

Midwestern Swimming Board of Directors Meeting Minutes  
Sunday, September 18, 2016 • Red Oak Room  
Mahoney State Park • 28500 W Park Hwy, Ashland, NE 68003

DISTRIBUTION: posted to Midwestern Swimming website, mswim.org, and via email

CALL TO ORDER: Carol Olson, Midwestern Swimming Chair, called the meeting to order at 12:15PM. Those present: Carol Olson, Michael Witt, Jay Thiltgen, Jeff Nelson, Jason Hiley, Betsy Purcell, Nicholas Dice, Erik Wiken, Bruce Schomburg, , Kenna Wilkie, Louie Balogh, Dan Brailita, Shelby Mullendore, Brinker Harding, Carol Bilunas, Betty Kooy, Starre Haney

Those Absent: Sean Froemming, Scot Sorensen, Sam Bach, Stefanie Martinez, Dannie Dilsaver, Kat Keller, Eric Samson

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AGENDA PREVIEW: Meeting expected to follow agenda.

#### DECLARATION OF CONFLICT OF INTEREST

Carol Olson read the following to the Board of Directors:

“Is any member aware of any conflict of interest, that is, of a personal interest or direct or indirect pecuniary interest, in any matter being considered by this meeting which should now be reported or disclosed or addressed under the Midwestern Swimming Conflict of Interest Policy?”

If a Board member determines there to be a conflict of interest at any point during the course of the meeting when a specific subject is being discussed and/or action is being taken, a declaration of a conflict of interest should be made at that time.

#### MINUTES

The minutes of the previous meeting, which was a conference call held on September 6, were reviewed. Brinker Harding noted a grammatical error, “announcements” should replace “announcement”, making it plural. Betty Kooy noted that Noah Barr, a candidate for the athlete appointment to the Administrative Board of Review, needs to be brought before the House of Directors for approval, and so will be at the October meeting. A motion to approve the corrected September 6 minutes was made by Michael Witt. Second by Bruce Schomburg. A vote was conducted with all in favor. The corrected September 6 minutes are APPROVED.

#### CONSENT AGENDA

Carol Olson introduced the consent agenda for approval. Three items are included in the agenda.

- A) Executive Secretary Report
- B) Technical Chair Report
- C) Registration Report.

Motion made by Brinker Harding to accept the agenda. Second by Dan Brailita. A vote was had with all in favor. The consent agenda is APPROVED.

#### NEW BUSINESS

Carol Olson introduced the Statement of Principles on Ethical Behavior and Conflict of Interest. All Board of Directors were required to sign a copy of this statement and leave it with Carol before departing the meeting.

A slide presentation was viewed as a means of introducing the new Board of Directors to Midwestern Swimming. The important notes made during the presentation are:

- Betty Kooy urged coaches to teach their swimmers that their club is a member of the Midwestern Swimming LSC and the Central Zone Region VIII, which consists of 15 LSCs.
- There are now 6 clubs from Iowa in the Midwestern Swimming LSC.
- Midwestern Swimming has developed statements with regard to Mission, Vision, and Core Values.
- The 2016-2017 meeting schedule for the BOD and HOD was reviewed.
- Expectations, responsibilities, and format of meetings was reviewed.
- Duty of care, liability, obedience, and transparency was reviewed.
- Conflict of interest and the whistle blower policy were reviewed.
- Divisions and committees for the LSC were reviewed.
- The Redbook is available on the mswim.org website, a great resource for committee information, bylaws, policies and procedures, forms, etc.
- Committees are nominated and elected by the House of Delegates.
- Administrative Review Board was reviewed. There are 30 members on the Central Zone Board of Review. \$100 fee for filing a claim for review.
- The Strategic Planning Framework consists of four sections: Partnership, Volunteerism, Performance, and Education.
- Midwestern Swimming has attained LEAP Level 2 (LSC Evaluation and Achievement Program)
- With regard to LSC improvement, Dan Brailita made the request for transparency and cooperation among clubs with the overall goal of improving the LSC. Larger clubs may be able to assist smaller clubs with advancement if open and candid discussions are fostered among clubs.
- Board of Director resources were discussed including the Redbook, mswim.org website, the Central Zone website, and the USA Swimming website.

