

**Midwestern Swimming  
Board of Directors Meeting Minutes  
August 26, 2014 8:30pm**

The meeting was called to order at 8:30pm by Brian Schaezner, General Chair. The meeting was held via telephone conference call. New board-elect members present: Jay Thiltgen, Carol Olson, Eric Samson, Jeanie Neal.

Board members present:

Brian Schaezner, General Chair	Scot Sorensen, Registration Coordinator
Mary Losee, Adm. Vice-Chair	Dan Novinski, Delegate at Large
Ryan Theil, Finance Vice-Chair	Steve Marchitelli, Delegate at Large
Betty Kooy, Executive Secretary	Tanya Hopson, Delegate at Large
Louie Balogh, Technical Chair	Linda Renner, Treasurer
Tony Storer, Officials Chair	Dawn Bowen, Secretary
Erik Wiken, Age Group Vice-Chair	Ellie Walstad, Athlete Rep.

**Approval of June 5, 2014 BOD minutes**

Brian asked if there were any questions/corrections for the June 5, 2014 BOD meeting minutes. Mary made a motion to accept the minutes. Erik seconded. The minutes were approved.

**Approval of Consent Agenda**

The Consent Agenda had the following reports:

- \*YTD Financial Reports
- \*Registration Coordinator Report
- \*Officials Committee Report
- \*Safe Sport Report
- \*Draft Convention Safe Sport Workshop Agenda

Brian asked if any of the reports needed to be pulled from the consent agenda for discussion. No reports were pulled for discussion. Mary made a motion to accept the consent agenda and Tony seconded. The consent agenda was approved.

**New Business**

*General Chair updates*

Brian thanked the Board members whose terms were ending on August 31 for their time and leadership to MWS and welcomed the Board-elect members.

Brian provided the board with a brief update from a meeting with Harold Cliff, Omaha Sports Commission that he attended along with Ryan and Dawn. The Swim Trials will be held June 26-July 3 and while the Multi-Sports Complex will still be built, the timeline will not allow for it to be available at the time of the Swim Trials.

*Priority Meet Entry Proposal*

Brian explained that the purpose of this proposal is to recognize the hard work of volunteer members of clubs of Midwestern Swimming that host meets and that those clubs be given priority entry opportunities for MWS sanction meets. Specifically, for clubs that host meets, and small clubs that do not necessarily host meets, they be given 48 hour advance entry opportunity, prior to entries being opened to all clubs, within or outside the MWS LSC. Club size defined as large clubs (having more than 125 swimmers) that host at least 2 open meets, (or 1 open meet and at least 2 invite/dual/tri meets) per short course swim season; and for medium size clubs (having more than 50 swimmers up to 125 swimmers). Small clubs (less than 50 swimmers), while encouraged to host meets, will be granted priority entry status for all SC MWS sanctioned meets. This proposal would be effective starting September 1, 2014 and the host schedule used to determine priority would be the previous year short course schedule. Dan asked for clarification of meets to be hosted by a medium sized club. Brian said 1 open meet would be required. Ryan noted that although intent is probably good, there has to be prior notice to clubs prior to enforcing the policy. The focus has to be on the athletes and how this would affect them. Linda inquired as to the current short course schedule and whether it has been set. Brian said the Sanction Committee sent out a list of meets to clubs for bids for SC meets and based upon the bids a schedule was established. The committee does feel there is still room for four additional meets this season. Dawn asked how the policy would be monitored and if information would be sent to host clubs to know which teams received priority entry. She also asked that the Sanction Committee send out information about the type of meets that

could still be added to the SC schedule. Scot asked if the Sanction Committee proposed this policy. Brian said it's been an idea discussed and he proposed it to the Sanction Committee, who reviewed it and recommended to the Board. Tony addressed the early entry of 48 hours and said most teams do not send entries early, tend to be on later side. Erik requested information as to how the number of members per club would be determined. Brian said number of members registered at the beginning of the season. Scot gave an overview of the difficulty of pinning down a number due to the fact it is essentially moving throughout the season and there is concern in figuring out a number also with the high number of transfer athletes at the end of a season. Brian said this proposal needs to be pulled from discussion for further review. Mary made a motion to pull the proposal for further review. Brian said he would have a revised proposal for the next meeting.

