**Dickinson Dolphins Board of Directors Meeting Agenda**

**May 9, 2017**

**In Attendance:** Heather Rathgeber (President), Kate Mettler (Vice President), Patty Riely (Treasurer), Susan Moberg (Past President), John Schutt, Britney Hendricks, Kendra Miller, Sheri Twist (Members at Large).

**Board of Directors:** Heather Rathgeber (President), Kate Mettler (Vice President), Pam Morel (Secretary), Patty Riely (Treasurer), Susan Moberg (Past President), John Schutt, Britney Hendricks, Kendra Miller, Sheri Twist (Members at Large).

**Call to Order**: President Rathgeber called the meeting to order at 5:34pm on May 9th.

**Reading and approval of minutes** – Kate Mettler moved to approve the minutes from April. Sheri Twist seconded the motion.

**Reports:**

**Treasurer Report** – Patty Riley

 Patty shared the profit and loss report and the balance sheet.

**VP Report –** Kate Mettler

1) Background check-  [www.usaswimming.org/backgroundcheck](http://www.usaswimming.org/backgroundcheck%22%20%5Ct%20%22_blank)  This should be completed ASAP as to have it complete by the time splash week starts.  Please print your receipt for this as documentation that you have completed and give a copy to me.  Patty will also need a copy so that you can be reimbursed the fee. Send a copy of the “passed” email to Kate.

 \*only have to do every 24 months

2)  USA non-athlete membership - Form attached.  Please complete and bring to the board meeting next week.  If you are not going to be present, please let me know and I can make other arrangements to pick up the application and payment.  This document also lists the background check and APT training links.

 \*This runs Sept 1st through the following Dec 31st (for 15 mos). So do we wait and submit it in Sept or submit twice? The Bylaws state the new board is active Sept of each year.

3)  Athlete Protection Training-  [www.usaswimming.org/protect](http://www.usaswimming.org/protect)  I believe we need our membership numbers to complete.

\* The new board member information needs to be updated with the ND LSC. Kate will need to email the names/contact info to Mitch Kraft at mitch1707janet@srt.com .

Go to the LSC site and click on clubs along the top, and then click 2016 NDLSC Directory, you will find the board/club positions that need to be updated.

\*Jenna will be tracking all of the coaches required info and sharing it with Kate as part of her Meet manager duties.

Board members cannot be on deck during swim meets, only coaches and officials.

**Special Committee Reports:**

**Facebook/Web-site –** Sheri Twist reported that she updated the website with the Long Course information and will add the active link for registration. Long Course information was also shared on Facebook. She will also add swim meets for long course, coaches, and board members to the website.

**Fundraising –** John Schutt is going to look into the Brunch at St. Anthony’s. Discussion also took place about Taco Johns, Pizza Ranch, and Schwan fund raisers. John is going to research information about a gun raffle through either Scheels or Runnings to take place during short course.

**Coach Report** – Jena Wolf or Mike Sullivan

Heather and Kate met with Mike and Jenna on Friday April 28th.

Mike Sullivan will be head coach for long course.

Jenna Wolf will be team manager.

Job Descriptions – to be used as contracts for each swim session as well.

Coaches will be training assistant coach staff prior to long course starting (Georgia, Sammy, Haley, Jacob, Maureen for stroke development)

Jenna will put together a coach’s schedule

Mike won’t be here for Splash Week. Otherwise he is able to be “on deck” for most of long course.

Jenna is limited (tentative dates “on deck” June 12th, 13th, 14th, possibly the 15th and 19th)

Mike is attending a “Coaching the Coach’s” course

 \*Long Course Swim Meets:

MMSC – June 17th

WSL – June 24th

MSC – July 8th

AQST – July 15th

2017 ND LC – July 28th – 30th. Location TBD

**Old Business**

1. Splash Week – May 22nd – 26th, 4-530 p.m. at WRCC. Sign up at 5-530 p.m.
	1. Board Members volunteered to be at the WRCC during splash week:

22nd: Patty

23rd: Heather

24th: Brittany

25th: Kate

* 1. All registration is online and no paper. There will be a laptop available during splash week to help parents register.
1. It was decided that welcome parent letter will be sent home after splash week.
2. ByLaws – We will review and update these this year. President Rathgeber suggested we go through sections at a time.
3. Winter Freeze Meet – Coaches feel this is a very important meet and that we should not get rid of it. Would be ok with changing it to a one day meet. It was shared that we lost money during the past Winter Freeze meet. There was also discussion that this is a opportunity for our local swimmers that don’t travel to other meets. Will need to get it put on the meet info in ndswimming ASAP. The board felt it was important to keep the swim meet. Possible dates would be Jan 6th, 20th, or 21st

**Patty motioned to make the Winter Freeze meet a one-day meet in mid-January. Brittany seconded the motion.**

**New Business**

1. Rough Rider Days

The board decided to be a part of the clean up after the events. This will bring in an estimated $2200.00. It would be good to have around 10 people per night. It was discussed to tie it into points for families to encourage participation.

Rodeo – June 23, 24, 25. Clean up afterwards or next morning. $300 each night

Concert – June 30th (Big and Rich and Morrison Bros) Clean up - $300. Also can work concessions for a cut of the profits

Derby – July 3rd. Clean up is $400

1. Trial of Pre-season training with HS girls and HS boys. Shae Sullivan as her senior practicum. Would start 6-8 weeks prior to high school swim. Main purpose is to help build endurance and prevent injury. Would be free for now but if we like the results and want to continue it on for our swim team, we would need to figure out cost. The board thought this would be good to pursue and to contact Shae to see if she is still interested. Cost would prob fall on DDST/Parents, at least until out trial 5 yrs is up. President Rathgeber is going to call Shae and relay the information back to us.

Patty shared the booster club has also agreed to do a pre-conditioning training for fall sports with Joe Champa. Swimmers are able to be a part of this too.

**Other:**

Discussion about recruitment (further discussion next meeting)

Possibility to host a Faster and Fitter Camp in Dickinson (further discussion next meeting)

Next Meeting Tues June 13th, WRCC, 530 p.m.

**Meeting Adjourned at: President Rathgeber adjourned the meeting at 7:46 pm**