Financial Reports were introduced. YTD P&L and Balance sheet were submitted for approval. Mike Witt made the motion to approve the P&L and Balance Sheet. Second by Louie Balogh. Vote with all in favor. P&L and Balance Sheet are APPROVED.

Jason Hiley, Finance Vice-Chair, made note that Midwestern Swimming has \$55,909 in a Wells Fargo checking account, \$65,029 in a Wells Fargo savings account, and \$102,834 in CDs at First National Bank of Omaha. Jason made the suggestion that an investment policy be developed to guide investment of funds in the future.

Jason reminded the Board of the cash basis of the organization, which distorts the financial reports at times throughout the year, because of the timing of income and expenditures. For example, the YTD P&L indicates a nearly \$40K net loss, but this is not representative of the entire year. Last year, the month of September had approximately \$60K in income which resulted in \$20K net gain at the end of the year.

The budget forecast for Midwestern swimming was introduced by Jason. The assumption in this forecast is that 2% growth is expected for the organization. It was noted that Midwestern Swimming had a nearly 8% increase in participation after the 2012 Olympic Trials. Growth is expected after the 2016 Olympic Trials, but there is limited lane space in pools for growth. Midwestern swimming has netted approximately \$12K per annum in recent years.

Much discussion was had with regard to line items in the budget. The National Convention received much attention, with several members expressing desire to attend. Jason estimated the cost of attendance at \$900 per person. Sending athletes, key members, new members, and just sending most board members to the convention where all topics of discussion. Erik Wiken suggested making funds available to coaches who travel to national level meets, much as athletes are reimbursed. Awards Banquet speaker fees are increasing. Coaches Clinic funding can be decreased because USA Swimming provides support for the clinics now. After discussing, the following line items ended up with adjustments:

- Expense 523 – Zone Meet Expenses: This line item was increased by + \$500 to \$13,000. The additional \$500 was added to possibly cover an open-water meet. There was also discussion that the 2017 Zone meet may be extended to four nights. If this occurs, the board also agreed that we would need to increase this line item in the budget accordingly.
- Expense 526 – Diversity Support: This line item was increased by +\$5,250. \$500 was added to cover additional outreach support anticipated for 2017, and \$4,750 was added to cover the potential cost of the diversity camp/meet at Ohio State in 2017 for 1 coach and 4 swimmers.
- Expense 577 – National Convention: This line item was increased by \$3,250. The additional funds were added to allow for various other MWS leadership positions to attend the National Convention. The thought was that in the future

the board will be more intentional about deciding what positions should go and provide that additional information in future budgets. For 2017 the decision was made to allocate the funds, with the intent of deciding on participants at a later point.

□ New Expense: USA Swimming Conferences: Similar to expense 577, it was agreed upon that we should allocate funds to allow various chairs and committee members the ability to attend conferences throughout the year.

The net result of the board's changes result in a proposed budgeted loss of **\$12,780** for 2017.

Motion made by Betsy Purcell to approve the amended budget for presentation at the House of Delegates meeting on October 15. Second by Bruce Schomburg. A vote was held, with all in approval. The amended budget is APPROVED, and will be presented for approval at the HOD meeting.

#### ANNOUNCEMENTS/INFORMATION

Sept 30 - Nominations for Open Officials Committee Positions Due to Officials Chair

Oct 5 - Swimposium Club Intention to Send Athletes Notification Due to Midwestern Office

Oct 10 - If Space Is Available, Swimposium Athlete Clinic Reservation Opens to General MW Membership

Oct 23 - House of Delegates Meeting, Brownell Talbot, 11:00 AM

Oct 17 - Midwestern Awards Banquet Reservations Due

Oct 22 - Swimposium Featuring Aaron Peirsol; Dave Benzal; and Clark Hammond

Oct 23 - Midwestern Banquet (12:30 – 3:30; Brownell Talbot; Speaker: Aaron Peirsol)

Oct 31 - Official Committee Ballots Due

Nov 15 - BOD Conference Call; Committee Reports Due November 1st

MOTION TO ADJOURN: Brinker Harding made the motion to adjourn. Seconded. Meeting adjourned at 2:05PM.

RESPECTFULLY SUBMITTED: Jeff Nelson, Secretary

**Midwestern Swimming strives to maximize opportunities  
for growth and success through competitive swimming.**

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