
NEW JERSEY WAVE MEMORANDUM

TO: NOVICE / ADV. NOVICE / AGE GROUP 2 PARENTS
FROM: KEN O'REILLY, HEAD COACH
SUBJECT: LODI BOYS / GIRLS CLUB PROCEDURES
DATE: 10/4/2010
CC: NJ WAVE COACHING STAFF, LODI STAFF

Lodi Boys/ Girls Club Drop-off / Pick-up Procedures

This is to notify parents of drop-off and pick-up procedures at the Lodi Boys Club:

- Parents should **drop their children off for practice 10 minutes prior to the start of practice**; you may enter the building, help your child change if necessary and walk your child to the pool deck at which time the Coach (s) present will assume responsibility for your child during practice time. If you enter the facility (locker rooms, etc.), you need to sign in at the front desk. **NEVER LEAVE YOUR CHILD WITHOUT A COACH PRESENT.**
- After dropping your child off in the building or on the pool deck, parents are permitted to view practice from the balcony (not the pool deck) provided there is no interference with practice from a parent. Parents interfering with practice will be asked to leave the balcony and pool area.
- NO PARENTS SHOULD BE IN THE LOCKER ROOMS, ON THE POOL DECK OR IN THE LOBBY DURING PRACTICE TIME (per our contract).
- CHILDREN (and Parents) SHOULD NOT BE IN ANY OTHER PART OF THE BUILDING OTHER THEN THE POOL AND LOCKER ROOM (i.e. No kids or parents playing or waiting in the game room).
- ONLY MEN SHOULD BE IN THE BOYS LOCKER ROOM AND ONLY WOMEN SHOULD BE IN THE WOMENS LOCKER ROOM. If a mother needs to help change her son (or a father need to change his daughter), she should talk to the coaches or Lodi staff so that they may direct you to an appropriate place (First Aid room, etc.).
- ALL PARENTS SHOULD PICK UP THEIR CHILDREN **WITHIN 10 MINUTES OF THE END OF PRACTICE.** If parents need to help their children change they may do so. Please don't leave your child or children waiting at the facility. This is unfair to both your child and to the coaches (as one must wait till every child is picked up).
- Thank you for your cooperation in this matter. Following the procedures will help us to maintain a healthy relationship with the Lodi Boys / Girls Club.