

Buffalo City Swim Racers
Board Meeting Minutes
November 16th 2017

Attendees: Zach McArdle, Chris Muldoon, Mike Switalski, Rick Marable, Rich Bleichfeld, Meg Healy, Trini Ross, Kristy Michalek, Jean Lalomia.

Absent: Charisse Freeman, Maggie Hamilton, Pat Scherer.

The Board Meeting of the Buffalo City Swim Racers was called to order at 6:15PM on November 16, 2017 by Chris Muldoon and Zach McArdle at King Center Charter School, 159 Newburgh Avenue, Buffalo, New York.

1. Approval of Minutes: Motion: Rick. Second: Zack. Carried.
2. Financial Report.
 - a. 990 filed.
 - b. \$ 174,000 has been brought in.
 - c. \$ 49,000 approximately in the bank without the Buffalo City funds.
3. Confidentially Agreement and Conflict of Interest. Trini.
 - a. We need to have our forms in order.
 - b. Confidentiality Agreement and Conflict of Interest paperwork needs to be returned to Jean by 12/01/2017.
 - c. This should be done yearly. New members need to fill out these forms as they enter.
 - d. Usually part of a Governance Committee which should oversee the above and create a chart formalizing this.
4. City of Buffalo Contract. Mike.
 - a. Signed and notarized.
 - b. Need a written narrative and explanation of expenditures.
5. Welcome Kit Revision. Mike.
 - a. Revisions starting
 - b. Suggestion: Trini. Have parents initial page by page, then at the end as well.
 - c. If pages were to be separated out for a specific reason / use, we need a signature page for that separately.
6. Board Members.
 - a. By Laws need to be ratified then submitted for review.
 - b. Long term / Legacy members. Decisions must be made concerning terms and term limits for BCSR's. This will include specific beginning and ending dates for board members.
 - c. Attendance is essential.
 - d. 2 candidates for consideration: Leo Gibbons (also current Safe Sport Chair for USA Swimming / Niagara District) and Kim Schechter (Lawyer, retired) who is experienced in dealing with the population we serve. Discussion.
 - e. Election. Board member Meg Healy is resigning as of January 1, 2018. Motion: Trini: Nominates Kim Schechter to be our new board member. Second: Jean. Carried.
 - f. Motion: Trini: Leo Gibbons to be our Safe Sport Coordinator (pending his acceptance). Second: Rich. Carried.
7. Old Business.

- a. We need to gain our independence from Parent Booster USA and be completely BCSR's. This will take time.
 - b. We need a Determination Letter from the IRS. Further, we need both electronic and paper copies of these.
8. New Business.
 - a. Request from Muslim Community for an all-female learn-to-swim program. This is outside our mission statement.
 - b. Suggestion: Family Swim Night. Explore this concept. Would be based on YMCA availability.
9. Adjournment. 7:55PM.
Motion: Trini. Second: Rick. Carried.

Next meeting: 01/18/2018

Location: TBD

Draft minutes respectfully submitted: Jean Lalomia