

Topeka Swim Association
Board Meeting Minutes

September 12, 2017

6:30 p.m.

- I. Scheduled bi monthly executive meeting 6:10pm-6:28pm held. Holly Fisher, Susan Hodge, Chris Palmer, Julie Unruh, Kyle Larson, Cheryl Carey (Cris Teter and Bob Shearer absent)
- II. Call to Order 6:31pm-President Holly Fisher
- III. Roll Call: Attendees: Holly Fisher, Susan Hodge, Chris Palmer, Julie Unruh, Kyle Larson, Cheryl Carey (Cris Teter and Bob Shearer not present)
- IV. Approval of Minutes from July 11, 2017 Meeting (Approval of amended minutes Holly fisher motioned and Chris Palmer seconded. No discussion and motion carried unanimously without abstentions). Approval of notes of email (electronic) vote re: Updated TSA Payment Policy

V. Treasurer's Report: Presented as written. Presenter: Chris Palmer

Coach's Report Presenter: Bob Shearer
(via email)

Holly to approach Coach Bob on clarification:

- 1. Wording "value" for clarification.
- 2. Clarification on number of swimmers signed up for lessons.
- 3. Clarification and more detail on "non-swimming" activities. Who is responsible and how are swimmers transported. Liability: who is responsible. What swimming groups are invited and how is this activity being communicated to parents and swimmers.

Committee Reports Presenter(s): Kyle Larson; Julie Unruh; Cheryl Carey; Chris Palmer; Susan Hodge; Holly Fisher

Holly reported the team has secured 3 sponsors. Deb Walz is working with Holly Fisher on this project.

Julie and Kyle reported that new parent meetings: Christine Greig at meetings and will be available to new parents with questions or concerns.

Cheryl Carey met with board and presented an update on meets for 2017/2018. She reported IMX 2018 is the only 2018 meet in search of meet director. She will continue to search for talent.

Chris Palmer to meet with Misty Price, accountant, TSA financial audit process and best practices.

Policy Committee: Holly and Richard Allen posted online, added to registration package for USA swimming.

Officials Recruiting: Holly asked officials for help to recruit more officials. Recommendation to have each official recruit a new official this year.

VI. Open Issues: Discussion for college swimmer recognition at Capital Federal Natatorium.

VII. Options discussed: Poster, Sponsorship in kind (fast signs and local businesses). Bob to follow up with Mike Godbout on placement of possible poster

VIII. New Business

a) Sunflower State Games: Senior Olympics Presenter: Holly Fisher

Canceled due to low attendance/low online and low mail registration #.

b) Scholarships/Balance of Scholarship Funds Presenter: Chris Palmer

Report presented. Topeka Community Foundation scholarship fund is actively funded to the amount of \$5000. Funds discussion was motioned by Cheryl C. table discussion and discuss at Oct. board meeting. Seconded by Julie Unruh. Motion to TCF at Oct. 2017 board meeting passed.

c) Email (Electronic) Voting Presenter: Susan Hodge

Discussion and Holly made a motion to draft an electronic board voting policy and to vote in Oct. TSA board meeting. Seconded by Julie Unruh. Motion carried.

d) TSA Registration clothing items question Presenter: Kyle Larson

Kyle to follow up with Bob.

e) Pepsi Order for Short Course Meets: Chris Palmer to order for short course season.

f) Orders for Ribbons

Julie ordered short course season ribbons in May 2017. Located TSA coach's office in cabinets in Cap. Fed. Nat.

g) Dry-side apparel and equipment orders (Saturday, September 16th)

h) New Parents Meeting (Monday, September 18th)

i) Intra-Squad Meet (Saturday, October 7th)

IX. Adjournment: Kyle Larson motioned/Cheryl Carey seconded. No discussion. Motion carried.
7:57pm

X. Next meeting Oct 10, 2017 6:30pm Capital Federal Natatorium Board Room.