

WESTERN ZONE
Wyndham Palace at DisneyWorld Resorts, Orlando, FL
September 16-17, 2004

The meeting was called to order at 8:15 a.m. by Ken Ebuna, Senior Zone Director.

LSC's present: AK, AZ, CA, CC, CO, HI, IE, MT, NM, OR, PC, PN, SI, SN, SR, UT, WY. Elected and appointed officers present: Ken Ebuna, Senior Zone Director; John Kinney, Junior Zone Director; Marilyn Loitz, Secretary/Treasurer; Linda Eaton, Age Group Planning Committee Member; Nate Rothman, WZ Athletes' Representative; Char Tester, Adapted Swimming Coordinator; Mary Kramer, Officials Coordinator; Carolyn Burt, Historian. Absent: Larry Johnson, Western Zone Swimming Championship Coordinator.

M/S/P Motion to approve the minutes as submitted from the September 11-12, 2003 meeting.

Kim Holmes, Sport Development Consultant, Western Zone was introduced.

REPORTS OF OFFICERS

Senior Zone Director, Ken Ebuna. Ken thanked the zone members for allowing him to serve as a zone director for the past four years. It was a very rewarding experience.

Junior Zone Director, John Kinney. It has been a successful year. He attended two sectional meets and served as referee at one. Sectional meets were well attended; and from the high level of enthusiasm he observed from athletes, volunteers and coaches, he concludes that Western Zone is in a healthy state. The only thing better was the Western Zone Meet. He expressed gratitude to the delegation from SN, everyone from Redding, CA, officials, volunteers, coaches and athletes for their participation. He is looking forward to Salt Lake City next summer, knows that they are already working hard and wants to keep the communication lines open. He concluded his report with "let's keep looking forward; where we can go and how we can improve the experiences for our athletes and all the other members of USA Swimming in the Western Zone. "Let's look forward."

Swimming Championship Coordinator, Larry Johnson. (Attachment 1)

Age Group Planning Committee Members, Linda Eaton. (Attachment 1)

Secretary/Treasurer, Marilyn Loitz.

| | | | |
|-------------------|------------------------|---------|----------|
| Beginning Balance | 9/12/03 | | \$38,627 |
| Receipts | 2003 Interest | \$ 374 | |
| | 2004 Zone Meet Fees | 5077 | 5,451 |
| | | ===== | ----- |
| | | | \$44,078 |
| Expenses | Travel Reimbursement | | |
| | 2003 Zone Meet | \$1,205 | |
| | 2004 Spring Sectionals | 1,297 | |
| | 2004 WZ Meet | 5,381 | \$ 7,883 |
| | | ===== | ----- |
| Ending Balance | 9/16/04 | | \$36,195 |
| | | | ===== |

It was noted that expenses exceeded income in 2004 and that no reimbursement was expended for a site visit, the attendance of the athlete representative and the administrative referee at the meet and the attendance of the directors at the two summer sectionals.

Officials Coordinator, Mary Kramer. Congratulations were offered to Renee Patterson, Don Brown, Larry Johnson, Judy L’Roy and Bill Rose for their parts in a smoothly run meet. Nine referees, eight starters, and eight chief judges were rotated through the meet and there was a total of 26 officials on the participation list. The Western Zone meet has long been a training ground for officials for higher level meets. Copies of the survey being done by the Officials Committee were available for those who had not previously received one.

Adapted Swimming Coordinator, Char Tester. (Attachment 1)

Athlete Representative, Nate Rothman. Zone meet went well. Had not had a chance to meet with the Western Zone athletes this week and requested that they introduce themselves to him. A concern that needs to be addressed is the sub-par bathroom and changing facilities that are being provided with temporary pools,

CHAMPIONSHIP COMMITTEE REPORT

Don Brown, 2004 Meet Director, reported: all 17 LSCs were represented with from 1 to 82 swimmers; Southern California placed first; Hawaii won the Adam Szmidt Sportsmanship Award; 67 entrants in the open water swim; 10 National Age Group records; 7 new Western Zone records. Other statistics:

| | 2004 | 2003 |
|--------------------|-------|-------|
| Female Swimmers | 389 | 474 |
| Male Swimmers | 356 | 354 |
| Total No Entrants | 745 | 828 |
| Individual Entries | 3,980 | 4,722 |
| Relays | 457 | 609 |

Ken extended thanks to Mark Wagner from the Redding Aqua Ducks.

