

## Topeka Swim Association

### Board Meeting Minutes

July 2017

- I. Call to Order: TSA Board Meeting called to order by President Holly Fisher 634 pm.
- II. Roll Call: Holly Fisher, Cris Teter, Chris Palmer, Coach Bob Shearer, Julie Unruh, Cheryl Carey and Kyle Larson and Susan Hodge
- III. Amended agenda approved unanimously to include topics: New business, open Issues and new committee updates  
  
Amended Minutes accepted from June 13, 2017. Julie sent PDF to Holly Fisher to add to TSA membership tab.
- IV. Treasurer's Report : accepted as printed. Chris Palmer report to board.  
Financial Report Budget up to date.
- V. Coach report: see printed report.  
Budget: Bob: budget. Move lessons to a fourweek session. 12% decrease in sign up in swim lessons from last year.
- VI. Committee Reports: presented to Board. No action taken at this time.

Committee Report: discussion to find committees:

- a. Officials recruiting committee: increased number of officials and future training opportunities at IMX meet and other Missouri Valley meets.
  - b. Spirit Wear Committee: online Starting Block site is active. Orders are being mailed to individual families.
  - c. Parent Mentor Committee: three families are actively engaged as mentor families. Talent continues to be sought.
  - d. Audit Committee. Governance Committee (proposed committees.) No discussion.
  - e. Meet Director Committee: short course season meet director positions filled. Each director is to actively engage a mentor to learn the process and mentor into the role as a meet director.
  - f. Sponsorship Committee: Three sponsors per Holly report. Marriott, Great Life in kind donation, Topeka area Veterinarian group donated \$500.
- VII. Open Issues.
- a. Long Course: tabled discussion. 2018 Julie motioned and Holly seconded tabled discussion of Long Course Season.
  - b. Vendor Relations: discussion. No action taken.

VIII. New Business:

- a. Sunflower Games: 2018 swimming event may be deleted from schedule. Mitch from sunflower state games to bring more information to group at a later time.
- b. Required new Policies: Holly to discuss at a future meeting. Policies currently posted on TSA website.
- c. Proposal for New Contracted Team Suit Vendor (Swimwear): Team is the TSA Speedo contracted team at this time 2017-2018. New Suit Vendors: TSA contracted Speedo vendor and Starting Block to be selling speedo swimsuits at TSA hosted meets. TSA will order speedo merchandise through official team designated Speedo Vendor: Starting Block, Wichita, KS. Online ordering is now available. Team fitting to be held and orders will be delivered to Julie Unruh. She will distribute t-shirts, orders and caps at a later date. Communication will be through team email and team calendar.
- d. Coach Alan's farewell ice-cream social was heavily attended by families and TSA board members.
- e. Fees proposed increases: see Budget.
- f. Budget:

Varsity fee increase: due to increased time in pool. Varsity-is agreed 2 hours practice time (time increase) Saturday. potential time increase) is agreed to offer M/W/F as available.

All other swim group fees remain unchanged. Voted unanimously. Chris Palmer motioned and Cheryl Carey 2<sup>nd</sup>.

Facility Fees Discussion: Kim Garber, business manager, will have to go in and manually take off facility fee for TSA swimmers for home meets.

Increase in the fees for USA swimming is scheduled to happen this year. Swimmers will see an increase in USA membership fee.

No coaching staff bonuses were built into projected 2018 budget.

Some pool charges will decrease due to less hours @ Capital Federal Natatorium.

Tampa coaches Aug 23-26 continuing education opportunity.

Futures, ProAM, Arena pro: will be included into the budget.

Long Term Equipment:

Depreciation and Loss \$400

Amended budget motion to pass by Chris Palmer and seconded by Cheryl Carey.

Vote unanimous. No abstentions.

Adjournment: Motion to Adjourn by Julie Unruh and Seconded by Cheryl Carey.

Adjourned by President Holly Fisher at 8:41pm