

**Midwestern Swimming
House of Delegates Meeting Minutes
November 11, 2012 at 12:30pm**

The meeting was called to order at 12:30pm by Mary Losee, Adm. Vice-Chair. The meeting was held at Millard West High School. A sign-in sheet was used in place of a roll call. Those present:

Mary Losee, Adm. Vice-Chair	Cindy Wigness, Delegate at Large	Eric Samson
Lynn Weaver, Senior Vice-Chair	Melissa Dean, Delegate at Large	Carol Olson
Dawn Bowen, Secretary	Carol Glover, Delegate at Large	Brian Jensen
Linda Renner, Treasurer	Tonya Hopson, Delegate at Large	John Ebito
Bruce Schomburg, Coaches' Rep.	Lori Benson	Hope Haney
Erik Wiken, Age Group Vice-Chair	Jill Hatton	Jay Thiltgen
Scot Sorensen, Registration Chair	Susan Dover-Knight	Lisa Ellis
Brianne McCullough, Junior Athlete	Tom Beck	
Gary Kuhn, Officials Chair	Peggy Speer	

Consent Agenda

Mary asked for a motion to approve the Spring House of Delegates meeting minutes, HOD report from Executive Secretary and Reduced Meet Fee Policy as submitted. The All Stars report, COPPA policy, Financials, and Nominations will be discussed separately. Lynn made the motion. Carol seconded. The motion passed.

New Business

All Stars Meet

Erik provided an update for the 2013 All Stars trip. The prices for athletes and chaperones will remain the same as 2012. The head coach position will be voted on November 18. The head coach will choose the assistant coaches.

Zones

Erik said a decision is needed for Zones whether to have team travel or individual travel. The cost per athlete for team travel is \$325 with no overages. The cost for individual travel is \$80. Erik said he likes the idea of team travel, the All Stars trip works very well in this manner. However, a majority of families with Zones swimmers also travel to the meet. The family could pay \$80 for their athlete and use the additional money for their own travel expenses. Ultimately, it's best to figure out what we want to do for the MWS families. Eric made a motion to make Zones an individual based travel meet. Lynn seconded. Eric asked if there was any way to get in touch with last year's participants and survey if they prefer team travel or individual travel. Erik said he would be open to this. Eric said ultimately the goal is to get as many qualified swimmers to go and represent MWS. Mary asked about the previous year's numbers. Erik said the number of athletes going to Zones has increased the past couple years. Lynn noted that Zones has changed over the years and now there is a separate Senior meet from the 14 & U meet. The Senior meet has not been well attended. Lisa said she took a group of swimmers to the 2012 Senior Meet and it was a great meet. Carol asked why the meets were separated. Lynn said that it was a decision by USA Swimming with some involvement from a KC club. Linda noted that diversity outreach could be helped with team travel as some qualified families may not be able to personally take their athletes. Lisa asked when the last time MWS had team travel. Erik said it has been individual travel since he started in 2009. Lisa said MWS did have team travel for Zones for years, however her understanding is that things changed due to insurance and liability, what has changed now that MWS is once again considering team travel. Carol noted that MWS does team travel for All Stars. Lynn said as a Zones coach it is easier not to have to chaperone and you can focus on coaching. Erik said a team manager is accounted for in the budget and he can do the work of chaperoning, assisting where needed etc. If it can be worked out and MWS wants to go forward with team travel, I don't have a problem with it. Lynn said that All Stars is convenient in that it's in the middle of short course season and more qualified athletes are likely to go. Zones are at the end of summer when families are traveling. Mary said that USA Swimming does now have in place additional guidelines for chaperones with the background checks, athlete protection training. Lisa asked if there is enough time between the championship meet and Zones meet for a chaperone to apply for the background/APT. Scot and Erik both said the turnaround time is fairly quick. Erik said there are lots of people who are very supportive of All Stars/Zones, but it's been difficult to get chaperones. This summer there were 4 Zones coaches who worked a lot. Mary noted there was a motion on the floor by Erik for individual travel to Zones and seconded by Lynn. The motion passed and the 2013 Zones Meet will be individual travel.