Salt Lake City: Debby Fleisch will be Meet Director. Packets were given out at WZ dinner meeting at the meet; their pool director attended the meet to observe; everything will be on their website as it becomes available;Carolynn Burt has map and accommodations sheets.

REPORTS OF NATIONAL COMMITTEE MEMBERS

Senior Swimming, Larry Liebowitz. The Junior Championship meet will be held in Irvine beginning August 9 immediately following the Duel in the Pool. They have three items of legislation: 1) new event order for the National Championship; 2) sizing of National Championship to keep between 900 to 1000 swimmers, with relays about 1200; 3) allow all clubs to bring a licensed massage therapist who is a member of USA Swimming for a \$50 charge.

All America, Joyce Lanphere. This year’s Scholastic All America Team was the largest with 483 women and 291 men. 357 women and 215 men had 4.0s and 54 women and 33 men were third time repeaters. Eligibility is based on a minimum 3.5 gpa for the year and participation as an individual swimmer in certain qualifying meets.

National Age Group Time Standards, Jim Patterson. This is the beginning of a new quadrennium and times are posted on the USA Swimming website. About half of them are new times and they are asterisked.

Safety Education, John Riess Challenge courses will be offered during convention.

Education, Club Fundraising, Outreach, Survey, Waterworks, Kim Holmes, Staff Liaison. Education – four workshops during convention: How They Did It, Novice to National; The Early Show; Club Resources and Drug Control; Athletes on Tools That Helped Them to be Successful. Club Fundraising – workshop during convention on New Facilities; Swim-a-thon awards are being made to over 300 individuals at various levels rather than to just the few who attended their camp in previous years. Outreach – highlighted their Cinco de Mayo and Black History meets, information can be found on the web. Survey – will only be at sessions which requested them; exit survey can be used for feedback. Waterworks – the Marketing Committee want to develop a “Club Marketing Kit” and they need input on what clubs are looking for.

Communications, John Lorimer. Two seminars during convention: 1) Tips and Tricks for LSC Webmasters, Hytek will make a presentation; 2) Advanced Webmaster Techniques which will include scripting and databases. A questionnaire is going out to athletes at the club level to evaluate communication and give what direction they think

staff should be going with their website and Splash Magazine. Staff has announced that they are intending that the new website will replace most of the functionality of LSC and club websites.

Club Development, Rick Shipherd. Are introducing their new program on Club Recognition which will dovetail into the Club Excellence program. It's a complex program with lots of potential

UNFINISHED BUSINESS

Finance Task Force. Chair Hale Adams, committee members Lou Schlitz; Lyle Campbell, Dave Salo, Duncan Scott; Ryan Stratton; Nate Rothman. Hale presented the committee's report. (Attachment 2) He reviewed their findings and raised several points: hosts need to make a profit on the championship meet; Western Zones present income from the meet does not cover our authorized expenses and an increase in splash fees is proposed; the athlete representative's travel to the meet is not included, but would be paid in the event they attended; half of the travel to the sectional meets will be paid by the sectionals. A 2005 Budget proposal was included.

Hale also mentioned that 11 of the 12 National Age Group records from the meet were relays and will only count if the swimmers are all from the same club. Adam Hinshaw from Pacific substantially broke the 200 free national record.

Meet Conduct/Format Task Force. Chair Terri Hermes reported the task was to figure out how to include distance events for the 11 and 12 year olds in the Western Zone Meet. She presented the following points: 1) Run the distance events as open events (11 and U) in prelims, separate in finals and score as age groups. The major concern is how much time it will add to the meet. 2) Why should we add? Findings from the Age Group Committee and other committees indicate that those 10/U and 11/12 year olds who are swimming just sprint events typically did not stay at the zone level as they got older.

