

**Midwestern Swimming  
Board of Directors Meeting Minutes  
May 8, 2013 8:30pm**

The meeting was called to order at 8:40pm by Brian Schaezner, General Chair. The meeting was held via telephone conference call. Board members that were present: (There were no non-board members present):

Brian Schaezner, General Chair	Betty Kooy, Executive Secretary	Tanya Hopson, Delegate at Large
Lynn Weaver, Senior Vice-Chair	Erik Wiken, Age Group Vice-Chair	Louie Balogh, Technical Chair
Scot Sorensen, Registration Chair	Carol Glover, Delegate at Large	Cindy Wigness, Delegate at Large
Bruce Schomberg, Coaches' Rep.	Tony Storer, Delegate at Large	Amy Wahlmeier, Athlete Rep.
Linda Renner, Treasurer	Dawn Bowen, Secretary	Karlie Wahlmeier, Athlete Rep.
Mary Losee, Adm. Vice-Chair	Brianna McCullough, Athlete Rep	

**Financials**

Linda explained to the board how the Financial Statements, dated December 31, 2012 and 2012 Form 990 Return of Organization Exempt from Income Tax return tied together by highlighting information from a spreadsheet that showed the balance sheet and income statement data. She also noted that there is more cash on hand than last year and that the goal is not to accumulate cash. The goal is to spend funding on swimmers. The increase is from growth in the number of swimmers who registered this year. Linda said that after she reviewed the tax return, she asked for some adjustments to how data was stated. The adjustments did not change any of the financials. The following are the items that should be changed on the return:

- Page 1 – Line 3 & 4 - Number of Voting members of the governing body – Should be 18
- Page 1 – Line 5 – Number of employees – Should be 4
- Page 5 – Line 1a – Should be 2 (we actually issued 2 1099s this year)
- Page 5 – Line 2a – Number of employees on Form W-3 - Should be 4 (only 3 have to be detailed out on Page 7, the 4<sup>th</sup> is an admin support person that assists Betty...do not consider him to meet key employee status for inclusion on that page.
- Page 6 – Line 1a & 1b – Related to Voting Members – Should be 18
- Page 7 – Believe that we should probably add a couple additional people to the list. The 7 that you have are good; however we should add an additional 2 to the listing.
  - Lynn Weaver, Senior Vice Chair – List him at 2 hours per week
  - Erik Wiken, Age Group Vice Chair – List him at 5 hours per week
  - In regards to hours listed for other individuals, most appear reasonable, however let's change Dawn Bowen to 2 hours per week...she doesn't work the 15 that was listed by her name.
- Page 12, Line 2a should have the Separate Box marked (are reviewed)
- Page 12, Line 2b should not have any of the 3 boxes marked (not audited)

Brian asked for a motion to accept the Financial Statements and the 2012 U.S. Form 990 tax return. Mary made a motion to accept the financial statements and tax return as presented with the adjustments that Linda provided to Doug Kozeny to make before he filed the tax return. Scot seconded. Brian did a roll call vote for the motion. The motion passed unanimously.

**Athlete Card Proposal**

Beginning with the 2014 membership year, LSCs will no longer be required to print and/or mail athlete membership cards. Each athlete will receive a card/bag tag from USA Swimming. The card will include sponsor logos and sponsor discounts. These cards will have the athlete's preferred name, USASID#, registration date and expiration date. Since each athlete will get only one card per year due to the cost, the LSC and club code will not be printed on these cards. DeckPass includes the athlete's preferred name, registration expiration date, and club affiliation – athletes can use DeckPass on their phones or other mobile devices as confirmation of their membership. Scot noted

that if the LSC wants to continue to print all non-athlete and coach cards, it will be at the LSC expense. He recommended that MWS adopt a policy matching NHQ such that:

- MWS would eliminate all associated costs of cards, postage, etc. for all athlete members starting with 2014.
- Transfer athletes will obtain a NHQ card without club attachment. It will be incumbent on the club to verify their team database roster matches exactly the information within SWIMS.

Betty said that clubs would now need to check the club portals to get the registration information. Louie made a motion to eliminate printing the membership cards. Mary seconded. The motion passed.

### **Adjournment**

Brian asked for a motion to adjourn the meeting at 9:05pm. A motion was made Mary and seconded by Linda. The meeting was adjourned.

Respectfully submitted,  
Dawn Bowen  
MWS Secretary