

# MONTANA SWIMMING

April 12, 2019

Dear Members of Montana Swimming:

Attached are the minutes of the Montana Swimming executive board conference call held April 4, 2019. Please review the attached minutes to ensure they accurately reflect the meeting and let me know by May 5 if they do not. If I don't receive any replies by May 5, I'll assume they are satisfactory.

Congratulations to the new Montana Swimming junior athlete representatives O'Shay Birdinground (BY) and Bremer Deaton (MYST).

The Montana Swimming spring House of Delegates meeting will be Friday, May 17 in Bozeman.

Respectfully submitted,

Susan Huckleby  
Secretary, Montana Swimming  
[shuckleby@msn.com](mailto:shuckleby@msn.com)  
**Big Sky. Big Dreams. Big Success!**

**Montana Swimming Executive Board  
Conference Call Meeting Minutes  
April 4, 2019**

The Montana Swimming executive board met via Skype conference call on April 4, 2019. The meeting was called to order at 8:00 pm by Montana Swimming General Chair Matt Yovich.

Attendance:

Roll call was taken. Those in attendance included Matt Yovich, general chair; Jay Friend, administrative vice chair, Craig Smith, treasurer; Susan Huckleby, secretary; Mike O'Neil, finance vice chair; Jessica Kaufman, age group vice chair; Mike Turner, program development co-vice chair; Sean Marshall, technical planning chair; Caty Flikkema, operational risk chair; Kyle Kallin, records chair; Lon Huckert, officials chair; AJ Popp, outgoing senior athlete representative; Claire Becker, outgoing senior athlete representative; Isabella Seagrave, incoming senior athlete representative; O'Shay Birdinground, incoming junior athlete representative; and Bremer Deaton, incoming junior athlete representative..

A quorum was present and the meeting proceeded.

Meeting Agenda:

The meeting agenda includes introduction of the new junior athlete representatives, Western Zone workshop in May, updating the LSC governance documents, the May HOD meeting (including the short course meet schedule and the Phillips 66 and athlete awards to voted on at the May HOD meeting); LEAP planning; MT Swimming license plates; athlete travel to the USA Swimming Leadership Summit in April.

Introduction of Junior Athlete Representatives:

The new Montana Swimming junior athlete representatives were introduced. O'Shay Birdinground is a member of the Billings YMCA Swim Team and Bremer Deaton is a member of the Missoula YMCA swim Team.

Matt asked the athlete representatives if they felt the changes to the athlete meeting made a difference this year. They replied the changes worked very well. The meeting had a specific time and day to be held during short course state, a quiet location, and was better organized. Athlete attendance was not as good as hoped for, but next year meeting information will also be sent to the coaches who will hopefully pass the information on to their athletes. Matt felt AJ and Claire did an excellent job running the meeting.

Western Zone Workshops:

The Western and Southern Zone workshops will be held May 9-11 in Denver. Registrations were due April 1. Only Caty Flikkema had registered by the April 1 deadline. Matt will contact USA Swimming to ask if the LSC can register participants late. Those interested in attending include Matt, Caty Flikkema, and Jay Friend. Jay will be in Denver for another swimming meeting just prior to the zone workshop and would need to change his airplane ticket to return later. The group suggested also sending Janel McCormick, safe sport chair, to the meeting and Matt will contact her about it. The group voted to send up to four persons to the workshop. The LSC is responsible to pay for travel expenses for each person.

USA Swimming suggested LSCs send the following officers to the workshop: general chair, administrative vice chair, safe sport chair, safety/operational risk chair, diversity and inclusion chair, times officer, registration chair, and the official's chair.

Lon Huckert is unable to attend the Zone workshop, but will attend the USA Swimming officials chair meeting June 21-22.

#### LSC Governance Document Update:

Jay Friend is working on updating the LSC by-laws to conform to the new USA Swimming by-law template. He is also updating the policy and procedure manual and rules and regulation manual. An ad hoc committee was formed to assist Jay. Committee members include Jay, Matt Yovich, and Susan Huckeby. The group hopes to have the documents updated for the October HOD meeting.

