|  |  |  |
| --- | --- | --- |
| **2018 New Milford Barracudas PA BOD Meeting** | Meeting Date: | **Monday, 26Nov2018**  |
| Meeting Time: | 6:00-7:30pm EST |
| Location: | Canterbury |
| Scribe: | Jen |

**Invited/Present**

[x]  Jennifer Douglas

[x]  Kelly MacLaren

[ ]  William LeBrando

[x]  Danielle LeBrando

[ ]  Inga Natoli

[ ]  Jenn Neeb

[x]  Kevin MacLaren

[ ]  Sharon Elias

[ ]

[ ] -

[ ]

[ ] -

**Meeting Agenda/Minutes**

|  |  |  |
| --- | --- | --- |
| **Agenda Topic** | **Minutes and Outcomes** | **Facilitator** |
| **Meeting called to order** | * 6:15 p.m.
 | **Jen** |
| **Holiday Party** | * Holiday swim and social will be held at Canterbury on Thursday, December 20, at 6 p.m.
* Jen will send email to team with info
	+ Team photo will be taken at 6:00. Jen will reach out to Susann Varrano to take pic.
	+ Donations will be collected again for the NM Food bank and Animal Welfare
	+ Two gift tables worked well last year. One for 10under, one for 11 over.
	+ $10 gifts for kids
	+ No food
 | **All** |
| **Treasurer Status** | * Bill LeBrando is stepping down from his position as Treasurer.
* Kevin MacLaren will take over as team Treasurer for PA.
* Kevin and Bill will arrange to transfer all information and bank access from Bill to Kevin.
 | **Jen/Kevin** |
| **SAT** | * 02Feb19 – Canterbury is booked from 10-2:00 (Note: this is Groundhog Day)
* Discussion on pros and cons of keeping the SAT a SAT or changing to an alternate (non-USA) fundraiser. Decision made to keep SAT, as the alternate would create too much work and the savings is not worth it.
* $25 to swim. T-shirt for each kid who swims.
* No baskets as prizes this year. Last year it took an enormous effort (by just a few people) to pull them together. Instead, we will go back to the Incentives (more discussion on levels and prizes). Initial thoughts are to make the incentive levels higher (e.g. $300 and over, $500 and over, $1000 and over get incentive gifts. Flipper mesh bags?)
* If stores want to donate a basket, we can sell raffle tickets during the SAT for the baskets.
* Deck raffle prizes every 15 minutes.
* Ask Lori Skidell to design t-shirt. Give her $50 or something. Jen can design ad space on back of shirt again.
* Discuss a different format. First two hours (or three) for lap swimmers only. Last hour or two can be fun games: coaches relays, parent relays, duck races, games, cannonball contests, etc. We think that this will make the little ones feel more included as they don’t typically do a lot of laps.
* Danielle will contact those who signed up to help on a committee. This will be for t-shirt ad sales, etc.
 | **Danielle/All** |
| **Other Business** | * Merch orders are due on Thursday, November 29.
 | **All** |

**Meeting Action Items**

|  |  |  |
| --- | --- | --- |
| **Action Items** | **Owner** | **Due** |
| * Send USA login info to Danielle.
* Send Danielle the google docs link.
* Send Danielle Amy Raskind’s email address.
 | **Jen** |  |
| * Register the SAT on USA Swimming
 | **Danielle** |  |
| * Create the event on TeamUnify
 | **Jen** |  |
| * Ask Lori Skidell to design t-shirt. Give her $50 or something.
 |  |  |

|  |
| --- |
| **Parking Lot** |
|  |
|  |
|  |
|  |

**Next Meeting: Date – None scheduled Location –Online**