

Montana Swimming  
Executive Board Meeting  
October 20, 2014  
WebEx/conference call  
Approved - November 24,2014

**Present:**

Tony Popp - President  
Curt Jacobson - Admin Vice Chair  
Richard Allen - Finance Vice Chair  
Craig Smith - Treasurer  
Tami Peters - Secretary  
Shelly Sobek - Safe Sport Coordinator  
Lisa Keyes - Age Group Vice Chair  
Andrea Schmidt - Sr. Athlete Rep.  
Sami DuVal - Sr. Athlete Rep.  
Patrick Brennan- Jr. Athlete Rep

**Absent**

David Burkoff - Program Development Co-Vice Chair  
Kyle Potter - Program Development Co-Vice Chair  
Jacob Byrne - Coach Representative  
Kirby Beierle - Technical Planning Chair  
Rosanne Flann - Safety Coordinator  
Alyssa Boese - Jr. Athlete Rep.

**Business**

1. President Tony Popp called the meeting to order at 8:01 PM
2. **Mixer Meet**-Athlete reps prefer late March/early April so the training season does not get interrupted. This timing seemed to work well last year - just be sure to publicize the meet earlier this year. Athlete reps should talk to coaches and decide on a date. What kind of events and activities do the coaches and athletes want? Look for a bidding team for the event.
3. **Nominating Committee** - Require 5 members on this committee for the Leap Agenda.
  - a. By Laws state Section 604.8 and subsections state the functions of this committee; recruit and organize the nomination of HOD members prior to the voting meeting. This is an annual commitment for 5 members of the board. Exception being General Chair may not serve on the nominating committee. Needs to be a minimum of 5 members from the Board of Directors; more than 5 members can then come from the HOD provided adequate athlete representation is present.
  - b. Volunteers include: Curt Jacobson, Richard Allen, Lisa Keyes. Shelly Sobek is available if needed. (Discussion about whether the Safe sport position is part of the Board of

Directors; Safe Sport was added after the by-laws were written). Andrea Schmidt & Sami DuVal will fill athlete rep position for the first half of the year (before they leave for college) then the Jr reps will step in.

4. **Zone Board of Review** - We need 3 names to send in to serve.
  - a. Responsibilities include conference calls to decide the results of a case/conflict, and make a decision regarding consequences or outcome. All cases would be from a different LSC and NO SAFE sport issues would be handled. Volunteers must be USA Swimming registered.
  - b. Volunteers included: Sami DuVal, Jade Sobek, and Craig Smith.
5. **Strategic planning session** with Arlene McDonald from USA Swimming.
  - a. Arlene would prefer two 1-day sessions about 4-6 months apart. Planned to be 6-7 hours of meeting time for each session. Any BOD can attend.
  - b. 1<sup>st</sup> session designed for goals and motivation; getting us moving in the right direction.
  - c. 2<sup>nd</sup> session would be a follow-up with a long list of possible topics: Needs of current programs/services, development and retention strategies, BOD, financial projections, public relations, fundraising strategies.
  - d. Lots of discussion on possible dates. Consensus arrived at: Mixer Meet Weekend (April 2015) for the 1<sup>st</sup> meeting. 2<sup>nd</sup> meeting could then be the same weekend as the fall HOD meeting (October 2015).
6. **LEAP update** (Curt)
  - a. Only 3 tasks left to complete for completion of LEAP level I. YEAH! Thanks Curt!! (He has also updated nomination committee and Merle's officials information in the portal during this meeting.)
    - i. Post the updated Policy and Procedure
    - ii. Post updated Rules and Regulations
    - iii. Post updated Bylaws.
7. **Position Duties** - Tony asked if everyone feels we are accurately performing the roles of our positions within the HOD as described in the By-laws? He would like each HOD member to email him within the next 2 weeks with a description/understanding of your position and the entailed responsibilities. Include any other desires you have for your position.
8. **Robert Broyles'** (USA Swimming Administration Vice President - Inland Empire) **wife** passed away yesterday. Tony & Curt will organize a card.
9. **LSC Growth Coordinator** - Paid Promotion Person shared with Inland Empire. Is this even feasible financially? Can we find a volunteer instead? This would take a full time person willing to travel and commit daily to tasks. Reading through Bob Wood's synopsis (emailed by Tony earlier) this sounds possible. Tonight's decision is "Is this idea worth looking into?" Richard has concerns about funding it from our savings—which is where it would have to come

from currently (based on the HOD meeting two weeks ago) . Richard is assuming \$25,000 from each LSC and we don't have the population that other LSC's have to create the revenue to provide the funds for this. Tami has concerns with this position's additional travel costs above the base salary. Richard asks "Who will look into it? What does looking into it involve?" This does not need to be decided tonight, but we should respond to IE in a reasonable amount of time. Curt recommends keeping it as something to discuss at the strategic planning meeting with Arlene McDonald. South Carolina currently has this position, but is a totally different set-up with demographics, population, facilities, etc. South Carolina can be a guide, but Montana is going to be a very different scenario. Shelly bought up the great resources that USA Swimming already has available (promotion, advertisement, retention, etc.)

10. **Congratulations to our athlete reps** who have made verbal commitments:
  - a. Andrea Schmidt will attend Northern Arizona University.
  - b. Sami DuVal has committed to Minnesota State Moorhead.
11. Patrick asked about **Age Group Development Committee** member-Patrick is interested and needs to contact Jade. Paperwork needed to be submitted by October 3<sup>rd</sup>, 2014.
12. **Unused award plaques** -Lisa asked what should be done with about 30 plaques/trophies ordered by MT Swimming prior to Short Course State 2013 and were never used. Curt suggested that MAC buy them and use them for future awards; faceplates can be changed.
13. **Next conference call meeting**, November 17<sup>th</sup>, 8:00 PM.
14. Tony adjourned the meeting at 9:09 PM

Submitted by Tami Peters - Secretary  
(With the help of Shelly Sobek)