

## **Missouri Valley Swimming, Inc.**

### **Board of Directors Meeting, April 17, 2015, Roeland Park, KS**

**Board Members present: Clarence Aitken, UN; Scott Bliss, UN; Jolisa Buchner, AAAA; Cassie Campbell, AAAA; Dave Carpenter, TSA; Natalie G. Haag, TSA; Amy Hoppenrath, UN; Tom Kleiboeker, TST; Todd Kramer, CSC; Brain Kupferer, WSC; CJ Roberts, ESC; Dulcy Sellon, UN; Marjorie Sherard, KCB**

Natalie Haag called the meeting to order at 4:30 pm and asked for a motion to approve the Board of Directors meeting minutes from fall 2014. Amy Hoppenrath made the motion to approve the fall minutes as published on the website. CJ Roberts seconded the motion and all voted aye.

Executive Director, Scott Bliss, reported that starting in the 2016 registration year LSCs and MV would not be printing and distributing officials' cards and nonathlete cards. Officials will be able to print a card from the Officials Tracking System for meet use. The errors in meet recon reports are down and he urged clubs to use the club portal available on the USA Swimming website. The portal can provide clubs with reports on registered swimmers and all nonathletes. The portal also offers reports on swimmer development. He stated that a new feature will be posted on the website by June 15 for swimmers to apply to be on the MV All Academic team.

#### **Reports of Officers**

Jolisa Buchner, Treasurer, reports that the budget overall looks good. There is, however, a problem with full year club registrations that she will need to resolve with Scott. The full year clubs registered for the year does not match the funds recorded for them. The budget will show the Zone and All Star lines combined as this provides funding flexibility for the two meets. The Profit and Loss document will show them as separate lines. With our current income, she recommended moving \$20,000 from the checking account to the Money Market fund. Dave Carpenter made the motion to move the \$20,000 from the checking account to the Money Market fund and to accept the budget report as presented. Marjorie Sherard seconded the motion and all vote aye.

Amy Hoppenrath, Administrative Vice Chair, reported that Senior Chair, Brian Kupferer would be leaving the Wichita Swim Club and moving to St. Louis. The Board expressed its regret in seeing him leave. The Board discussed and resolved that a replacement for his position as Senior Chair would be made by appointment until the next election.

CJ Roberts, Age Group Chair, reported that the All Star meet in Indianapolis had gone well but was expensive. She thought the MV swimmers were able to experience new competition levels at the meet. There will be no team travel for the Zone meet this summer since it is in Topeka. She stated that the coaches' would discuss changes to the District and Championship meets at the Saturday Coaches' meeting. She also stated that she would continue to work on securing a grant from USA Swimming for coach education.

Todd Kramer, coaches' representative, reported that at the coaches' meeting the coaches would discuss the future of the MV timing system to ascertain if clubs still wanted it to be available or if not, which clubs would be interested in buying it.

Natalie Haag reported for Heather Cistola, athlete representative, that she had enjoyed attending the USA Swimming Convention and that she had an agenda set for the Saturday athlete meeting.

### **Reports of Committees and Coordinators**

Outreach and Summer League Chair, Clarence Aitken, reported that he had made a study to determine the best way to recruit new officials. There did not appear to be one way for recruitment that was the most successful. Brian suggested having clubs appoint an officials coordinator who would personally contact parents who had been recommended by the club coaches. Amy recommended that the summer leagues be given the option to have potential officials train for a six week period in which they did not have to register but could undertake official shadowing, clinics, and training. They would then be able to register and work as officials the next summer. Amy stated that clubs with officials' coordinators seemed to be more successful in recruiting officials. Brian asked Dave if the Officials Committee might be able to meet with clubs' officials coordinators. The meetings could be used to encourage teams to recruit officials.

Officials Chair, Dave Carpenter, also stated that recruitment was an issue. He also stated that there were outstanding AO issues which should be clarified when the new rules for them are voted on and posted.

Scott Bliss reported that MV is experiencing about the same number of registrations for athletes and nonathletes as last year. As a member of the national Registration Committee he stated that online registration will be coming soon, probably by 2017. MV's outreach registration numbers are up and he encouraged clubs to provide the reduced fee lunch document or income statement with the outreach swimmer's registration so the \$5 registration fee could be secured. He also reported that USA Swimming did not accept MV's new logo submission and the logo would need to be worked on and resubmitted.

Dave reported for John Maynard that the number of sanctions issued so far was about the same as last year.

Scott Bliss as webmaster reported that he has been tracking requests for information from MV members and has changed the webpage to make the meet schedule more visible and the calendar more useful. He stated that the sign up for an account would be updated. Suggestions from Board members for improvements included making MV news more prominently displayed; creating a location where coaches, officials and club contacts could be found.

Scott Bliss presented the meet schedule for short course 2015-2016 and stated that there were no problems in awarding the meets. The championship meets have been awarded. The Board discussed the date for the fall MV meeting. The USA Swimming Convention will be held in Kansas City from September 27 through October 4. The Board is considering having its fall meeting on the last day of the Convention.

MV will be having a Swimposium October 9-10 and could have the fall House of Delegates meeting October 11. Scott pointed out that there were no bids to host the Mid West Winter Classic meet. Brian stated that the coaches would discuss this at their meeting and stated that WSC might bid for a 14 and under meet to be held on the Winter Classic weekend. Tom Kleiboeker made the motion to approve the short course meet schedule as presented. Dave seconded the motion and all vote aye.

