

Constitution and By-Laws of the *Rochester Recreation Swim Team*

Article I Description

Section I.1

The name of this organization shall be the Rochester Recreation Swim Team (RRST).

Section I.2

- A. The RRST is a non-profit organization serving members in co-operation with the City of Rochester Department of Parks, Recreation, and Human Services.
- B. RRST will assist the coaches in providing facilities, training, and encouragement for increasing proficiency in competitive amateur aquatics sports among boys and girls residing within a reasonable commuting distance of the club.
- C. RRST will encourage and develop good sportsmanship, individual integrity, and team play.
- D. RRST will further the interest and education of children and parents in competitive aquatic sports and is dedicated to the improvement of these sports.
- E. It is the intent of RRST to maintain membership with USA Swimming, abiding by its rules and regulations for competitive swimming as long as such membership serves the objectives of RRST.

Article II Membership

Section II.1

Membership in the RRST shall consist of competitive team participants and parents of those participants and such others as wish to sponsor participants of the team.

Section II.2

The membership year is from October 1 through September 30. Payment of dues in full conveys membership until the following October 1, provided members abide by the Constitution and such rules and regulations as may be established by the Board of Directors and/or the coaching staff. Each member family is authorized two (2) votes (Sponsors are entitled to one vote for a membership), but only members present are eligible to cast votes. The coach is empowered to suspend a swimmer from the club whose action or attitude is detrimental to the team. Membership of parents or sponsors may be suspended or terminated only by two-thirds (2/3) majority vote of the Board of Directors.

Section II.3

Special classes of membership may be established by the Board of Directors as it shall deem advisable.

Article III
Club Officers and Committees

Section III.1

The Board of Directors shall consist of the following ten members and a majority of the Directors shall constitute a quorum at any meeting:

President

Secretary

Treasurer

Registrar

MCDR Representative

Meet Director

Two (2) "At Large" Directors

Current past President is an ex-officio member, and shall serve as Vice-President

The Director of the facility used by the team or designate of the Director is an ex-officio member

Vacancies will be filled by vote of the Board of Directors

Section III.2

The President may appoint chairpeople or co-chairpeople for Standing committees or assign individuals to tasks for the good of the organization. Chairpeople will appoint committee members, but any member will be accepted as a volunteer committee member.

Section III.3

Term of office for the Board of Directors shall be for one (1) years or until successors can be elected. Terms of office will begin ordinarily on September 1.

Section III.4

Election of the Board of Directors shall be conducted at the Annual Meeting in June. Nominations will be accepted from the floor providing that prior approval has been obtained from the nominee.

Section III.5

The affairs of this non-profit organization shall be managed by the Board of Directors within the limits of this Constitution and By-laws. No other persons may collect funds, make contracts, incur expense, or initiate any actions in the name of the organization or use its insignia without prior approval of the Board of Directors.

- A. The Board of Directors may authorize any officer or agent to enter into any contract in the name and on behalf of the Rochester Recreation Swim Team

- B. The Board of Directors may not incur indebtedness beyond current available funds and written guarantees.

Article IV Funds

Section IV.1

The amount of dues shall be recommended by the Board of Directors and approved by a simple majority vote of the club membership or quorum thereof. A quorum is defined as the eligible voters present for a specified meeting called after due notice of the agenda.

Section IV.2

The use of funds from sponsors or other sources must be approved by the Board of Directors.

Section IV.3

The coaching staff shall be exempt from dues unless they have children participating in the competitive swimming program in which event they will be required to pay the same dues as other parents.

Section IV.4

The Board of Directors shall submit to the general membership at the September Meeting, a written financial statement for the year ending August 31.

Section IV.5

The swimming year shall begin on September 1, and end of August 31 of the next calendar year. Dues are payable by November 1, or before participating in a swimming meet, whichever date occurs first.

Article V Meetings

Section V.1

The Board of Directors Meeting shall be held at the discretion of the President, the time and place to be set by the President. Club members wishing to appear before the Board must call or write the President in order to be placed on the agenda.

Section V.2

Meetings of membership shall be held in October, January, and June for the purpose of hearing the financial reports, and for the transaction of such other business as may come before the membership.

Section V.3

Special membership meetings may be called at any time by the President and/or Board of Directors.

Section V.4

Written notice of membership meetings, whether annual or special will be sent to the membership indicating purpose, time and place at least ten (10) days prior to the meeting. The quorum for all membership meetings will be those members present.

Section V.5

Voting members in good standing as listed on the Treasurer's current membership roster will be eligible to vote. A majority of the votes cast will decide each issue.

Section V.6

Conduct of the meeting will be under the direction of the President, or in his absence, the Vice-President, secretary/treasurer or director chosen by the majority consent in that order. Complete minutes will be kept by the Secretary/Treasurer.

**Article VI
Property**

Section VI.1

Responsibility for the acquisition, management, and care of all club equipment shall be vested in the coaching staff under the supervision and approval of the Board of Directors.

Section VI.2

In the event of club dissolution, all club records and property shall be held in custody by the Board of Directors to be turned over to a suitable successor. To qualify as a suitable successor, an organization must be operated exclusively for non-profit, charitable, or educational purposes. The net assets of the RRST shall not inure to any private shareholder, individual, or corporation and shall be distributed to such suitable successors as described above.

**Article VII
Amendments**

Section VII.1

Amendments to the Constitution and By-Laws may be proposed by the Board of Directors or the general membership. A request for amendments to the Constitution by the membership must be submitted to the Board of Directors in writing accompanied by a petition signed by a minimum of ten (10) active members.

Section VII.2

Amendments to the Constitution and By-Laws shall be made by a two-thirds (2/3) majority of those present casting an affirmative vote at a general membership meeting. Amendments adopted are effective immediately.

Section VII.3

Copies of all proposed amendments shall be sent to each club member at least ten (10) days prior to the scheduled meeting at which time they will be voted upon.

