

NEO Division 2 Championships

Hosted by CFYN Tigersharks Swim Team

Saturday, February 2, 2013

Dear Coaches and Program Directors:

The CFYN Tigershark Swim Team is proud to host the 2012-2013 NEO Division 2 Championships at the University of Akron on February 2, 2013. The meet will be run in dual-pool format as in the prior years.

All entries are required to be submitted via Hy-Tek Team Manager to Chuck Duchon at cjduchon@gmail.com no later than **January 26, 2013**. Please include a Meet Entry and Meet Fees report from Team Manager with your team's entry file. As soon as we have imported your team's entries, we will email an entry report confirmation so that each team can check their entries. After the confirmation email is sent, each coach will have 24 hours to make any corrections.

We are offering divisional T-Shirts by pre-order only. The order form is available on the NEO League website. Checks for t-shirt payment and orders must be received no later than **January 20, 2013**.

We will need each team to supply the following volunteers:

- **Minimum of 2 officials, with at least one level 2.** Please indicate their official level, years of experience, job, & pool preference. We cannot guarantee these positions but will try to accommodate requests when possible. Please contact Brian Stratton brian_stratton@hotmail.com with your officials list no later than January 26th.
- **4 timers** (2 for each pool)
- **1 Clerk of Course** volunteer for 10 & Under swimmers.
- **Up to four 4 Age Group Coordinators** (optional) to get their own swimmers to the Clerk of Course (10 & under) or to the Blocks for their events (11 & older). It will be each team's responsibility to get their swimmers to the blocks or to the Clerk of Course. No more than 4 age group coordinators per team, small teams should limit themselves to 2.
- All teams are required to have one parent volunteer on deck for 10 & older relays and two parent volunteers on deck for 8 & under relays in order to accompany them to the blocks and assist them during the race.

In order to give us enough time to prepare and verify that we have the correct number of workers, please email your list of volunteers (other than officials) to Becky Turnbull Becky@CFYNTigersharks.com by **January 26, 2013**. *No parent will be admitted on to the deck unless they are included in your team's official volunteer list, which is subject to the total volunteer limit. Please be sure all parents are aware of this rule.*

If you have any questions, please do not hesitate to contact Head Coach Dale Craddock or me. The Riverfront YMCA and CFYN Tigershark Boosters wish all teams the best of luck at the 2012 Divisional 2 Championship Meet.

Keith Turnbull
Co-Meet Director
330-203-9037 (cell)
President@cfyntigersharks.com

Dale Craddock
CFYN Head Coach/Co-Meet Director
330-697-6327 (cell)
dcraddock@ameritech.net

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MEET INFORMATION

LOCATION	The University of Akron Oliver R. Ocasek Natatorium (ONAT) 402 Carroll St, Akron, OH 44304-1851
PARKING	Parking for the meet is restricted to the Lot #1 Parking Deck Go to http://tinyurl.com/balva6q to view a parking map.
POOL	Dual (2), eight (8) lanes, 25 yard indoors pools, large spectator seating area, Colorado Timing systems/scoreboard for each pool.
MEET DIRECTOR	Keith Turnbull Dale Craddock Co-Meet Director CFYN Head Coach/Co-Meet Director 330-203-9037 (cell) 330-697-6327 (cell) President@cfyntigersharks.com dcraddock@ameritech.net
MEET ENTRY CHAIRMAN	Chuck Duchon cjduchon@gmail.com
WEBSITE	www.cfyntigersharks.com www.neoyswim.org
ADMISSION	ADULT: \$5.00 CHILDREN/SENIORS: \$3.00 UNDER 8: FREE All volunteers are admitted free.
HEAT SHEETS	For teams participating in the \$1 per swimmer surcharge, you will be sent a copy of the online heat sheet to distribute to your team a few days before the meet. For teams not participating in the \$1 swimmer surcharge, a very limited amount of printed heat sheets will be available for purchase at \$5 each .
MEET SCHEDULE	ONE SESSION ONLY 11 & Older in Deep Pool 10 & Under in Shallow Pool Warm ups start at 9:00 am Meet Start Time is 10:00 am
WARM UP SCHEDULE	Lane assignments will be provided at a later time. Warm ups for 11 & 12 and 8 & under at 9:00 AM Warm ups for 13 & Older and 9 & 10 at 9:30 AM
CONDUCT	The meet will be conducted according to the NCAA rules as accepted and amended by the NEO YMCA Swim League. Refer to the NEO YMCA League Rules.
Eligibility	Swimmers must have participated in 3 dual meets during the current season to be eligible. Each swimmer may enter and compete in a maximum of 2 individual events and 2 relay events. Teams have no limit on the number of entries for each event. Relay swimmers must