### *Budget Review*

Ryan provided the highlights for the 2015 Proposed Budget. Prior to board review, the budget has been reviewed by the Finance and Budget Committees. All-Stars support is up this year and the meet will be hosted within MWS at Common Ground. Both committees supported having team travel which is very important to the athletes as well. The budget support is \$9,000 for All-Stars with a potential LSC Host Grant \$1,500. Additionally support was increased for Diversity programming and Athlete Reimbursements. The 2015 Annual Convention will be in Kansas City; however the support remains at \$9,180 as there is opportunity to involve more board members and athletes due to the close proximity and not having to pay for airfare. The Officials support was increased to help assist with some recruiting efforts this season. Coaches' Clinics and the Annual Banquet support were also increased. The Contingency Fund was lowered to \$5,000 as most of the funding needed from this fund in the past has been determined and budgets increased. This still allows for new budget item requests that may come up during the year. The end result is a \$12,310 loss, however in 2014 a \$7,000 loss was projected and there is going to definitely be a positive final result. Ryan said he will be doing some adjustments to the 2016-2018 projected budgets and that MWS is solid financially. Ryan noted that the support for All-Stars allows the cost per athlete to be \$150. Brian asked for a motion to vote for the proposed 2015 budget to recommend to the House of Delegates. Erik made a motion. Tony seconded. The motion passed.

### *All-Stars Update*

Erik provided an update for the All-Stars plans and noted that the Zones site is not yet available. MWS found out last year that Missouri Valley was no longer going to host the meet. In not wanting to lose the experience of this meet opportunity Erik checked with MN, SD, IA and CO to see their interest and they wanted to continue to have this meet. Erik contacted UNO and UNL about use of the facilities and both declined. This year the meet will be held at Common Ground and Erik has been working with Jay, head coach of ACE, to work out the meet details. Ideally it would be great to see this meet move around between the five teams involved.

### *Questions/Announcements*

Betty asked about athlete reimbursement for the budget and how having the Legends Meet series may affect the athlete reimbursements budget line item. Erik suggested that it's best to wait to see once the time standards are released at Convention.

Louie asked about supporting Juniors and Brian said that is something that can certainly be addressed by the Board.

Brian briefly reviewed the All-Stars information.

### **Adjournment**

Brian asked for a motion to adjourn the meeting. A motion was made by Steve and seconded by Linda. The meeting was adjourned at 9:31pm.

Respectfully submitted,  
Dawn Bowen  
MWS Secretary

## **BOD Report**

**Executive Secretary**

**August 26, 2014**

**Executive Secretary:**

- **Sanctions/Meet Schedules/Requests for Bids** – The Sanction Committee has been working on the fall meets. A tentative schedule is posted and meets will be posted as they are sanctioned. Meet backups need to come from host clubs in order to post the event file. (I will check the meets if requested to make sure all is in order – before posting the event file.) Requests have been sent to clubs for bids for the Short Course meet – as of Aug 17 no bidders. Requests will be sent to clubs for submission of Meet Requests for Long Course 2015 and Short Course 2015-2016. (Pool availability is causing some scheduling issues.)
- **MW Website:** Registration documents for 2015 have been posted. Long Course Top 8 lists have been posted. Long Course records have been acknowledged. Please send any updates to the Office and the website will be updated.
- **MW Records:** Records have been falling in great numbers. There were 147 individual and relay records broken this year (number includes each instance) – 105 short course and 42 long course. Fifty six athletes will receive MW Record Breaker t-shirts at the Award Celebration. Number of swimmers receiving Top 8 bag tags is 365. MW had 15 athletes qualify for the Scholastic All America team in 2014.
- **Zone Meet:** Forty seven swimmers traveled to Oklahoma City for the 14 & U Central Zone Championship meet. MW placed 7<sup>th</sup> out of 10 teams. Several swimmers took home high point and runner-up trophies and one Zone Record was set by Josh Pales in the 11-12 50 breaststroke. We are working at getting the last of the payments.
- **Times:** Meets are submitted to SWIMS as soon as possible after the conclusion of the meets. Every event and heat is double-checked for stupid before posting. The same file that is uploaded to SWIMS is put into the MW Team Unify site (which gives all TU teams access to the same information that is in SWIMS) and also put in the MW Team Manager data (which is the TMOonline data). All three sites should have the same data. There is no need for TU teams to do anything with results, but TM teams do need the import file, so that is being posted with the PDF of the results on the MW website.
- **MW Celebration/Banquet/Awards:** The office is getting ready for the awards – certificates are being printed (each one is printed individually from the Top 8 date – approximately 700 certificates), bag tags are being ordered, t-shirts for record breakers are being ordered, Hall of Fame nominees have been selected and will be awarded. Date is October 5 – Location Country Inn and Suites, Lincoln. Registration forms will be sent to all clubs and posted on the MW Website.
- **Convention:** There will be seven Midwestern BOD members traveling to Jacksonville, FL Sept 16/17 – 20/21: Dawn Bowen, Brian Schaezner, Jay Thiltgen, Erik Wiken, Ellie Walstad, Karlie O'Connell, and Betty Kooy. All travel arrangements have been made.