Adapted Inclusion Task Force. Chair Char Tester reported that two adapted swimmers were included in the meet this year. Appendix B was followed and it worked satisfactorily. Swimmers were entered by their times or age groups. They will continue to monitor and find ways to make it easier for them to compete. They would also like input from the swimmers as well as anyone else.

ELECTIONS

Bids for 2006 were presented by: Alaska Swimming/Inland Empire; Bartlett High School, Anchorage AK
Central California; Central High School East, Fresno, CA

The meeting was adjourned at 9:40 a.m. and reconvened at 3:35 p.m. on September 17.

INTRODUCTION OF GUESTS

Candidates running for national offices were introduced and allowed to speak for one minutes:

- | | |
|--|--------------------------|
| President: | Ron Van Pool |
| Local Administration Vice President | Mary Jo Swalley |
| National Administration Vice President | Jeff Gudman |
| Program Operations Vice President | Mike Saltzstein |
| Treasurer | Peter Carney, Bob Eisele |

UNFINISHED BUSINESS

M/S/P Motion to accept the report (Attachment 2) as presented by the Finance Task Force Committee.

Section V - Western Zone Swimming Championship

- I. Entry Fees
 - 1. ~~\$4.00~~ \$5.00 per individual event (~~\$1.00~~ \$1.25 per entry to the Western Zone treasury)
 - 2. ~~\$10.00~~ \$12.50 per relay (~~\$2.40~~ \$2.90 per relay to the Western Zone treasury)

5.9.1.4 Duties and Responsibilities of the Senior Western Zone Director. Shall for the meet. These expenses will be shared equally by the Western Zone and the Sectional attended.

5.9.2.4 Duties and Responsibilities of the Junior Western Zone Director. Shall for the meet. These expenses will be shared equally by the Western Zone and the Sectional attended.

10.6 Addition: When a Zone Director attends a Sectional Championship, one half of their expenses will be paid by the Section. (See 5.9.1.4 and 5.9.2.4) Renumbr subsequent sections.

ELECTIONS

M/S/P Motion to waive the six (6) lane warm down pool requirement for the Central California (Fresno) bid.

M/S/P Motion that Alaska Swimming either withdraw their request for \$5,000 from Western Zone for a warm down pool from their bid or withdraw their bid. (They withdrew their request for the \$5000.)

The 2006 Western Zone Swimming Championship was awarded to Alaska Swimming/Inland Empire. (Note: Alaska withdrew their bid after convention and it was awarded to Central California (Fresno) at a special meeting.)

Nominations were taken from the floor. Following each position it was **M/S/P** that nominations be closed. The following were nominated and each was allowed time for a one minute presentation:

Junior Zone Director, (non-athlete, coach)
Age Group Planning Committee Member (coach)

Vicki Marsh, Jeri Marshburn
Diana Robinson, Amy Emmett, Lyle Campbell, Linda Conger

Athlete Representative

Nate Rothman, Zach Niles

Elections results: Junior Zone Director, (non-athlete, coach)
Age Group Planning Committee Member (coach)
Athlete Representative

Vicki Marsh
Linda Conger
Nate Rothman

A standing ovation was given to Ken for his years of service.

NEW BUSINESS

Clint Benton announced that there would be a Gold Sectional meet in Clovis, July 21-24, 2005. It will be held as an open meet for one year only.

M/S/P Motion to add 10.5. Each Section shall provide minutes of their meetings to the Western Zone Secretary/Treasurer within 30 days for general distribution. (Subsequent sections will be renumbered.)

M/S/F V.J.1.a. Lane assignments for warm-ups

- 1) Team lane warm-up assignments shall not rotate during the meet. ~~Assignments may be different for younger and older warm-up sessions.~~
- 2) Shall be based on the number of swimmers entered by each LSC.
- 3) ~~7:00-7:45 AM shall be for 13/14, 15/16 and 17/18 age groups.~~ 6:00-6:50 AM shall be open warm-up.
- 4) ~~7:45-8:20 AM shall be for 10 & Under and 11/12 age groups.~~ 6:50-7:35 AM first assigned session.
- 5) 7:35-8:20 AM second assigned session.
- 6) Exclusive warm-up for Tuesday's swimmers shall begin at 12:00 PM.

