

Midwestern Swimming Board of Director Meeting Minutes
Tuesday, November 10, 2015 / Via Conference Call
DRAFT – Submitted November 10, 2015

1 DISTRIBUTION: Posted to Midwestern Swimming website, mswswim.org.
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3 CALL TO ORDER: Midwestern Chair, Dawn Bowen, called the meeting to order at 8:32 PM
4 on November 10, 2015 with the following people present via conference
5 call: Dawn Bowen, Brian Schaezner, Jay Thiltgen, Ryan Theil, Jeanie
6 Neal, Scot Sorensen, Holly Hopson, Brinker Harding, Starre Haney,
7 Dannie Dilsaver, Carol Olson, Kat Keller, Eric Samson, Anya Lindholm,
8 and Betty Kooy.
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10 Those Absent: Erik Wiken, Louie Balogh, Betsy Purcell, Stefanie
11 Martinez, Dan Brailita, Thomas Gaul
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14 AGENDA REVIEW: Items 2 and 3 were reversed on the published Agenda. #3 Declaration of
15 Conflict of Interest Statement will precede #2 Review and Approval of Minutes.
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18 DECLARATION OF CONFLICT OF INTEREST
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20 Dawn Bowen read the following statement to the Board of Directors:
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22 “Is any member aware of any conflict of interest (that is, of a personal interest or direct or
23 indirect pecuniary interest) in any matter being considered by this meeting which should now
24 be reported or disclosed or addressed under the Midwestern Swimming Conflict of interest
25 policy?”
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27 If a Board member determines there to be a conflict of interest at any point during the course
28 of the meeting when a specific subject is being discussed and/or action is being taken, a
29 declaration of a conflict of interest should be made at that time.
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32 MINUTES
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34 **MOTION** (Haney): *To approve the minutes of the September 13, 2015 Board of Directors*
35 *Meeting as submitted.* Seconded. **APPROVED**
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38 CONSENT AGENDA
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40 **MOTION** (Harding): *To approve the entire Consent Agenda as submitted.* Seconded.
41 **APPROVED**
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- 43 -Executive Secretary Report
- 44 -Officials Committee Report
- 45 -Safety Chair Report
- 46 -General Chair Report
- 47 -USA Swimming Legislation –adopted 10/3/2015
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50 NEW BUSINESS

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52 1. Financials: P&L and YTD Balance Sheet

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54 Discussion: Ryan Theil presented the financial statements. There were no questions. Ryan
55 Theil reported that Midwestern continues to perform financially as expected.

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57 2. All Stars Update

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59 In the absence of an Age Group Chair, Dawn Bowen reported that Marcus Bach, GNST, Head
60 All Star Coach, is in the process of putting together his staff of assistants. One of the assistants
61 will act as Team Manager. The application has been posted on the Midwestern website. Erik
62 Wiken has confirmed transportation and lodging for trip. He is working on arranging the
63 Friday evening dinner. We do not need to order apparel until December.

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65 3. Proposed Policy: Phillips 66 Outstanding Service Award Committee

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67 **MOTION** (Schaezner): *To approve proposed Midwestern Swimming Policy regarding*
68 *Phillips 66 Outstanding Service Award Committee as submitted and shown below.*

69 Seconded. **APPROVED**

70
71 No discussion.

PROPOSED POLICY FOR BOB CONSIDERATION

Phillips 66 Outstanding Service Award Committee

Sponsored by Phillips 66, the Phillips 66 Outstanding Service Award is presented annually to a volunteer in Midwestern Swimming in recognition of service to the great sport of swimming.

The award recipient is selected by the MW Outstanding Service Award Committee which is comprised of:

- The General Chair; (1) Board Member; (1) House of Delegates Representative; (1) Official; (1) Parent Volunteer who is not an Official or member of the Board/HOD and (2) Athletes.
- The committee will be appointed by the General Chair with advice and consent of the Board of Directors by July 1st of the current award year.

Nominations for the Phillips 66 Outstanding Service Award can be submitted annually from August 20th through September 13th to the General Chair.

The award winner will be announced at the MWS Fall House of Delegates Meeting and Annual Banquet typically in mid October.

- Selection criteria considers quality, level, and years of volunteer service in elected or appointed positions in nominee's club or LSC, from among the categories of administrator, official and coach.

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73 4. Proposed Policy Update: 8.5.5.2 Entry Fees – Maximum permitted entry fee.

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75 **MOTION** (Schaezner): *To approve proposed Midwestern Swimming Policy Update*
76 *regarding maximum permitted fees as submitted and shown below.*

77 Seconded. **APPROVED**

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79 No discussion.

Proposed Policy Update to 8.5.5.2 Entry Fees-Maximum permitted entry fees

(c) Prelim/Final Championship format, minimum NAG BB; medals (for minimum of top 6 places), ribbons for at least 7-12; trophies for individual high points and optional team trophies; at least 2 ½ day long; type meet expected to be run on a championship format and rules with minimum qualifying times of at least BB for prelim/final events. If separate timed finals events for age group(s) those events will follow timed final entry fee schedule.

