

2016-2017 SEASON VOLUNTEER HOURS

AGE GROUP I	8 HOURS
AGE GROUP II	12 HOURS
JUNIOR II	15 HOURS
JUNIOR I	18 HOURS
SENIOR II	8 HOURS
SENIOR I	18 HOURS
NATIONAL	20 HOURS

Districts-2 shifts per family with a committed swimmer

Championships- 3 shifts per family with a committed swimmer

Hours are assigned based on the highest level swimmer in your family.

Families are required to fulfill their obligation regardless of whether their swimmers choose to compete.

Obligations outstanding at the end of season will be charged at a rate of \$25 per hour.

Volunteer FAQs

- Why do I have to do volunteer hours?
 - Swimming is a sport that absolutely relies on volunteers. Over the course of a typical season our members contribute enough hours to cover 3 full time jobs! That's a lot of hours.
 - All this time is needed so we can help control our costs and sponsor major meets for your young athletes to attend. Without the volunteers, we simply couldn't participate in this sport...it's simply takes about 30 to 40 people to run even the most basic of swim meets. For this reason, volunteer hour contributions are commonplace among all teams in our sport.
 - All families are expected to contribute volunteer hours as part of being a Blazer. We establish these hours annually, and they are based on our anticipated needs for meet hosting and other activities.
 - While we communicate extensively about opportunities to volunteer, it has long been our club's policy to charge for any shortfall in volunteer hours contributed. The Blazers do this to ensure fairness and equity in how we meet the demands of the club, not to punish or provide a source of funds.

- How do I sign up to volunteer?
 - Volunteer opportunities are announced periodically. Typically we make a call for volunteers over email 2 weeks before a meet or other athletic event. We have found this is the optimal time when members are making plans and they know what times and events their athletes will be swimming.
 - Once you know the event that you'd like to volunteer for, you can sign up on the Website under the Events tab. Simply choose the meet that you would like to sign up to volunteer at and click on Job Sign Up. Check the box next to the job(s) that you would like to do and click save.

- Can I volunteer at meets that KCB does not host?
 - You can always volunteer at any meet; if the host team has openings and wants your help.
 - If you volunteer for a meet hosted by another team, it is your responsibility to report the hours worked to kcbblazerhours@gmail.com with the following information: meet name, date and session worked, start time and end time of your service, position worked.

- How do I check my balance?
 - Sign into your account on the KCB Website.

- Go to My Account, my Invoice/Payment.
- Check the Service Hours Tab. Your balance is the number of hours you still owe. If you are in the negative numbers, you have fulfilled your commitment for the year and you are good to go! If you have a positive number in the balance, you still owe hours on your commitment.
- What is my obligation for the year?
 - Your obligation is determined by your child(ren)'s swim group(s). Please see the Volunteer tab on the KCB website for details. You also have an obligation to work at championship meets if your child participates in the meet.
- What about my obligation at the Championship meets?
 - This obligation applies to every family with a swimmer participating in the meet. Please see the volunteer tab for details.
- My child does not compete or swim in meets, do I still have to volunteer?
 - Yes, regardless of whether or not your swimmer swims in meets, you are still required to fulfill the commitment level of the group that your swimmer practices with.
- When and where are the summer triathlons and how do I sign up?
 - Because of JCPRD's unique relationship with KCB, we help fill volunteer positions at 3 triathlons every summer. In return, we get great support from JCPRD. All families of registered swimmers will receive an email about one month before the triathlon letting you know that the sign up is open. Sign up for a triathlon volunteer job the same as you would for a swim meet volunteer job.
- Am I going to be able to get all of my hours?
 - If we find that for some reason there are not enough hours available, we will make adjustments. However, as of now, we feel good about the number of hours available. It is every family's responsibility to plan ahead and to fulfill their obligation
- I emailed the kcbblazerhours@gmail.com email address and have not heard back.
 - Please allow up to one week for an email response. Our Volunteer Coordinator is a swim parent just like you and sometimes needs a full week to return emails. If you have an urgent matter, please contact the business office at melanie.apodaca@jocogov.org.
- How long will it take to see my hours from a swim meet posted to my account?
 - Please allow up to 30 days for hours to show on your account. If, AFTER 30 days, you do not see hours posted, then please email Cari Gunderman at kcbblazerhours@gmail.com.
- Do you prorate my hours if we leave the team before the end of the season?
 - Hours will NOT be prorated for leaving early. When you sign up for the team at the beginning of the season, you commit your swimmer and family to the number of hours obligated for your swimmer's group. It is expected that those hours are completed upon leaving the team.
- When do my hours have to be completed?
 - Hours for 2016-17 must be completed between September 1, 2016-August 31, 2017.
- How much will I be charged if I don't complete my hours?

- Each unfilled hour will be charged \$25.
- If I am signed up for a meet and I don't show up, will I be charged for the missed hours?
 - Yes, you will be charged if you or your designee does not fulfill a job to which you have committed or do not find a replacement. As a courtesy to those who do sign up and to those families still needing hours, if you do not show up for a committed job and you do not find a replacement, you will be billed for the missed hours. Please make every effort to show up for your committed jobs or find someone to take your place. It is very difficult to find last minute substitutes.
- Who do I email or call if I have questions about my hours?
 - For questions regarding volunteer hours, please email Cari Gunderman at kcbblazerhours@gmail.com. We make every effort to respond to emails within 1 week.
 - For billing questions, please email Melanie Apodaca at melanie.apodaca@jocogov.org
- How can I become an official?
 - If you are interested in becoming an official, please email Christian Frank at cfrankct@gmail.com.

VOLUNTEER COORDINATOR

Cari Gunderman - KCBlazerHours@gmail.com