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- 3) Exclusive warm-up for Tuesday's swimmers shall begin at 12:00 PM.

The Meet Conduct/Format Task Force was asked about the combining of the 15/16 and 17/18 age groups. Terri noted that in all their discussion no one thought that it was necessary to make any change. It was also requested that moving relays to Tuesday be considered. The committee report will go to the Western Zone Swimming Championship Coordinator, Larry Johnson, and the Age Group Planning Committee Non-coach Member, Linda Eaton, for them to develop legislation to vote on at our 2005 annual meeting. Such legislation if passed would take effect for the 2006 meet.

M/S/P Motion to destroy the ballots.

The meeting was adjourned at 5:00 p.m..

Respectfully Submitted,

Marilyn Loitz, Secretary

ATTACHMENT 1

WESTERN ZONE SWIMMING CHAMPIONSHIP COORDINATOR, LARRY JOHNSON

I regret that I cannot be with you in Florida, but this year job duties are keeping me away.

The 2004 Western Zone Championship was held at a beautiful facility in Redding, CA. Don Brown will give a statistical rundown so I would like to just make a few comments.

This year we once again had a conference call prior to the meet with the meet director, meet referee and LSC representatives. The object of which was to answer questions directly. This, I believe, has been very beneficial the last two years.

There are several people I want to thank.

Thanks to Don Brown and the folks of Sierra Nevada for hosting the meet and working so well together to organize and put on a well run meet. Thanks to meet manager Rick Bosetti and his crew who did an outstanding job and ran a very smooth meet in spite of the forest fires. Thanks to Renee Patterson, Meet Referee, and the entire officiating crew for a very professional job during the meet.

I served as Admin Referee at the meet and would like to thank those folks who came in and helped with those duties during the meet. I also want to thank the coaches for their professionalism.

Thank you to Carolyn Burt for handling the history of our zone, and to Hale Adams for overseeing our records.

I want to especially thank Ken Ebuna and John Kinney for their steady and concerned leadership.

I appreciate the opportunity to work with all of you.

AGE GROUP PLANNING COMMITTEE, LINDA EATON

We began our monthly meetings in May. The focus of the committee was in the following areas:

- Reviewing the USA Swimming website. Suggested changes in:
 - Content
 - Display order
 - Navigation
- Convention content for Age Group Chairs
 - Sent out survey (15 out of the 17 responded) to collect LSC data on
 - What is working well
 - Where are the problem areas
 - Which LSC's have strategic plans
 - Which LSC's have what kinds of education programs
 - Which LSC's have Age Group Chair job descriptions
 - Developed content for national convention – 3 time slots
 - Wednesday – held for business meeting since all previous contact has be via teleconferencing; will allow for face to face meeting
 - Thursday – Age Group Chair workshop with two breakout sessions. Focus is to revitalize the AG Chairs and give them some tools to take back to their LSC (generic job description, contact information for AG Chairs, documentation on ideas presented).
 - Topics for 1st breakout session (grouped by number of swimmers)
 - LSC Strategic Planning including LSC networking and relationship/communication with member clubs
 - LSC Camp Program – structure and guidelines
 - Zone/All Star selection and organization
 - High school relations and issues
 - “Burning Issues” in the LSC
 - Topics for 2nd breakout session (random grouping)

ATTACHMENT 1

- Age Group chair job description
 - Transition/succession of incoming Age Group Chairs
 - Parent education
 - Alternative meet formats
 - Swimmer (especially male) retention
 - Suggested topics for the upcoming AG Chair seminar
- End of April/first of May 2005 Age Group Seminar – from the two breakout sessions, we will determine what content the seminar should have. Late afternoon Friday, Saturday, and Sunday morning will be the time frame for the seminar.

