

Buffalo City Swim Racers
Board Meeting Minutes
1/21/16

Attendees: Mike Switalski, Ryan Connolly, Susannah Gray, Zach McArdle, Rich Beleichfeld, Chris Muldoon. Trini Ross via phone.

Absent: Jean Lalomia

1. The regular meeting of the Buffalo City Swim Racers was called to order at 6:05pm on January 21, 2016 at 24 Radcliffe Road, Buffalo NY by Ryan Connolly.
2. Approval of November meeting minutes
 - Ryan will redistribute minutes to board members for review.
3. ByLaws
 - Trini and Zach to review in order to continue filing for BCSR's own 501C3.
 - Ryan to following up with Trini and Zach by Feb. 4, 2016
4. VP Nomination – Susannah Gray
 - Motion to elect Susannah by Trini, seconded by Rich. All present agreed on motion.
 - Susannah accepted.
5. Board Member and Executive Terms
 - Board agreed to implement terms for Board Members and Officer positions as follows:
 - i. General Board Members: 3 year term, with no limits of reoccurrence term, if approved by Board.
 - ii. Officer/Executive positions: 2 year term, with no limits of reoccurrence term, if approved by Board.
 - Elections to be held September prior to January seat, effective September 2016/January 2017.
 - Reminder that these positions are strictly volunteer.
 - Motione approved by Chris and seconded by Rich.
 - Nominations for new Board members. Board discussed potentially Pat Scherer, Maggie, Deborah Gibbons. Zach and Trini are further researching and will circulate to Board prior to next meeting.
6. USA Swimming #Swimbiz Conference
 - Board agreed that efforts should be put towards implementing a Marketing Strategy and Plan and not support attending conference.
 - Discussed Social Media and marketing efforts pertinent to future of organization and to be further researched.
 - Committee meeting to be held on Monday February 1 at Ryan's house, 6pm. All are welcome to attend. Ryan, Susannah, Chris and Mike have committed to attending.
 - Motioned by Ryan and seconded by Chris. All present agreed on motion.
7. Pay Roll/eSignatures
 - Treasurer to provide electronic signature for checks.

- Mike to provide Zach with pertinent information to execute eSignature.
 - Motion approved by Susannah and seconded by Chris. All present agreed on motion.
8. Office Space/Mailing address
- Board agreed to keep current Delaware address short term and will revisit in three months, with potential to keep for one year.
 - Estimated costs involved are approximately \$1300/year.
 - Motion approved to keep current location. Motion second by Susannah.
9. City Update
- Waiting for feedback from Dexter (by 1/22) on whether or not July 2015-December 2015 receipts will be approved for reimbursement, due to City's specific insurance requirements.
 - Funds requested for reimbursement are approximately \$16,000 from July 2015 – October 2015. Pending City approval.
 - Funds requested for reimbursement are approximately \$14,000 from November 2015 to December 2015. Pending City approval.
 - Next round of reimbursements will be January 1-31, 2016, then February 1 -29, 2016
10. New Business
- Executive committee met on Monday January 18 to compile list of possible expenses for the next 6 months, pending approval or denial of City funds on July – December 2016 reimbursements and other means of funds. List will be provided along with these meetings minutes to Board.
 - Website portal donations found. Mike to provide Susannah and Chris with donors information for thank you letters and newsletter mailings.
11. Adjournment
- Motion to end meeting 7:22pm. Motioned by Ryan and seconded by Zach. All present agreed on motion.

Minutes submitted by Susannah.

Next Board meeting: 3/17 @ 6pm. Location TBD.