**Helena Lions Swim Team**

**#401-A**

**TRAVEL REIMBURSEMENT FORM for COACHES**

HLST

P O Box 936

Helena MT  59624-0936

COACH’S TRAVEL REIMBURSEMENT

DATE:

MEET (LOCATION):

COACH’S NAME:

Lodging (receipts required) $

Meals                #   x   $16.50   =  $

Mileage miles @ $0.625 = $

Other (receipts/note required) $

TOTAL .  .  .  .  .  .  .  .  .  .  .  .  .  .  .  .  .  .  .  .  .  .  . $

*IRS mileage rate for business travel after 07/01/22 = $0.625*

*IRS Announcement 2022-13*

Last modified 07/01/2022