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| **All-Stars Swim Team PAC Meeting** |

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| November 12, 2013 |
| 6:30pm |
| YMCA Birthday Room |

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| Meeting called by: | Butch Thomas, President | Type of meeting: | Parent Advisory Committee Meeting |
| Facilitator: | Butch Thomas & Coach Al | Note taker: | Debbie Kiefer |
| Attendees: | Deann Gadalla, Angela Bateman, Lisa Stinson, Marc Stinson, Carmen Rush, Shane Loy |

**Minutes**

**Agenda Item: Annual Strong Kids Campaign**

Discussion: Shane Loy attended the beginning of our meeting to talk about The Annual Campaign (formerly known as The Strong Kids Campaign). The purpose of the campaign is to raise money to provide assistance to anyone who needs it from age 6 months to 90+ years old. At the Andover Y, 30% of members are receiving some type of financial assistance. The goal of The Annual Campaign is to raise enough money so that no one is turned away.

 Strong Kids Week will be Dec 7-14th which kicks off the annual fundraising campaign. There will be volunteers in the lobbies at all YMCAs to provide education to members on the how valuable this program is.

 As part of The Annual Campaign, the Y is sponsoring a “Wine & Dine” night on Thursday, Dec 5th from 6-9pm at the Exploration Place. Tickets are available at any YMCA for $50 per ticket. The flyer for this event is attached to the email.

Discussion: During Strong Kids Week baskets will be on display for a silent auction. The Swim Team will be supplying items for a “Family Night” basket.

Action Items: Please go to TeamUnify to sign up for an item to donate for our basket. Items to donate include board games, movies, gift cards for restaurants or The Alley, puzzles, etc… All donations need to be submitted to Coach Al or given to the Y’s front desk by November 24, 2013.

**Agenda Item: Christmas Party**

Discussion: The Christmas Party will be Tuesday, December 17th at 6:30pm – 8:00pm. There will be optional gift exchange for the swimmers. If swimmers want to participate, please bring a $10.00 gift that would be appropriate for any gender or age. The PAC will purchase pizza for the party and families are asked to bring a snack food/appetizer (last name A-H), dessert (last name I-P) or beverages (last name Q-Z).

Action Items: Please RSVP by Thursday, December 12th on Team Unify and indicate in the text box how many family members will attend. Butch Thomas will order and pick up pizzas.

**Agenda Item: Chisholm Trail #3, our meet**

Discussion: We have been having trouble with the timing system in lanes 4 & 5. Coach has contacted Colorado Timing System for advice on how to trouble-shoot/fix.

Action Items: Coach Al and Coach Christian will test the system again this weekend to see if the problem has been corrected. If not, parts will be sent to Colorado Timing for repair.

Discussion: Concessions for the meet this year may include barbeque. Butch Thomas notified us that Ryan Blankenship (Beau’s dad) enters contests with his barbequed ribs. If Ryan has a food license or can get one, we will serve ribs at the meet.

Action Items: Butch Thomas will discuss with Ryan to determine food licensing status.

Discussion: We were looking for someone to head up the Concessions Committee – organize the food items needed, set pricing and seek donations from local vendors (such as Poplars for pizza).

 Thanks to Marc and Lisa Stinson who have volunteered to head the Concessions Committee.

Action Items: The list of items needed for our concession stand will be on TeamUnify in the next week. Please sign up for items that you are able to donate.

Discussion: To have a successful meet we will need all parents to help out. We will need help with set up, concessions, timing, monitoring the crash areas and clean up.

Action Items: An email will be sent out to notify families when the job sign-up is available in TeamUnify.

Discussion: Heat Sheet & Advertising – letters will be sent to area businesses asking if they would like to advertise in our heat sheet. Parents can also buy space in the heat sheet to recognize and support their swimmer

Action Items: Debbie Kiefer will locate items used last year. A copy of the letter used to request advertising will be sent to all families. If you know of anyone who would like to purchase space in our heat sheet please forward them the advertising form.

Discussion: Other items discussed include the sound system and the National Anthem to take place at the start of the meet.

Action Items: Coach Al will determine if we can use our sound system or if there is another one at the Y that we can borrow. Debbie Kiefer will contact a possible singer for the National Anthem.

**Agenda Item: Swim Practice Breaks**

Discussion: There will no swim practice on Thanksgiving or the day after (Nov 28th & Nov 29th).

 No practice on Dec. 24th or Dec. 25th Christmas. No practice Dec. 31st or Jan. 1st New Years.

 Tentative dates for spring break are March 9th – March 21st.

**Agenda Item: 2nd Annual Lock-In for the Strong Kids Campaign**

Discussion: Coach Al would like to host another lock-in at the Y. Swimmers can provide a donation and are invited to spend the night at the Y. There will be swimming, games, movies, snacks and a pancake breakfast in the morning.

Action Items: Please mark your calendars for Saturday, Feb 15th – Sunday, Feb 16th. Kids can be dropped off at 7pm on Saturday and picked up at 8am on Sunday morning. Parents will be asked to supply snacks and drinks and we will need 8 parents to spend the night as chaperones.

**Agenda Item: Kids’ Triathlon**

Discussion: We would like to do another Kids’ Triathlon for swimmers and other Y members interested. The triathlon will be held Saturday, March 22, 2014 and the entry cost will be $20.00.

Action Items: Mark your calendars for March 22, 2014. More information to come as the date gets closer.

**Agenda Item: Team Caps & T-shirts**

Discussion: We are going to submit an order for t-shirts through The Starting Block. T-shirts can be ordered in navy blue or red and will have the All-Stars logo on the front. We will also work with The Starting Block on creating a list of additional team apparel or team logo items (water bottles, bags) that we can order in the future.

 Coach Al is also working on getting current pricing for swim caps – latex or silicon with the option to personalize.

Action Items: Suzanne Mitsch has agreed to manage the T-shirt order. Watch for order forms and pricing information to come. Also watch for ordering information regarding swim caps.

**Agenda Item: Bag Tags**

Discussion: Coach will be ordering bag tags that list time standards for swimmers to reference. These tags have been a big hit in the past. The PAC has agreed to pay for these bag tags.

**Agenda Item: Shutterfly**

Discussion: Now that we are using TeamUnify, Shutterfly is no longer needed. Shii McDuff has been removing all calendar items so emails from Shutterfly should stop. We would like to shut the site down completely however there are still a lot of photos on the site. We discussed moving the photos to a free program, such as Picasso, that could be linked to TeamUnify.

Action: Debbie Kiefer will discuss with Shii McDuff and determine a solution.

**Other Information**

Next Meeting: Tuesday, December 10, 2013 at 6:30pm in the YMCA Birthday Room