### **2014 Awards and Celebration Banquet**

Date: Sunday, October 5<sup>th</sup>

Prices (same as last year): \$15 Adults; \$10 Children 12 and under

#### **Location:**

Country Inns and Suites, Lincoln on 27th Street, about ½ mile off of I-80, Exit 403.

Country Inns & Suites/Beacon Hills

5353 North 27th Street

Lincoln NE North Exit 403

68521

#### **Suggested tentative schedule:**

HOD meeting: 2pm - 3pm

Arrival/registration for banquet - 3/3:30

Speaker at 3:45 - 4:30/4:45

Dinner at 4:45

Awards presentations 5:45 - 8:00pm

## MWS Safe Sport Chair Update for August 26 BOD Meeting

An email will be sent to MWS clubs to suggest: providing Athlete Safe Sport workshop and to review their policies and guidelines to foster a safe and healthy environment this coming short course session.

From USA Swimming Safe Sport regarding the agenda for Convention

**See attached agenda with the LSC Safe Sport Workshop. I am requesting that someone participates in my place so that we can stay informed of any and all updates from USA Swimming.**

This email is a reminder of the 2014 Aquatic Sports Convention in Jacksonville, Florida. The convention will run from Tuesday September 16<sup>th</sup> - Saturday September 20<sup>th</sup>. We are fortunate to have a number of Safe Sport presentations on the schedule again this year.

Tuesday 9/16: LSC Safe Sport Chair Workshop 1:00-4:00pm – Draft Agenda attached

Thursday 9/18: Positive Coaching Alliance 1:00-2:30pm – Double-Goal Coach and Single-Goal Parent customized workshop. For more info:

[http://www.positivecoach.org/common/cms/documents/2014\\_Workshop\\_Descriptions\\_YSO.pdf](http://www.positivecoach.org/common/cms/documents/2014_Workshop_Descriptions_YSO.pdf)

Friday 9/19: Nonprofit Risk Management Center with Melanie Lockwood Herman 1:30-3:00 – Hiring and Screening Best Practices

Cindy Wigness  
Safe Sport Chair

2015 All-Stars Proposed Budget Team Travel - 86 Swimmers, 8 chaperones, 7 coaches

<i>Travel:</i>	Arrow - L	Arrow - O		Item Total	Sect. Total
50 Passenger	1350	1350	2 Buses	2700.00	
Van-coaches?	70/day (+ Fuel)		2 Days	150.00	2850.00
<b><i>Lodging:</i></b>					
Coaches-	94/night	4 Rooms	x 2 Nights x 17.5%	883.60	
Chaperones-	94/night	5 Rooms*	x 2 Nights x 17.5%	1104.50	
Swimmers-	94/night	22 Rooms*	x 2 Nights x 17.5%	4859.80	6847.90
<b><i>Apparel: (Chaperone &amp; Athlete)</i></b>					
Tshirts-	12/shirt	x 2 shirts	x 101	2424.00	
Shorts-	23/shorts	x 1 shorts	x 86	1978.00	
Caps-	\$12	per swimmer	x 86	1032.00	5434.00
<b><i>Meals:</i></b>					
Friday Night Dinner-	1500			1500.00	
Saturday Lunch-	850			850.00	
Saturday Dinner-	350			350.00	
Drinks for Saturday-	100			100.00	2800.00
<b><i>Entries:</i></b>					
Per Swimmer Avg.-	25.00/swimmer		x 86	2150.00	2150.00
<b><i>Coaches:</i></b>					
Stipend-	100/200HC		x 7 coaches	800.00	
Apparel-	47		x 7 coaches	330.00	
Bag/Watch option	50		x 7 coaches	350.00	1480.00
<b><i>Pictures:</i></b>					
LSC Purchased	\$10/picture		x 86	860.00	860.00
<b><i>Trip Estimated Expenses:</i></b>					<b>22421.90</b>
<b><i>Midwestern Contribution:</i></b>					<b>-6500</b>
<b><i>Total Trip Estimated Expenses:</i></b>					<b><u>15921.90</u></b>
<b><i>Trip Total Estimated Revenue: (Based on 2012 cost to participants)</i></b>					
Chaperones:	75		x 8	600.00	
Athletes:	180		x 86	15480.00	16080.00
<b><i>Minus Total Trip Estimated Expenses:</i></b>					<b>-15921.90</b>
<b><i>Total Estimated Revenue:</i></b>					<b><u>158.10</u></b>
<b><i>Recommendations for 2013 All-Star Charges:      <u>Chaperones: 75</u>      <u>Athletes: 180</u></i></b>					
<b><i>* Use \$158.10 for overages and unseen expenses</i></b>					

