SwimMAC Carolina 2018-2019 Season Registration Packet

Dear SwimMAC Competitive Team Families,

Please read through this registration information carefully. The completion of online registration is the only way to confirm your placement on the competitive team for the 2018-2019 season. Completion of registration indicates your agreement to annual dues, service requirements, and the fundraising program. It also indicates athlete and parent agreement with team policies and procedures. Thank you for choosing SwimMAC as your home for competitive swimming, we are looking forward to the upcoming season and having your family be a part of it.

Who to contact with questions:

Dues/Billing/Registration	billing@swimmaccarolina.org or by phone at 980-339-8908
Service Hours/Meet Squad	meetsquad@swimmaccarolina.org

How to register?

Please have your preferred credit card ready as well as information including medical insurance, swimmer's full name, guardian name(s) and contact information. Note that your account will not become active until August 2018.

1. Navigate to the Team Unify Home Page.
2. Click 2018-2019 Returning Member Registration next to the green swimmer icon on the top right.
3. Click Continue or Check Status – sign in if needed.
   **Please read and follow steps carefully – you will be prompted to update any account and member information possible. If you have questions contact billing@swimmaccarolina.org.
4. When prompted; Register for the division your swimmer will be placed in (Marlin, Dolphin, Shark, Senior) to start the 2018-19 season in September. Coaches determine all group placements at beginning of August.
5. Your checkout balance should include $205 per swimmer for your annual registration fee.

Important dates:

May 15, 2018 – June 15, 2019	**Online Registration is required for all returning competitive team members**
August 27, 2018	First week of practices for competitive programs
August 27, 2018	3% off of Total dues with lump sum payment
September 1, 2018	20% of Total dues charged to active members
September 15, 2018	SwimMAC Kick Off Event
October 1, 2017 – May 1, 2018	10% Installment of total dues charged on the 1st of each month
October 27th, 2018	SwimMAC Swim-A-Thon

In this Registration Packet:

Page 2: SwimMAC Membership Requirements Chart

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Page 7: Appendix 1: Multi Swimmer Discount comparison to previous season.

2018-2019 SwimMAC Membership Program

Does not include fees and expenses for meets and events

	Registration Fee	Competitive Team Dues					Fundraising Support Program	Service Hours / Meet Squad	
		2017-2018 Annual Total	2018-2019 Annual Total*	% Change	20% Deposit	10% Installments		SC Sessions $135 per Session	LC Sessions $135 per Session
	Paid at registration (May/June 2018)				Paid Sept. 1st	Paid Oct 1st to May 1st	Per Family Completed by Mar 31st	Per Family Completed by Mar 31st	Per Family Completed by July 31st
Senior 1	$205	$3,400	**$3,604**	6%	**$720.80**	**$360.40**	$200	4 sessions or $540	2 sessions or $270
Senior 2	$205	$2,950	**$3,127**	6%	**$625.40**	**$312.70**	$200	4 sessions or $540	2 sessions or $270
Senior 3	$205	$2,400	**$2,544**	6%	**$508.80**	**$254.40**	$200	4 sessions or $540	2 sessions or $270
Shark 1	$205	$2,700	**$2,862**	6%	**$572.40**	**$286.20**	$200	4 sessions or $540	2 sessions or $270
Shark 2	$205	$2,400	**$2,472**	3%	**$494.40**	**$247.20**	$200	4 sessions or $540	2 sessions or $270
Shark 3	$205	$2,150	**$2,215**	3%	**$443.00**	**$221.50**	$200	4 sessions or $540	2 sessions or $270
Dolphin 1	$205	$2,350	**$2,491**	6%	**$498.20**	**$249.10**	$200	4 sessions or $540	2 sessions or $270
Dolphin 2	$205	$2,200	**$2,266**	3%	**$453.20**	**$226.60**	$200	4 sessions or $540	2 sessions or $270
Dolphin 3	$205	$2,050	**$2,050**	0%	**$410.00**	**$205.00**	$200	4 sessions or $540	2 sessions or $270
Marlin 1	$205	$2,050	**$2,112**	3%	**$422.40**	**$211.20**	$200	1 session or $135	1 sessions or $135
Marlin 2	$205	$1,850	**$1,850**	0%	**$370.00**	**$185.00**	$200	1 session or $135	1 sessions or $135
Marlin 3	$205	$1,450	**$1,450**	0%	**$290.00**	**$145.00**	$200	1 session or $135	1 sessions or $135

- Registration Fees are charged when you complete your online registration.
- Fundraising Support and Service Hours are based on your family's most senior swimmer in the program.
- Service Hours Fees are based on $135 per session not worked.
- Short Course Service Hours Sessions include: 1 session for a short course state championship when hosted by SwimMAC and 3 short course hosted meet sessions for all Dolphin, Shark, and Senior families.
- Long Course Service Hours Sessions include: 1 UltraSwim session and 1 long course hosted meet session for all Dolphin, Shark, and Senior families.
- *Dues may be paid as a lump sum via cash or check with a 3% discount prior to August 27th , multi swimmer discounts will be calculated as well – please contact billing@swimmaccarolina.org to confirm. (A valid CC must remain on file.)

