

Montana Swimming Executive Committee Meeting Minutes

Zoom Meeting

August 9, 2022

Those present included: Matt Yovich, Jay Friend, Jessica Marshall, Tracy Flikkema, Stephanie Boysen, Susan Huckleby, and athletes Analise Belasco, Jesse McCormick, and Addy Lewis.

General Chair Matt Yovich called the virtual meeting to order at 7:00 pm. A quorum was present. Matt called the meeting to discuss the 2023 registration fees, OMR, and SWIMS 3.0 questions.

Registration chair Stephanie Boysen reported Montana Swimming opted to have USA Swimming collect the registration fees. USA Swimming will charge a 4% service fee to collect the LSC registration fees. Also, the USA Swimming dues will increase \$2 for premium year-round athletes of which Montana Swimming receives \$30 for a total of \$98. Montana Swimming has not increased the registration fee in several years. Treasurer Craig Smith said in an email dated July 1 that an increase of \$2 should cover the service fee.

Registration fees cannot be adjusted for outreach or flex athletes. Fees can be adjusted for premium year-round athletes, seasonal athletes, administrative memberships, and non-athletes.

Everyone must register online and use a credit/debit card to pay. Teams with low-income families or others who may not have a credit/debit card will need to set up alternate ways for families to register and pay. Families could pay the team and then the team could pay online using a team credit card.

Each head coach will receive a link to register. Each team must use a third-party vendor, such as Team Unify, to register. Any team using the old Chameleon version of Team Unify must update to the new Team Unify website software to be able to register and access SWIMS 3.0. Clubs go live on SWIMS 3.0 on Monday August 15. Hy-Tek software is not working correctly yet to do registrations.

Club board members and staff who are not official/coach non-athlete members must join USA Swimming with an administrative registration membership. Teams should have at least one administrator and two or more are preferable.

M/S/P: Jay Friend made a motion seconded by Stephanie Boysen to increase the fees for premium year-round athletes, seasonal athletes, non-athletes, club administrative members, and life memberships by \$2 beginning with the 2023 registration year. There will be no change to flex or outreach membership fees. The motion passed.

Stephanie will add the LSC management on the LSC portal. Matt will be the sanction chair. Susan will be the times chair. Stephanie is the registrar. There were several old LSC board members included by USA Swimming who are no longer involved who Stephanie will remove. Other positions to be added will be the treasurer and, if used, an executive director and administrative director. Persons can be an administrator for multiple groups.

Everyone will need a new USA Swimming ID number. Deck Pass will no longer work. Everyone will need a new USA Swimming account.

Outreach membership verification will now be handled by the club rather than the LSC. Outreach members will register using a link provided by the club.

Unattached athletes/non-athletes will receive a registration link from Stephanie.

For club and LSC administration access to the portals, anyone designated as an admin whose certifications lapse, will be automatically removed as an admin on the date the credentials lapse. To regain admin access after credentials have been made current, they will need approval through USA Swimming.

Every coach must take the Quality Coaching Framework courses to be a current coach member.

Meets may be sanctioned through the club portal in SWIMS 3.0; however, Montana Swimming will continue to sanction meets through the LSC

M/S/P: A motion was made and seconded that all swim meets will be sanctioned through Montana Swimming and not through the club portal. Clubs may not sanction meets through the club portal. Sanction fees will be submitted to Montana Swimming. The motion passes.

On the clubs meet page, after a meet is sanctioned teams can build the events and session for their upcoming meets.

Teams also can upload meet result through the club portal. The group discussed this option again tonight and decided due to several problems in the past with meet results that clubs will not be allowed to upload results through the club portal. Susan reported there is no mechanism to shut off this function; however, all times must be approved by the LSC before the times are live in SWIMS 3.0 should a club inadvertently upload times.

M/S/P: A motion was made and seconded that all times uploads (meet results) using SWIMS 3.0 will be done through the LSC by the times officer for Montana Swimming and not by clubs through the club portal. The motion passes.

We need to ask Craig about how we register swimmers for zones. Do we use the Montana Swimming website to do so? If so, the Montana Swimming website will need to be updated. The swimmer registrations pull in through OMR.

Anyone using the current SWIMS platform should run all needed reports by August 15. The current SWIMS platform will be turned off by August 31. SWIMS 3.0 will be live on September 1.

There being no further business, the meeting adjourned at 7:40 pm.