## Midwestern Swimming Age Group Chair Report

### Zone Championships:

7th place as a team

9 Midwestern Swimming Records broken

-Hannah Hailu (3), Lauren Mayo (1), Josh Pales (5)

9 Event Champions

-Hannah Hailu (1), Josh Pales (6), Berkley Livingston (2)

Staff worked well together and with swimmers

Swimmers bonded well

Group energy (cheering) should be a point of emphasis going forward

Apparel well received

### MW Spirit Award

LC Champs Winner - Heartland Aquatics

Advertisement throughout short course season needed

### MW Academic Awards

40+ athletes applied, most accepted

Certificates printed in the next two weeks

Student Athlete of the Year Award to be ordered in next two weeks

### MW IMX Awards

Caps ordered

Certificates will be printed in the next two weeks

**Midwestern Swimming, Inc.**  
**PROFIT AND LOSS**  
 January - July, 2014

	<b>TOTAL</b>
<b>Income</b>	
420 Interest Income	20.00
421 All-Star Meet	19,680.00
425 officials income	1,950.00
432 MWS LSC Short Course	0.00
441 MWS Sanction Fee	1,625.00
442 MWS Splash Fee	56,647.40
442.1 Splash Fee - SC Championships	4,189.50
<b>Total 442 MWS Splash Fee</b>	<b>60,836.90</b>
443 MWS Fines	925.00
451 USS Athlete Membership	32,573.00
452 USS Nonathlete Members	5,510.00
453 USS Club Memberships	700.00
461 Sales Commissions	2,561.10
<b>Total Income</b>	<b>\$126,381.00</b>
<b>Gross Profit</b>	<b>\$126,381.00</b>
<b>Expenses</b>	
4000 Reconciliation Discrepancies	0.00
521 AllStar Meet	25,603.58
522 Clinics, Fall/Spring	654.80
522.1 LSC Planning & Strategy Workshop	3,188.52
<b>Total 522 Clinics, Fall/Spring</b>	<b>3,843.32</b>
523 Zone Meet Exp	1,361.81
531 MWS LSC LongCourse	3,729.92
532 MWS LSC ShortCourse	3,390.67
541 Athlete Reimbursement	10,657.32
551 USS Athlete Registration	60,790.00
552 USS NonAthlete Reg	7,700.00
553 USS Club Registrations	1,050.00
554 Club Rebates	40.00
565 Equipment	802.51
566 Insurance	218.00
568Chec Bank Charge	0.04
571 Administration	943.65
571.1 Admin - Professional Fees	3,660.00
<b>Total 571 Administration</b>	<b>4,603.65</b>
572 Office Supplies	593.72
574 Admin Phone	579.55
575 Admin Postage	172.12
577 National Convention	3,963.01

