

ELITE SWIM CLUB PARENTS ORGANIZATION

Elite Swim Club Parents Organization (ESCPO), formed in 2006, is a New Jersey registered non-profit organization. Its purpose is to provide support to the swimmers, coaches and families of the Elite Swim Club by fostering a socially enriching, supportive, positive sportsmanlike, open and inclusive team atmosphere.

ESCPO is lead by a membership elected Board of Directors, and operates within the organization's by-laws. Volunteerism is an integral part of ESCPO and all parents are encouraged to lend their support and expertise.

Board Positions: For detailed job description of Board Positions , please see by-laws.

Membership: Every Elite parent is a member of the parent organization. Dues are assessed annually and paid by November 15, for the following calendar year. Families joining Elite for the spring session will be assessed dues to cover the balance of the calendar year.

Annual Dues - \$20 per swimmer, with a max of \$40 per family.

Meetings While the ESCPO Board of Directors meets monthly throughout the calendar year, there is one general meeting for the full membership held each March. Meeting minutes from all Board meetings can be made available to any interested parents.

Volunteer Requirement Parent participation in most Elite events/meets are purely voluntary, with the exception of Elite hosted NJ Swimming sanctioned meets (2 to 3 per year). All parents, regardless of their swimmers ages or participation in those meets, will be assigned jobs ranging from timing, admissions desk, runners, parking attendant, computer operators, officiating, contributing food, etc. To facilitate planning and to insure that we use our resources efficiently, it is critical that each family indicate their job preferences by completing and returning the volunteer sign up form at the beginning of the season.

Volunteer Positions

Training Group Representatives: Serve as the communications conduit between team parents and ESCPO board. Lend a helping hand to families new to competitive swimming, help round up volunteers, etc.

Social Events: Volunteer to assist at or plan one or more of the gatherings below. Suggested ideas are, but not limited to: Movie night, Pizza/Pasta parties , Bowling, etc.

Team Photographers for each training group: Responsible for taking photos of coaches, swimmers and parents during dual and invitational meets. Preference for digital photos, so photos can be easily converted for use for slide show and Memory Book at the end of season.

Fund Raising Events : Working with the Fund Raising Chairperson, assist or plan a fund raiser for the team. Suggested ideas are, but not limited to: Yankee Candle, Cookie dough, Chocolate sales, team photo day, etc.

Meet Operations: Timing at intraclub, dual and invitational meets, serving as USA Swimming certified officials, runners, operating automatic timing system (Colorado), assist at Elite hosted meets, etc. Training will be provided.

- USA Swimming Official
Officials working USA meets must be USA qualified. Courses are available and will be advertised during the year.
- Invitational Meet Timer Coordinator
At each of the USA Invitational Meets, Elite is assigned a timing lane. Assign and

organize timing volunteers for these meets. Each swimmer participating in a meet must have a parent who will contribute to the timing assignment.

- Colorado Electronic Timing Necessary for all meets at Newark Academy and MoBeard only. Will be trained on equipment during intraclub meets.
- Set up/Take Down for Invitational Meets
Assist in set-up/take down the equipment including touch pads, electronic equipment, etc.
- Computer Operator work in conjunction with the Colorado Timing person to collect results as the meet is running. Computer literate people who are interested will be trained.
- Set-up Crew for Invitational Meets
Usually done the night before a meet. Lay mats in the gym, set up the electronic timing, and help with any other details required by the Head Coach/Meet Director.
- Clean-up Crew for Invitational Meets
After a meet is finished, clean up the gym, take down electronic equipment, and help with any other tasks required by the Meet Director.
- Timers - parents are asked to time at intraclub, dual Meets and NJ Swimming Invitational Meets hosted by Elite Swim Club. Additionally, parents are asked to time at all NJ Swimming Invitational Meets that their swimmer attends. Elite will be assigned specific lanes to cover during an event, depending on number of splashes.