\$4.00/individual event

\$10.00/belay event

\$6.00/MW surcharge

\$12.00/maximum program charge*

*An exception to the maximum program charge may be allowed for meets longer than 3 days upon review of a host club's request to the Sanction Committee Chair.

RATIONALE:

For the Select Swimming "Capital City Classic-Prelim/Final Meet" June 22-25, 2016 an exception was granted to allow for a full meet program charge of \$15.00 so that an attendee of all sessions could pre-purchase a complete meet program which includes tickets for Wednesday night, all seeded morning prelim sessions, afternoon sessions and evening finals heat sheets for the entire weekend. Separate prelim/afternoon sessions (\$3.00) and final (\$2.00) heat sheets will be sold for those not needing all sessions. This pre-purchase provides the purchaser a slight discount over purchasing individual session programs along with convenience. The reason for considering this exception is that any host club running this format with a scratch box, does not print the entire program in bulk which results more in printing costs and time. This exception was granted prior to the board meeting so the sanction could be issued/meet posted this fall in order that out of town clubs could make travel arrangements.

For all future meets, an update to the current policy for maximum program charge is proposed for meets that are run following this prelim/final championship format and longer than 3 days. The increased program charge for these meets may be allowed upon review of a club's request to the Sanction Committee Chair.

5. Proposed Policy: Lapsing Head Coach Credentials

MOTION (Haney): *To approve proposed Midwestern Swimming Policy governing lapsing Head Coach credentials as submitted and shown below. Seconded. APPROVED*

Discussion: Scot Sorensen gave background on this proposal that had been tabled at a previous meeting. He confirmed that this is a policy update, not a change or addition to the Bylaws. It will also be included in the Registration Manual.

502.6 PRIVILEGES AND RESPONSIBILITIES OF MEMBERSHIP

- .2 All clubs, including seasonal clubs, shall ensure that all athletes and coaches participating in practices and USA Swimming sanctioned competition are members of USA Swimming.
- .4 Anyone who coaches swimmers at a USA Swimming practice or competition, must be a coach member of USA Swimming and must have satisfactorily completed safety training, criminal background checks and other coaches' education as required by USA Swimming.

Existing Resources:

- USA Swimming personally notifies all coach members in advance of an impending safety requirement expiration.
- Club registrars have been repeatedly informed to utilize club non-athlete reports that detail real-time information with SWIMS. Every club registrar and authorized user has the ability to view all safety requirement expiration dates for each non-athlete member attached to their club. This report also discloses safety requirements that have previously expired.
- Deck Pass displays real-time membership status for every non-athlete member.

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The potential liability to a club (athletes, coaches and leadership) and Midwestern Swimming mandates a formal written policy exist in the event that a head coach membership lapse. As such, this proposal is presented to the MWS Board of Directors for review and acceptance:

When the designated head coach in SWIMS becomes a non-coach, non-athlete member of USA Swimming for any reason (e.g. an expired safety requirement), these procedures will occur:

- Notification of lapsing head coach membership will be made electronically to the individual in violation, the club registrar, MWS General Chair, MWS Administrative Vice-Chair, and MWS Executive Secretary.
- A valid designated head coach must be submitted in writing to the MWS Registration/Membership Coordinator within 48 hours of a club's initial notification.
- If a response is not received by the MWS Registration/Membership Coordinator within 48 hours, all attached athletes to the club in violation will then be unattached.
- Once all athletes have been unattached, a Transfer Request Form and fee will be required for any athlete who wishes to reattach to the club in violation after a designated head coach is submitted and received.
- Periodically, the MWS Registration/Membership Coordinator will audit club head coach membership status.
- Clubs are reminded that Meet Manager Reconciliation will identify an entering club whose designated head coach is not a coach member of USA Swimming. If meet reconciliation does in fact identify a violation, this will prompt notice to the offending club as outlined above.
- Any deviation from this policy will be authorized by the MWS Board of Directors.

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94 MOTION TO ADJOURN (Samson) This meeting was adjourned at 8:48 PM. Seconded.
95 APPROVED

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97 ANNOUNCEMENTS/INFORMATION

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- The next BOD meeting is Monday, January 11 at 8:30pm.
 - The Spring House of Delegates Meeting is Saturday, April 23 at UNO.
 - If you have not submitted a Conflict of Interest Statement, please send to Dawn by November 15.
 - A promotional flyer for the Central Zone Diversity Select Camp, June 16-19, 2016 was attached to the meeting agenda.
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106 RESPECTFULLY SUBMITTED: Jeanie Neal, Secretary

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108 ***Midwestern Swimming strives to maximize opportunities***
109 ***for growth and success through competitive swimming.***