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	be listed on the day of the meet.
SEEDING	Events will be seeded by NCAA rules for timed final meets. Please indicate best times in a 25 yard pool. No meter conversions.
ENTRIES	<p>All entries MUST be submitted by email to Chuck Duchon at cjduchon@gmail.com using the Team Manager Entry File that will be emailed or downloaded from the website. Once you email your Team Manager entries, please send the Entry Summary Form and your check, payable to "CFYN" to:</p> <p style="text-align: center;">Divisional Entries PO Box 49 Cuyahoga Falls, OH 44222</p> <p>All entries must be received no later than January 26, 2013.</p>
ENTRY FEES	<p>\$3.00 per individual event and \$12.00 per relay entry.</p> <p>For teams participating in the \$1 per swimmer surcharge, you will be sent a copy of the online heat sheet to distribute to your team a few days before the meet. For teams not participating in the \$1 swimmer surcharge, a very limited amount of printed heat sheets will be available for purchase at \$5 each.</p>
COACHES MEETING	Coaches will meet in the Hospitality Room at 8:45 am. Scratches must be submitted at that time.
VOLUNTEERS	<p>Each team needs to provide the following workers for the meet:</p> <p>Minimum of 2 Certified officials, with at least one level 2. Please indicate their official level, years of experience, job, & pool preference. We cannot guarantee these positions but will try to accommodate requests when possible.</p> <p>4 Timers</p> <p>4 Age Group Coordinators (This is an optional position. No more than 4 age group coordinators per team. Any team with 50 swimmers or fewer should limit themselves to 2.)</p> <p>1 Clerk of Course Representative</p> <p>All teams are required to have one parent on deck for 10 & older relays and two parents on deck for 8 & under relays in order to accompany them to the blocks and assist them during the race.</p> <p>Officials lists should be sent to Brian Stratton brian_stratton@hotmail.com . All other volunteer's names should be sent to Becky Turnbull Becky@cfyntigersharks.com.</p> <p style="text-align: center;">Both volunteer lists must be submitted no later than January 26, 2013</p>
OFFICIALS	Officials will meet at 8:45 am in the meeting room through the door

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MEETING	on the far end of the shallow pool.
CLERK OF COURSE	ALL 10 & Under Swimmers must report to Clerk of Course at the Shallow Pool. 11 & Older Swimmers must report behind the blocks at the Deep Pool.
POOL DECK	All coaches and volunteers must wear a designated wrist band in order to be admitted onto the pool deck. Parents who do not have a volunteer position that requires them to be on deck and are not on their team's official volunteer list will not be permitted on deck.
SWIMMERS AREA	Teams will be provided a Racquetball court for swimmers and parents. Please note space is limited and small teams maybe combined in rooms.
CONCESSIONS	Concession stand provided by Akron U. You may bring your own food.
FACILITY RULES	<ol style="list-style-type: none"> 1. NO swimmers in bathing suits are permitted in the spectator stands 2. NO standing along the rail in the bleacher sections 3. NO spectators will be permitted on the pool deck 4. NO glass bottles 5. Shoes must be worn at all times. 6. Only swimmers, coaches, and authorized volunteers are permitted on the pool deck.
T-SHIRTS	<p>Pre-orders preferred. A limited number of shirts will be available at the meet at a higher price. Pre-order T-shirts will cost \$11.00 each. (\$13 for 2XL, \$14 for 3XL)</p> <p>Orders MUST be submitted and paid for no later than January 20, 2013. We will distribute t-shirts on a team basis at the meet. Please collect payment and orders and send one check made out to "CFYN".</p> <p>Send payment to:</p> <p style="text-align: center;">Tigershark's Swim Team Divisional T-Shirt Order P.O. Box 3224 Cuyahoga Falls, OH 44223</p> <p>Orders maybe submitted to Julie Dimberio via email at dj347@sbcglobal.net</p> <p>Or submit your order at the Hang Ten Invitational at the T-shirt table.</p>
AWARDS	Heat Winner Ribbons Medals to places 1 - 3, Ribbons to places 4 - 16
SCORING	Relays = 40, 34,32,30,28,26,24,22,18,14,12,10,8,6,4,2 Individual = 20,17,16,15,14,13,12,11,9,7,6,5,4,3,2,1
SPECIAL NOTES	<ol style="list-style-type: none"> 1. Coaches are responsible for the conduct and behavior of all their swimmers, before, during and after the swim meet. 2. No running, horseplay, roughhousing, throwing any objects or

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	<p>other rowdy behavior will be tolerated.</p> <ol style="list-style-type: none">3. Teams are responsible for the clean-up of their team's area.4. The YMCA, CFYN Parent Boosters and the University of Akron assume no responsibility for lost or stolen articles.
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