



# LOS ALAMOS AQUATOMICS DUES POLICY

## 1. SUMMARY

This documents the current approved policy for collecting dues from Aquatomics members in order to sustain a viable USA swimming team. Dues are not attendance based. Entrance fees to the Walkup Aquatic Center are not included in LAA dues and must be handled individually by LAA members using the facility. With the exception of relay fees, meet fees are not included with dues and are billed individually with participation. Relay fees are covered by LAA from dues since they are a team rather than individual activity.

This document is intended to augment the approved dues structure posted for registered users on the Aquatomics website. In the event of a conflict, the document with the more current approval date supersedes.

## 2. APPLICABILITY

Membership on the Aquatomics requires adhering to Board of Directors approved policies, team handbook, and code of conduct. This policy applies to all members past and present who have or have had member accounts and services rendered by the Aquatomics.

## 3. POLICY

### 1. Approved dues/fees

- a. Are available for any registered member of the Aquatomics on our website. Normally referred to as “dues structure” for a given season. The Board of Directors works with the coaching staff to create and approve an annual budget and a dues structure to support that budget normally before the short-course season starts each September.
- b. Swim group dues are important to operation of the team (e.g., paying coaches, expenses for swim meets). Prorated dues will only be applied during the month of 2-week free trial or group changing during a season.
- c. USA Swimming and/or NM US Masters Swimming fees are annual non-refundable and not prorated. These fees are collected at the time of joining for new members or in September during annual registration for returning members. No exceptions.
- d. LAA registration fees are non-refundable and not prorated. LAA registration fees are collected at the time of joining for new members or in September during annual registration for returning members. Reactivation fees are required after one month of non-payment. Medical excuses will waive the reactivation fee.
- e. Late fees will be assessed for any outstanding balance not received in full by the 15th of the month.
- f. Meet fees, individual events are the responsibility of each swimmer. Relay event fees are covered by dues from all members and not charged to the individual swimmer.
- g. Scholarships are available for providing financial assistance in the form of reduced dues/fees if the swimmer meets requirements approved in the LOS ALAMOS AQUATOMICS SCHOLARSHIP PROGRAM policy.



## LOS ALAMOS AQUATOMICS DUES POLICY

2. New or rejoining members
  - a. New membership accounts are the responsibility of the LAA coaching staff. Except the 2-week free trial period, all swimmers should have membership accounts. The 2-week free trial is only available for swimmers new to USA Swimming.
  - b. Rejoining members will need to pay a reactivation fee after one month of nonpayment. Will waive activation fee for medical excuses/reasons.
3. Maintaining active accounts
  - a. In order to swim, members must have active accounts free of outstanding balances, or communicate their intent to pay.
  - b. Any account overdue by more than 30-days will be contacted by LAA for payment arrangement.
  - c. Accounts overdue by more than 30-days will be eligible for inactivation and a no swim determination at the discretion of LAA coaching staff or Board of Directors.
4. Membership status
  - a. It is the responsibility of each member to manage their membership status. LAA requires a minimum 30-days written notice by the member to Treasurer, President, or Vice President to cancel an account.
  - b. Notifications within 30-days notice will incur fees for each month within the 30-day period.
  - c. Dues/fees will continue to accrue for active accounts. Dues/fees include but are not limited to: USA swimming registration, LAA team registration, monthly swim group, and late fees.
5. Refunds
  - a. Monthly dues are non-refundable.
  - b. Dues are not attendance based.
  - c. 6-month/season payments are only eligible for pro-rated refunds for remaining future months once the 30-day notice to cancel an account is provided for medical or move/relocations reasons.

**I hereby acknowledge that I have completely read and fully understood the LAA Dues Policy.**

By checking this box and type my name below, I am electronically signing this document.

---

Parent/Guardian's signature

---

Date