Registration Fees and Membership Dues

Who to contact with questions:

Dues/Billing/Registration billing@swimmaccarolina.org or by phone at 980-339-8908

What do the registration fee and annual dues pay for?

The registration fee is $205 and includes USA Swimming and North Carolina registration fees, a registration T-shirt, a team swim cap, required insurance coverage for your swimmer, and an administration fee (which includes processing fees).

As a part of the operating model, the Head Coach with the assistance of the Finance Committee and Board of Directors evaluate costs associated with our competitive team and each practice group. Our goal through this evaluation is to identify the proper dues for each level considering the actual expenses associated with that level. Annual dues cover a portion of the expenses incurred by the competitive team, including coaches' salaries, operating the facility on the Charlotte Latin campus and pool rent at HFFA, Moss Creek, & Davidson, dry land partners, swim equipment and technology, professional fees, general liability insurance, and more. Annual dues do not include fees for meets and events, practice equipment, or other related charges for participating in SwimMAC member activities.

When do I pay?

- The $205 registration fee will be charged through registration.
- 20% of the annual dues will be collected on September 1 through Team Unify.
- 10% of dues will be charged on the first of each month October through May through Team Unify.
- SwimMAC Members are available to pay dues as a lump sum prior to the first practice of the year with a 3% discount. See the chart at the end of this document for totals and other details.

Other dues/payment policies.

- If the monthly installment is not received in full by the 15th of the month, a late fee of $25 per month will be assessed to the family's account.
- Accounts with payments past 30 days due will be contacted by SwimMAC and a resolution sought. . Failure to resolve the matter may result in the removal of the swimmer(s) from practices and meets and forfeiture of roster position(s).
- Families must have an active Visa, MasterCard or checking account on file in the Team Unify system. Failure to maintain valid credit card or checking account information can result in failed payments and late fees.
- If a swimmer is transferred to a different practice group by the coaching staff, the monthly installment will be changed to the cost associated with the new group.
- **Registration fees are non-refundable.**
- **Paid annual dues installments are non-refundable, please communicate any requests to stop or suspend billing in advance.**

What if my swimmer withdraws from the program after the 2018-2019 season begins?

- First, you must notify both your coach and accounting (billing@swimmaccarolina.org) that you are withdrawing. Notification must be received by the 15th of the month in order to suspend billing for the next invoice cycle.
- If the swimmer leaves the program for any reason before May 1st, the swimmer is obligated to pay the annual dues installment for the month in which the swimmer withdraws from the program.
- If the swimmer withdraws after May 1st, no dues will be refunded.
- Please be aware that suspending membership may result in loss of roster position on the team unless coordinated with the staff and head coach of SwimMAC.

Is Financial Aid available?

- Financial aid is available for annual dues only. All meet fees, camps, annual registration fee and expenses are not able to be discounted. Financial aid is awarded based on merit and a discussion with a financial aid committee. It will only apply for one season and you must reapply each season. Families seeking financial aid must be in good standing with volunteer hours, fundraising, and team policies.
- In order to apply, please email billing@swimmaccarolina.org.

- All information will be kept confidential.

Registration Fees and Membership Dues (Continued)

Who to contact with questions:

Dues/Billing/Registration billing@swimmaccarolina.org or by phone at 980-339-8908

Lump Sum Payment of Annual Dues

Families may pay annual dues as a single lump sum cash payment prior to August 27th, 2018. Families taking advantage of this option will receive a 3% discount off of their annual dues amount. Multi-Swimmer discounts will be offered on lump sum payments. Please DO NOT give payments to your group coach! Please keep in mind that group placements will be made at the beginning of August. If your swimmer changes groups during the year, SwimMAC will contact you regarding the difference in total annual dues.

Lump Sum Payments are accepted as Cash or Check only. Please deliver to Kendra Williams/Eddie Carter at SwimMAC Charlotte Latin location or mailed to address below. Payments must be submitted or post marked by August 27th . A valid credit card must remain on the member account for meet fees. Checks may be mailed to:

SwimMAC Attn: Kendra Williams
9850 Providence Rd
Charlotte, NC 28277

Group	Annual Dues	3% Discount	Lump Sum Owed on or before August 27th
Senior 1	$3,604.00	$108.00	$3,496.00
Senior 2	$3,127.00	$94.00	$3,033.00
Senior 3	$2,544.00	$76.00	$2,468.00
Shark 1	$2,862.00	$86.00	$2,776.00
Shark 2	$2,472.00	$74.00	$2,398.00
Shark 3	$2,215.00	$66.00	$2,149.00
Dolphin 1	$2,491.00	$75.00	$2,416.00
Dolphin 2	$2,266.00	$68.00	$2,198.00
Dolphin 3	$2,050.00	$62.00	$1,988.00
Marlin 1	$2,112.00	$63.00	$2,049.00
Marlin 2	$1,850.00	$56.00	$1,794.00
Marin 3	$1,450.00	$44.00	$1,406.00

Multi-Swimmer Discount (competitive team only)

SwimMAC will discount a family's total competitive team dues for multiple swimmers in the same family. The discounts will be processed as follows:

For two swimmers: 5% off of combined total of dues.

