help them achieve their full potential as swimmers; growing together as contributing citizens of the greater community.

Present: Calley Thompson, Pam Harder, Sean Marshall, Jennifer Barretta, Jenn Johnson, Jane Leuthold, Shawn Klies, Cari Carey, Laura Smith

Meeting called to order at 5:37 by Pam Harder

Review and Approval of February Meeting Minutes- there was an issue with Calley's computer at work and all minutes were lost. She needs help re-creating them at the end of today's meeting. We will approve February and March both in April

Financial Update- Jen Barretta: bottom line shows we are off \$3000. The insurance cost is \$3000 so she thinks that is the issue. Dues in Chart of accounts in Team Unify appear to be on track, however it is not matching up with Quick Books. Sean feels financials are correct in Team Unify. Jenn would like to simplify financials before handing them off. Get rid of the break out of team dues- try to make our banks chart of accounts match the Team Unify Chart of Accounts. It would be helpful for Jennifer and new accountant if we can get Sean to "code" the credit card statement. What is his cost, and what is being billed back to swimmers. Team Unify puts all of the money into one lump sum in the bank deposit and it is very difficult to know what goes where. We need to create what we want the account office to do and clean up. We need to find a Non profit account and get together with he and Jennifer B. and find out what they need from us in order to get started. We cannot change Team Unify so need to keep that in mind when recreating our new Chart of Accounts.

There is discussion around what to do with the money being donated by a team family. There was also some verifying information on what the family wanted that money to be used for. . Cost of health insurance needs to be added as a budget line item. We cannot count on a family donation each month.

There is actually \$48,000 in the bank even though it is not on the balance sheet so this is good.

Registration- Jane Leuthold Jane got a few checks in the mail which is great- took care of a few past due accounts. Has a couple of phone calls to make.

Old Business-

Team Photos- Rhea can do any dates Sean approves in the first week of April 1-2 at MSUB and April 3-4 at Rocky.

Finding an Accountant- need to hear from Rod Kimmet. Travis Tormaschy with Nardella who currently does payroll and taxes would do our books for \$350/month. We are currently paying them \$160 for payroll and taxes now- so the increase would only be that difference. Jane is going to look around for some firms that work with non-profit organizations and get some pricing. Jane and Jennifer B both feel that one person on the board would be able to handle the treasure/dues position if we are going to hire an accountant.

Awards Banquet Date is set for May 29th. It will be at the Depot. There will be increased cost this year as each Senior gets the clock.

Open Board Positions: Dues/Reg/ and Treasurer, also Volunteer Coordinator- with an Accounting Firm we feel like this can be one person.

Laura Dumas is interested in becoming the Volunteer Coordinator.

Budget Committee: Sean, Shawn, Calley, Rob K., Cary Carey and Jenn B. We will have our first budget clean up meeting April 2nd 5:30pm here at Rocky.

Fundraising- we have a few families that still owe fundraising money but not much. Just a few Gold Group and a handful of younger kids.

We would like to do a raffle. We would like to finish it up by the State Party, around July 23rd. We need to try to get 4 prizes donated for top seller, and one for each age group. Jane Leuthold is going to try to get a bike as a prize. Calley is going to try get a Yeti cooler donated.

There was much discussion around fundraising in general- can these funds go towards short course and long course? Can the money be used for the Senior Trip? How do we do this and not take away money from Splash and Dash?

Shawn K. old team used to have 2 major fundraisers a year-we may consider going this same way. The Budget Committee needs to meet and decide how much money we need to increase fundraising by. Discussion around if you quit prior to the end of the year we can consider prorating fundraising requirements. This discussion is tabled until the Budget Committee meets.

We raised \$33,875.99 for Splash and Dash. Laura took out totals raised for Gold Group Trip and the total raised was \$19,690.01. Total prizes are \$525.88. This is just about \$6,000 more than last year. Laura thinks the extra money was raised due to the time of year and also incorporating the Christmas party. We need to continue to get packets out early and ready at the very beginning of the year.

Coach's Report- Sean Marshall

Sean has nothing new on the pool. He wants to just lay back and give Rocky some time to work on what they are going to do.

Senior Training trip is good to go. Sean is typing the information up and sending it out.

Sectionals update will come out in the News Letter.

New Business- Jane visited with Big Sky State Games and State Games has been told they cannot plan on holding State Games meet at Rocky. State Games are going to contact Kyle in Helena they are having an outdoor meet in their 50 meter pool and would consider teaming up with State Games. Jane will update us in a few weeks.

We have a family that did not understand their volunteer hour commitment. They would like to know how to make up those hours now. Jane Leuthold is gifting her State Timing Hours to this family. Pam is ok with this one time however we need to be very clear that this cannot happen moving forward.

Laura Smith could possibly be moving just so we have that in the back of our minds.

Set time and place for next meeting Next meeting will be at Rocky, April 16th 5:30pm
Meeting was adjourned at 7:26pm by Pam Harder