

Attendees: Rod Kimmett, Shawn Klies, Jen Johnson, Sally Johnson, Jenny O'Neil, Cari Carey, Calley Thompson, Jennifer Martin.

Meeting called to order by Rod at 1735

May annual meeting minutes read by Calley and approved with motion by Shawn Klies and seconded.

Review and approval of Executive board meeting minutes from 5/24/2019.

Financial update – Per Calley \$36820, which should be right where we should be with expenditures etc for the end of May. This included the scholarship funds out, but check is on the way to put back into main account. \$6194 for Money Market, some discussion required about donation funds. Calley is keeping a spreadsheet of deposits and payments that will then be forwarded to the accountant at the end of each month to keep things a little more clean. She will then breakdown what is listed in Team Unify so that we don't have just a lump sum without and details. Calley will also meet with account tomorrow as there was some transition differences with Calley taking over for Jane. Clarification by Jen Johnson that any scrip checks that come in will go to Calley for deposit. Shawn clarifying if there is any specifics about when Team Unify deposits, so that we can maybe plan our board meetings around those dates. Rod has gotten forms to fill out for financials to take old members off the Team Unify account.

Profit and Loss report deferred until next month so members can meet with accountant later this week.

Budget Committee Meeting – Will be reviewed and corrected by committee at the close of general board meeting due to errors.

Coach's Report – Couple new kids coming back and couple new ones, some sign ups all ready for summer stroke clinics with some drop ins. Share on Facebook. Practice times set up, juniors only at evenings at Rocky instead of going to Rose Park. Better for retention due to weather etc. Sur charge on meet entries to be increased by \$2 per family requested by board members. Motioned by Shawn Klies and seconded , approved.

Registration – Calley referred back to some issues Jane and Sean encountered, with a few families and unpaid accounts, some follow up needed with Sean to see how this was resolved.

Old Business – Reviewing By-laws, sent by Pam to Rod. Discussion around board roles during previous general meeting in May, but no vote to change and combine the roles of Treasurer and Dues/Registration. Rod distributed copies of By-laws that have been updated by Pam for review by board and other members. Notable changes include inclusion of Treasurer with Dues/Registration and also outlining the use of an accountant. Calley noted that Sean did take over part of the duties that are outlined in the bylaws., discussion if we should put in writing those specific duties to reflect they are complete by Sean. Motion by Calley to approve the changes put forth by Pam, seconded by Shawn Klies and passed. Rod will send the copy to Shawn Klies to make final update.

New Business –

Record boards, per Sean completed. Sean does not think we need a board member, he will continue doing it as he updates website.

Raffle – Calley reports seems to be going well, a few families have asked for a few more packets. Laura had sent out an email since she had to miss the meeting. Discussion about top sellers and prizes, what level of expense. Pie in the face vs actual prizes, such as engraved Yetis or screen printed camp chairs. Sean likes idea of gear for prizes and then top overall get some other kind of gift. A top prize for each group and then one for the top prize. Suggested to ask Scheels, as they are quite generous with donations. So top 2 in each group, one to get gear one to get gift card and then overall seller will get something additional. Donation gift cards to help keep cost down.

Awards Banquet – Jenny Oneil reported that caterer was unhappy with team as they felt there was approx. 40 people additional. Jane and Jenny discussed at length, felt as though it was probably closer to 20. Jenny will feel most comfortable paying for those meals. Caterer unhappy with attitudes of kids and comments made about missing food. Also discussion about how to move forward with banquet options. Several people who should have paid that didn't, putting Jenny and Sean in terrible position among the team. Perhaps, sit down meal instead of buffet. Suggested that maybe Jenny discuss some options and ideas with Neil Johnson due to his many years of experience catering banquets, just for ideas to bring to whatever caterer we choose to use. Maybe have full service line, also probably renting other space in the depot to help alleviate congestion in the lines. Difficulty with our kids being big eaters. Event is nearing 260 people which is quite a large event, and changing prices to reflect no discounted price for 10 & Under. Considered value of depot vs other venues, but kitchen space is often an issue. Plus depot gives us a deal for doing it during the week and being a non-profit. Potentially have to eventually cap the number of guests that can attend per family. Time for plated dinner vs buffet lines. Also informing parents about issues of things that were brought up with kids. Most difficult issue will be communication of issues to parents. Questioning whether it is sustainable, and is there a line item for a plan. Potentially just make another side committee to help make decisions and bring options to the board. Sally and Jenny will work to find a younger swimmers parent to help make arrangements.

Sally requested more information about expectation for long course party on Laura's behalf. Sean prefers breakfast after practice. He will give plenty of notice to families so they can be aware. Also is there a budget for food, and for raffle prizes. Sean believes this will be listed on the social line item. Last year board members helped provide food items so there was little to no cost. Budget committee will need to review expenses to determine. If we can get Scheels gift cards donated then around \$35 per winner. Winners to be determined after their \$100 commitment is met.

Meeting time and place to be emailed out by Jen Johnson treasurer. Time and location will also be listed in previous meeting minutes that will be posted on website.

Next meeting to be set for July 15th at 5:30 at Rocky.

Budget discussion meeting minutes to be taken by Calley as Jen Johnson will need to leave for work.