For three swimmers: 12% off of combined total of dues

For four or more swimmers: 15% off combined total of dues.

Fundraising and Service Hours Programs

What is the SwimMAC Fundraising Program?
The SwimMAC fundraising program is a way for member families to support critical expenses that are beyond the operational budget of the club. The 2018-2019 fundraising program will support the following expenses:

- Facility maintenance (repairs and new equipment, structure installation and maintenance).
- Coach education and development.
- Financial Aid and outreach programs.
- Any remaining balance will be used for capital improvements for long term growth.

The fundraising program will be presented in September to all members with explanations of options to engage and promote SwimMAC in supporting these goals. In the past examples have included Swim-A-Thon, Heat Sheet Ad sales, restaurant nights, Scrip Program and community sponsorship.

Obligations must be met by March 31, 2019. If your swimmer(s) leaves the program early, you will be charged the balance owed for fundraising with your last payment. Remaining balances will be billed via Team Unify no later than June 1st.

If you are excited about an opportunity that can contribute towards fundraising, or have questions, please contact the Fund Development committee at funddevelopment@swimmaccarolina.org.

What is Service Hours or Meet Squad?
For questions or concerns regarding meet squad / service hours please email meetsquad@swimmaccarolina.org

SwimMAC Carolina hosts approximately 20 swim meets throughout the year to provide our athletes opportunities to hone their skills. Meet Squad is the SwimMAC name for all of the volunteer work that goes into making these events successful. Meet Squad is run by a collection of parent volunteers and a staff liaison who spend countless hours carefully planning each competition to ensure USA Swimming requirements are fulfilled while running an efficient event and meeting the needs of our swimmers. Meet Squad works diligently to spread the work out across the entire membership so everyone can do their part without placing too great a burden on our families. Annual Meet Squad requirements are calculated by taking the total number of volunteer spots necessary to run our club's events and dividing that by the total number of competitive families.

How do I sign up to work my required sessions?
For SwimMAC hosted events, you may navigate to the event signup on Team Unify (same place you will commit your athlete for events), and select the "Job Signup" button. Follow the instructions on the page, and when you show up to work at your session, please be sure your name is recorded to receive credit. You do not have to work an event your child is participating in, we just ask that all members help share the work to provide competition opportunities for our swimmers.

What kind of volunteer jobs count toward Meet Squad?
We need lots of timers, but we also need participation hosts, concessions, officials, clerk of course workers, and more. We encourage you to try lots of different positions to see which you prefer. Volunteer job descriptions and more information can be found on Team Unify.

What happens if we don't work the required number of sessions?
Failing to meet the minimum requirement for your family will result in an assessment of $135.00 per unearned session. Sessions are not transferable from short course to the long course season or vice versa. For the long course season (Mid-April to beginning of August), each family's participation requirements are based on the group placement of the family's oldest swimmer's group placement as of May 1. Sessions must be completed by July 31 to avoid assessment.

For questions or concerns regarding meet squad / service hours please email meetsquad@swimmaccarolina.org

Unmet obligations will be billed via Team Unify on May 1st (Short Course) and on August 1st (Long Course).

Team Policies

By completing the online registration your family and athlete(s) agree to the above membership program policies and requirements, as well as the policies outlined below. SwimMAC reserves the right to refuse membership or terminate membership for violating the policies agreed upon at the time of registration.

The following documents are posted on Team Unify in the Team Information section.

- SwimMAC Carolina Code of Conduct and Travel Policies
- Drugs, Alcohol, and Tobacco Policy
- SwimMAC Carolina Safe Sport Policy and Bullying Action Plan
- SwimMAC Swimwear Policy
- SwimMAC Carolina Medical Waiver
- SwimMAC Carolina Electronic Communication Policy

The following releases are presented in the registration process and are copied for review here:

Release of Liability
Parent hereby releases Mecklenburg Aquatic Club, Inc. (DBA SwimMAC Carolina, hereafter "SwimMAC"), its employees, officers, directors and volunteers and any facility used by SwimMAC from any liability arising out of any injury to the swimmer(s) which may occur while the swimmer(s) is/are participating in the SwimMAC program, including, but not limited to, practices, meets, travel trips, and other team activities, or while the swimmer(s) is/are using facilities owned, leased or used by SwimMAC.

Parent acknowledges that a medical professional has authorized my child(ren)'s participation in SwimMAC programs

Media Release
I hereby authorize SwimMAC Carolina to use photographs and/or video of me, my child(ren), and/or my property and authorize the club and its assignees, licensees, legal representatives and transferees to use and to publish (with or without my name, child/children name(s), company name, or with a fictitious name) photographs, pictures, portraits or images herein described in any and all forms of media and in all manners including composite images or distorted representations and for the purposes of publicity, illustration, commercial art, advertising, publishing (including publishing in electronic form or internet websites), for any product or services, or other lawful uses as may be determined by SwimMAC Carolina for as long a time period as SwimMAC determines the usage thereof is necessary. I further waive any and all rights to review or approve any uses of the images, any written copy or finished product.