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ADAPTED SWIMMING COMMITTEE, CHAR TESTER

WORKSHOP Our year has been very busy and prosperous. We began by a Workshop in Colorado Springs setting up in the Pan Am room for the week-end of January 23-25 2004. Thanks to Randy Julian and his people for all their work to make it so successful. There was a tremendous turn out of approximately 60 people including LSC Adapted Liaisons, Committee members and speakers. Thanks to all the LSCs for getting their people there. The spontaneous discussions held, especially on Saturday are most encouraging as to the involvement of Coaches, Parents and Officials. Time was spent on Classification for the swimmers, how and when it is done. Information was readily available or researched and forwarded. We know that the Adapted Chairs in the various LSCs will continue their diligent work in promoting our sport for the swimmers in their area who happen to have a disability. Our annual committee meeting was held the last day. Ron VanPool made introductory remarks and then we settled down to business.

ISHOF (International Swimming Hall of Fame) has been tabled until more definite decisions are made in Florida as to location.

CAMPS Sarah Ely, Char Tester and Leanne Spletzer will be taking information on a Proposed Disability Camp to the committee at convention so we can implement one for 2005. The committee is most receptive.

CONVENTION workshop will be highlighted on “how to” for Coaches and Officials. Will have Coaches and Officials on a panel to participate with discussions on videos and answering questions by attendees.

LSC ADAPTED LIAISONS for Western Zones. The following members are responsible for areas shown. Do not hesitate to contact for help or information.
Anneliese Eggert (Alaska, Montana San Diego Imperial)
Walt Eggert (Central California, New Mexico, Pacific)
Julie O'Neill (Colorado, Wyoming)
Sarah Ely (Oregon)
Char Tester (Hawaii, Southern California, Sierra Nevada)
Kiko Van Zandt (Pacific Northwest, Utah, Inland Empire, Snake River)
Mary Kramer (Arizona)

DISABILITY CHAMPIONSHIPS/U.S. PARALYMPICS TRIALS A big highlight for the year of course in Minneapolis in April. Swimming was outstanding to say the least. Team was chosen for the Paralympics and they're off to Greece to do their best with the support of their excellent Coaches. All the times, records, etc. are available on the web, check it out.

INCLUSION at Western Zones was a success. We only had two swimmers entered and they were seeded with their age group and times and distance. Both swimmers came away with some of their best times and from talking with the coaches, they were pleased with themselves. Appendix B was followed and proved to include the necessary guidelines for now. The committee will be meeting during convention so we can continue to monitor the positive reaction. Many LSCs throughout the Zone have held “Inclusion Meets” with great success so hope to build from the information they are passing on. If anyone has anything they would like to include, please contact me. We are still trying to compile a list of Coaches who work with disabled swimmers for reference. Inclusion Task Force includes: Larry Johnson, Char Tester, Don Watkins, Pat Risser, Linda Conger, Renee Patterson and consultant Jason Wening.

ATTACHMENT 2

REPORT TO THE

WESTERN ZONE USA SWIMMING CONVENTION SEPTEMBER 14 - 18, 2004

As a result of research and gathering of data over the course of the last year the following is a report from the Finance Task Force of the Western Zone.

The committee was charged with:

1. Developing a budget for the year of 2005.
2. Address the future planning for the Zone.
3. Review the finances for the past three championships.
4. Look at what we do with our accumulated surplus.

Attached is:

1. The proposed budget and format for 2005.

The recommendations are:

1. The Zone should begin to prepare an annual budget on the proposed format.
2. The budget should be as accurate as it can be for the upcoming year.
3. The Zone should continue to pay the expenses authorized in the bylaws.
4. If all the authorized expenses are paid they will be in excess of available income. The existing surplus can be used for this purpose. For example, a \$2,000 loss each year for the next ten years would only use ½ of the surplus.
5. The committee received no comments on what we might do with the existing surplus.
6. **Note**, the proposed budget contains a recommendation for the Section Meets to pay ½ the travel expenses for the Directors to attend Section Meets.

Presented by Hale Adams, Chair