Zones Open Water

Erik explained that the open water portion of Zones has been split off and will now be in Wisconsin. The budget allocates \$6000.00 toward the Zones meet and no additional funding for the separate open water meet. Does MWS want to support the open water meet? Erik said that if there was a coach willing to go that \$500 should be budgeted, can that come from contingency fund or from current Zones budget. Linda noted that a vote to take funding from the contingency fund cannot be done at this meeting. Erik made a motion to use the current Zones budget of \$6,000.00 and break down to \$5,500.00 for pool events and \$500.00 for the open water meet for June 2013. The funding is for a coach. Cindy seconded. Brian asked what the qualifying times would be for the open water. Erik said that a swimmer needs an A time in the longest freestyle event for their age group. Brian asked for additional information regarding publicizing this event. Mary and Erik confirmed that MWS would publicize the change and everything would be on the MWS website. Lori asked the number of swimmers who have attended open water in the past. Erik said the average has been mid-teens. In 2010 when the meet was in Lincoln, the numbers were higher. The meet format is not available yet, so not sure of the number of athletes who would go. Brian asked if athletes would get gear. Erik said that if MWS wanted to provide gear, he could start the Zones order process earlier. He does need to see when entries are due. At very least, a couple of caps and t-shirt. The open water times are easier to achieve than pool events. He really can't address the gear option yet since the meet information is not available. The motion which was seconded was restated, to use the current Zones budget of \$6,000.00 and break down to \$5,500.00 for pool events and \$500.00 for the open water meet for June 2013. The funding is for a coach. The motion passed.

Children's On-Line Privacy Protection Act (COPPA)

Mary explained that the goal of the COPPA policy is to keep kids safe on the internet and applies to the online collection of personal information from children under the age of 13. MWS had adopted a website policy to be in compliance. This policy is also needed for the LEAP and to be in compliance with USA Swimming. Lynn made a motion to accept the COPPA policy. Brian seconded. The motion passed.

Review and Approve Year to Date Financials

Linda reviewed the financials January-October 2012. The net income of \$34,471.84 is not a profit as there is a bill owed to USA Swimming for \$38,000 for the registrations. In lines 421/521, All Stars there was a net of \$3,900. The Zones Meet was funded more since MWS didn't hold clinics as anticipated. The Swimposium revenue was \$4,070.00. All the expenses are not in for this event. For registrations, MWS makes \$8 per swimmer. The sales commission revenues are from the vendors at short course and long course championship meets. Athlete reimbursement is \$12,900.00. Clubs need to continue to encourage those athletes qualified to apply for the reimbursements. The National Convention expense is a little lower than expected as two people did not attend as budgeted. The Swimvitational/Olympic Trials lines were an in/out, the figures provided to MWS did show \$1.47 income, not sure why. \$22,486.35 was distributed to clubs who sold programs during the meets in June.

Review of Board-proposed 2013 Quadrennial budget and compensation

Linda explained that the budget committee started with the 2012 budget actual and added 2% increase. Also asked committee chairs if they had any changes outside the 2%. The professional fees did increase more as the firm who does the financial review did have a rate increase. The interest income continues to be low. Linda highlighted the income and expenses for the 2013 budget. This is the first year for a contingency fund and it can be allocated to areas that made need it during the year. The four year budget is need for the LEAP 2 process. By having a four year budget, if an item is found along the way that needs more/less funding the change can be made to the next year's budgets. In order to continue the approval of the budget process, the employees of MWS were asked to step out of the room in order for the HOD to vote on salary budget. The minutes for this discussion are separate. Mary asked for a motion to accept the 2013 budget. Brian made the motion. Lisa seconded. The motion passed.

Review of Slate of Candidates for Nomination Committee

Mary read the current slate of three candidates for the nominating committee of Mary Losee, Scot Sorensen and Cliff Kreizel. She asked for two more nominations to fill the committee. Lisa Ellis and Brian Jensen will be on the committee. Mary asked for a motion to accept the nomination committee. Peggy made a motion. Linda seconded. The motion passed.

Adjournment

Mary asked for a motion to adjourn the meeting. Lisa made a motion to adjourn the meeting. Carol seconded the motion. The meeting was adjourned.

Respectfully submitted,

Dawn Bowen

MWS Secretary