#### May House of Delegates Meeting:

The spring House of Delegates meeting will be held Friday, May 17 in Bozeman after the conclusion of the Bozeman May Classic swim meet. The Bozeman Barracuda leadership will secure a location and food for the meeting.

Jay asked that full funding for the fall coaches retreat be added to the budget and approved at the May meeting. Matt and Craig will review the budget to consider adding this funding.

Matt will e-mail a draft agenda to the executive board for comments. He will send the finalized agenda to Susan to post on the website.

The group discussed the holiday classic swim meet. Sean suggested merging it with another meet such as the BOZ Teddy Bear meet to provide the swimmers with a prelim/final meet and to hold it in a more centralized location for better attendance. Lon will contact the BOZ board and ask their thoughts on combining the meet with the Teddy Bear and making it a prelim/final meet and report back to Matt. It was discussed if Montana Swimming should continue to sponsor the meet and provide funding. If BOZ will host the combined meet then Montana Swimming can then determine if it will continue to financially support the meet.

Sean will send out a notice to the clubs to submit dates for their upcoming short course meets. Sean will then prepare the meet schedule. Team wishing to host short course state, junior BC championships, and the holiday classic meet should submit bids as well. The championship meet host bid form is posted on the website. The call for meet dates will also be posted on the website along with the draft meet schedule for teams to review prior to the HOD meeting.

Awards to be voted on at the May HOD meeting include the Philips 66 outstanding volunteer service award and the male and female sportsperson of the year. The male and female athlete of the year awards are calculated based on Hy-tek power points. Mike O'Neil was appointed to chair the nominating committee to seek nominees for the awards. Nominations may also be made at the meeting. A call for nominations will be posted on the website. Nominations should be e-mailed to Mike along with a brief report or speech about the candidate.

#### LEAP Planning:

Matt will check on when the LSC must re-certify its LEAP status and report back to the group.

Montana Swimming License Plates:

Craig had no update on the number of license plates sold to date this year. The LSC has placed ads in the meet programs to encourage families to purchase the license plates. The LSC must meet the sales requirement set by the state to continue to offer the specialty plates for sale. The license plate sales are a \$2000-\$3000 source of revenue for the LSC. Persons who purchased the license plates are given preferred parking at the Montana Swimming championship meets. Craig will contact Curt and Lanni Jacobson about the license plate sales.

USA Swimming Leadership Summit:

Isabella Seagrave and Hannah Jourdonnais, Montana Swimming incoming senior athlete representatives, would like to attend the USA Swimming Leadership Summit April 24-28 at the Olympic Training Center in Colorado Springs. The deadline to register was January 28. Matt will contact USA Swimming to find out if the LSC can still register persons to attend. Coaches may also attend with the athletes. Last year Jay, Claire, and AJ attended and it was a great learning opportunity. Matt and Craig will determine if there is funding in the budget for travel to this summit.

Next Conference Call:

There will be another executive board conference call after the May HOD meeting. The day and time will be determined.

There being no further business the meeting adjourned at 8:50 pm.

Respectfully submitted,

*Susan Huckeby*

Secretary, Montana Swimming

Action Items:

- Matt - check with USA Swimming on registering to attend the WZ workshop, contact Janel McCormick to see if she would like to attend.
- Jay, Matt, and Susan - ad hoc governance committee to update documents
- Matt and Craig - look at budget for funding for fall coach retreat
- Matt - draft May HOD meeting agenda
- Lon - check with BOZ board about possible prelim/final Teddy Bear meet
- Sean - send out notice for clubs to submit SC meet dates, bids for championship meets
- Mike O'Neil - nominations for Phillips 66 and male and female sportsperson of the year awards
- Matt - check on when the LSC must re-certify for LEAP
- Craig - check with Curt and Lanni about license plate sales
- Matt - check with USA Swimming if the LSC can still register persons to attend the Leadership Summit.
- Matt and Craig - check budget to determine if funding available to send persons to the Leadership Summit.