**Midwestern Swimming, Inc.**  
**BUDGET VS. ACTUALS: FY2014 - FY14 P&L**  
 January - July, 2014

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Income</b>				
420 Interest Income	20.00	7.00	13.00	285.71 %
421 All-Star Meet	19,680.00	18,500.00	1,180.00	108.38 %
423 Zone Meet		0.00	0.00	
425 officials income	1,950.00		1,950.00	
431 MWS LSC Long Course		0.00	0.00	
432 MWS LSC Short Course	0.00	0.00	0.00	
441 MWS Sanction Fee	1,625.00	2,200.00	-575.00	73.86 %
442 MWS Splash Fee	56,647.40	42,000.00	14,647.40	134.87 %
442.1 Splash Fee - SC Championships	4,189.50	3,600.00	589.50	116.38 %
442.2 Splash Fee - LC Championships		0.00	0.00	
<b>Total 442 MWS Splash Fee</b>	<b>60,836.90</b>	<b>45,600.00</b>	<b>15,236.90</b>	<b>133.41 %</b>
443 MWS Fines	925.00	700.00	225.00	132.14 %
451 USS Athlete Membership	32,573.00	31,000.00	1,573.00	105.07 %
452 USS Nonathlete Members	5,510.00	2,000.00	3,510.00	275.50 %
453 USS Club Memberships	700.00	500.00	200.00	140.00 %
461 Sales Commissions	2,561.10	2,500.00	61.10	102.44 %
490 Coaches Clinic Income		0.00	0.00	
<b>Total Income</b>	<b>\$126,381.00</b>	<b>\$103,007.00</b>	<b>\$23,374.00</b>	<b>122.69 %</b>
<b>Gross Profit</b>	<b>\$126,381.00</b>	<b>\$103,007.00</b>	<b>\$23,374.00</b>	<b>122.69 %</b>
<b>Expenses</b>				
4000 Reconciliation Discrepancies	0.00	4,000.00	-4,000.00	0.00 %
521 AllStar Meet	25,603.58	25,000.00	603.58	102.41 %
522 Clinics, Fall/Spring	654.80		654.80	
522.1 LSC Planning & Strategy Workshop	3,188.52		3,188.52	
<b>Total 522 Clinics, Fall/Spring</b>	<b>3,843.32</b>	<b>0.00</b>	<b>3,843.32</b>	<b>0.00</b>
523 Zone Meet Exp	1,361.81	0.00	1,361.81	
524 Athlete Training & Clinics		2,600.00	-2,600.00	
526 Diversity Support		2,500.00	-2,500.00	
531 MWS LSC LongCourse	3,729.92	3,000.00	729.92	124.33 %
532 MWS LSC ShortCourse	3,390.67	2,000.00	1,390.67	169.53 %
541 Athlete Reimbursement	10,657.32	9,000.00	1,657.32	118.41 %
551 USS Athlete Registration	60,790.00	51,200.00	9,590.00	118.73 %
552 USS NonAthlete Reg	7,700.00	4,500.00	3,200.00	171.11 %
553 USS Club Registrations	1,050.00	1,200.00	-150.00	87.50 %
554 Club Rebates	40.00	0.00	40.00	
565 Equipment	802.51		802.51	
566 Insurance	218.00	215.00	3.00	101.40 %
567 Repairs		0.00	0.00	



# Officials Committee Report

Radios were purchased for use at swim meets through donations gathered by Doug Ayars. Many thanks to Doug for taking on this project and securing the 12 new radios. The committee is in the process of creating a policy for using the radios, including a minor fee for using them to provide a fund for any replacement or repairs.

Working diligently on the recertification clinics for the existing officials. The schedule will be posted soon on the Officials web page and emailed to all officials.

New certification clinics will also be posted and further recruitment efforts will be done.

Administrative Officials classes will still be held throughout the year as we receive interest from teams. Anyone wishing to certify as an admin official will need to do 2 apprentice sessions. We had an extension due to the timing of the rule and were able to not have the apprentice sessions last year.



**MIDWESTERN  
SWIMMING**

To: MWS Board of Directors

From: Scot Sorensen, Membership/Registration Coordinator

Date: August 10, 2014

1. For the registration years 2013 and 2014 to July 31 respectively:

<i>Through July 31 of:</i>	2014	2013	Increase / Decrease
Year Round Clubs	26	25	+ 1
Year Round Athletes - Renew	1,929	1,716	+ 213
Year Round Athletes - New	748	849	- 101
Seasonal Athletes – Renew	94	116	- 22
Seasonal Athletes - New	75	128	- 53
Outreach Athletes - Renew	31	26	+ 5
Outreach Athletes - New	11	19	- 8
Transfers within MWS	461	321	+ 140
NATH Members	307	268	+ 39

2. iNspire Swim Team (ISWM) is a new club member effective June 14, 2014. Thor Larson is the head coach.
3. Fremont Area Swim Team (FAST) is a new club member effective August 19, 2014. David Struble is the head coach.