Jolisa stated that Dwight Parman, a CPA from Topeka, had performed the audit January 30, 2015. All went well and the audit report was sent to USA Swimming. He will work on the future audits with the Financial Chair who will be voted on at the House of Delegates meeting. Jolisa stated that she will be resigning as Treasurer at the end of MV's fiscal year, September 1, 2015.

Natalie discussed with the Board amendments to the revised by-laws that will be presented at the House of Delegates meeting. The amendments include moving Article 5.1.1 item (K) to Article 5.1.2. This makes the voting rights of the At-Large Members of the Board consistent with the provisions outlining the duties of these members. The by-laws Article 15.2 will be amended to change the MV fiscal year by striking "correspond to the calendar year" and replace it with "begin September 1 and end August 31<sup>st</sup>". Tom Kleiboeker made the motion that the Senior Coaches' Representative be assigned the duty of formulating the travel fund budget and distributing the travel funds. No vote was taken on this proposal as it will be part of the amendments offered to the House of Delegates as follows: Article 6.7.10 will be amended to add at the end of the section, "The Senior Coach Representative is responsible for preparing the travel funds budget for presentation to the Board and distributing the travel funds." The By-laws Article 8.5 will be amended so that in the first sentence "third month" will be changed to "fifth month" and the following sentence will be added. "The audit's completion date and reporting requirement to USA Swimming may be extended by a period equal to any filing extension the MVS may have obtained from the Internal Revenue Service for its federal income tax return." Based on the recommendation of Amy Hoppenrath, the Board decided that an additional statement will be offered saying that Housekeeping changes to the By-Laws may be made by the Board of Directors as needed.

Amy Hoppenrath explained the changes made to MV Rules. She stated that the Rules will state that with the exception of championship meets, all meets requests are granted based on a free market approach. This rule better aligns MV with USA Swimming's free market approach to granting meet sanctions. This approach helps ensure our policies in the case of a potential sanctions appeal to the Central Zone Review Board. Scott stated that in our revised By-Laws the Age Group Chair assumes the duties listed for the Program Development Chair and the Senior Chair assumes the duties of the Program Operations Chair. The Board discussed whether the duty to present a travel funds budget and oversee the distribution of travel funds should be assigned to the Program Operations Chair. Tom Kleiboeker made the motion to present the by-laws and the rules with the amendments and housekeeping statement to the House of Delegates for approval. CJ seconded the motion and all voted aye.

Unfinished Business

Dulcy Sellon reported that she had contacted the people who needed to submit information to Scott for the completion of LEAP 1 by November 1, 2015. Scott stated that he had received documentation needed for LEAP 1 and he thought that we would meet our November 1 completion date.

Natalie reported that Brian Kupferer, Senior Chair and Jolisa Buchner, Treasurer will be leaving the Board.

Todd Kramer stated that the timing system's future will be discussed at the coaches' meeting.

Since the USA Swimming national convention will be held in Kansas City this fall, Amy pointed out that we have the opportunity to have more MV members attend since travel expenses will be low. Amy requested that MV determine the cost per attendee so that we can publicize this information to MV members who might want to attend. She requested that 20% of the attendees that MV funds be athletes. Jolisa said she would put together information on the per/person cost and reserve rooms as well. Natalie will also send to USA Swimming requests for At-Large attendees who will have a vote. Todd stated that he would encourage coaches to consider attending the convention at the coaches' meeting.

### **New Business**

Natalie stated that she had received a request that MV address parking lot security at MV meets. Given the lack of a budget to provide security, Natalie asked the Board to allow teams to add a statement in meet information that meet attendees assume responsibility for their own parking lot security at meets. The Board agreed that this was a good policy.

Scott Bliss asked that MV approve using Quick Books On- Line for registration payments. When he receives registration files he can inform the club on-line the amount owed for them and the club can have their bank deposit the funds in the MV account. Quick Books On-Line will cost \$23.97 per month for six months and then \$39.90 per month thereafter. Scott and Jolisa believe that using the Quick Books system will make registration payments quicker and more accurate. Scott requests that MV start using the system immediately and require all clubs to use it for 2016 registrations. CJ made the motion to approve the immediate use of Quick Books On-Line and require its use by all in 2016. Tom seconded the motion and all voted aye.

Amy made the motion to allow officials to work for six weeks shadowing other officials, attend clinics and taking officials' test without registering as nonathletes. They will complete an officials' form and this information will be loaded into OTS so their status can be tracked. Scott stated that he could register them as non-members. Dave seconded the motion with the understanding that he and Scott would devise a method for tracking these members so that their official's registration would be required after six weeks. All voted in favor of the motion.

CJ stated that she would find out the reason for the rejection of the MV logo and work to have a new logo accepted by USA Swimming. The Board agreed that CJ could make the changes necessary to get approval without resubmitting the revised logo to the Board for approval.

The meeting was recessed at 6:40 upon a motion to adjourn into executive session at 6:45 pm. The meeting was called back to order at 7:45 at the conclusion of the MV Executive Session. There being no further business to come before the Board, the meeting was adjourned.

Respectfully submitted,

Dulcy Sellon, MV Secretary