OFFICIALS REGISTRATION &

CERTIFICATION PROCEDURE – 2016/2017

* Attend the appropriate training clinic and successfully pass (80% or greater) the online tests necessary for certification.
* Complete the *USA Swimming 2017 Apprentice Official Application found on the Midwestern Swimming website*. After 60 days you must become a non-athlete member of USA Swimming. This registration is on a ***calendar year*** basis. Application forms **can be found on the Midwestern Swimming Info / Registration page.**
* Pay the USA Swimming non-athlete member registration fee of $64.00. Make check payable to Midwestern Swimming. Do the Background Check and Athlete Protection Training (APT) required to complete your registration.
* Complete the enclosed *MWS Application for Certification*. Be sure to include your e-mail address (print legibly) if you wish to receive updates from the MWS Officials Committee. Apprentice at the necessary number of meet sessions based on your certification level:
  + - * Stroke & Turn Judges: Four (4) sessions
      * Administrative Official: AO1 Four (4) Sessions
* Documentation of session requirements according to MWS Minimum Standards will be based on data within the Officials Tracking System (OTS).

Mail the *Membership Application and Registration Fee* to:

**Scot C. Sorensen**

**110 N 248 Cir  
Waterloo, NE 68069-4690**

Mail or email the *Application for Certification* to:

**Betsy Purcell**

**betsypurcell@cox.net**

**3345 S. 115th Ave.**

**Omaha, NE 68144-4505**

**NOTE:** The Midwestern Swimming Registration Chair and Officials Chair will process your USA Swimming membership and Officials Credential. You **must** display your membership card while on deck during all meet sessions that you attend.

**Questions:** Contact Betsy Purcell, Officials Chairman at [betsypurcell@cox.net](mailto:betsypurcell@cox.net)

or (402) 871-7816

APPLICATION FOR CERTIFICATION

Please Print Legibly

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Preferred Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Street-City State-Zip: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Club: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Other Certified Positions: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**You must be a member of USA Swimming to receive certification**.

Certification desired: Admin Official \_\_\_\_ Stoke & Turn \_\_\_\_

Clinic Attended: Date: \_\_\_\_\_\_\_\_\_\_\_\_\_ Location: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Instructor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Shirt Size M \_\_\_\_\_\_\_\_\_ W\_\_\_\_\_\_\_\_\_\_\_\_\_ Size \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name as you would like it on your nametag: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Apprenticeship Session Requirements: S&T (4) Administrative Official – AO1(4)

Meet Date Meet Referee

1 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

When complete please send to the MWS Officials Chair by mail or email:

**Betsy Purcell**

**3345 S. 115th Ave.**

**Omaha, NE 68144-4505**

[**betsypurcell@cox.net**](file:///E:\SWIMMING\Forms\betsypurcell@cox.net)

**The required tests are online at**  [**http://www.usaswimming.org/USASWeb/DesktopDefault.aspx?TabId=690&Alias=Rainbow&Lang=en**](%20http://www.usaswimming.org/USASWeb/DesktopDefault.aspx?TabId=690&Alias=Rainbow&Lang=en)

STEPS NECESSARY TO PRINT YOUR OWN MEMBERSHIP CARD ARE AS FOLLOWS:

1. Login to your personal USA Swimming account at: [https://www.usaswimming.org//secure/Logon.aspx?TabId=0&Alias=Rainbow&Lang=en&returnUrl=%2fDesktopDefault.aspx%3fTabId%3d1804%26Alias%3dRainbow%26Lang%3den](https://www.usaswimming.org/secure/Logon.aspx?TabId=0&Alias=Rainbow&Lang=en&returnUrl=%2fDesktopDefault.aspx%3fTabId%3d1804%26Alias%3dRainbow%26Lang%3den%20)

2. Under “*Member Resources*”, click on *“Deck Pass”.*

3. Click on *“Membership Card*”, at which time you will view all pertinent information regarding your membership status.

4. Click “*Print Official Card*”.

5. A color printer is not necessary, but may be used if you wish. A grey card will be produced in a B&W printer.

6. This card may then be laminated, if desired.

Updated September 20, 2015