

Buffalo City Swim Racers  
Board Meeting Minutes  
March 16, 2017

Attendees: Mike Switalski, Zach McArdle, Chris Muldoon, Pat Scherer, Meg Healy, Kristy Michalek, Rich Bleichfeld, Charisse Freeman, Jean Lalomia.

Absent: Trini Ross, Ricardo Mirable, Maggie Hamilton.

The Board Meeting of the Buffalo City Swim Racers was called to order at 6:11PM on March 16, 2017 at the Westside Community Center, 161 Vermont Street, Buffalo, NY, by Chris Muldoon and Zach McArdle.

1. Approval of Minutes. Motion: To accept. Zach. Second: Pat. Carried.
2. Financial Report.
  - a. We now have a virtual business address at Triad. Cost - \$50.00 per month.
  - b. Currently we have \$65,000.00 in the bank. We are "in a good place."
3. Grant Application Updates/ Applications(40
  - a. USA Swimming Foundation Grant. Requested \$5,000.00
  - b. Ralph Wilson Jr. Foundation. Requested \$10,000.00. We have made it into the second round.
  - c. Erie County Youth Bureau Primetime Summer Grants. Requested \$10,000.00. Will be submitted 03.21.2017.
  - d. Buffalo Bills Foundation Grant. Requested: Not yet decided. Will be submitted by 04/28/2017.
4. Employee Raises.
  - a. A \$1.00 per hour increase has been given to all.
  - b. Request that Amanda Ernst's salary be increased to \$20.00 per hour. Motion: To increase salary to \$20.00 per hour. Rich. Second: Jean. Carried.
  - c. Currently, we have 14 coaches and are looking for more.
5. New Equipment Purchases.
  - a. Request for Coaches: 2 collared shirts and 2 T-shirts. Approximately 20 shirts for about \$1,000.00. To be ordered through Identity Ink.
  - b. Swimmer T-shirts. Running low. Request 100 shirts for approximately \$500.00.
  - c. Team Tent. Important for outdoor functions. Cost not to exceed \$500.00
  - d. Team Chairs. Request for 2 Folding chairs (blue) for swim meets. Approximately \$35.00 each for total of \$70.00
  - e. Microsoft Surfaces. Request 2. Utilizes Hy-tech system and records attendance, swimmer information, notes, pictures, and videos. To include cases and keyboards at approximately \$1,000.00 each. \$2,500.00 total cap.  
Total approximately \$4,500.00. Discussion. Motion: To approve all items 5 a-e. Pat. Second: Charisse. Carried.
6. Brochure Translations and Welcome Kits.
  - a. Mike has put out 2 bids for translations of the above into Burmese, Spanish, Arabic, and Karen. This will not include the layout. The International Institute: \$2,700.00 (brochure and welcome kit). Journey's End: \$1,400.00 (Welcome Kit only). Layout and proof reading will be extra. Contacting UB is a further option to be pursued. This cost will be included in the Erie County Grant Proposal which will be decided

between April and May. More research will be done into the specifics of the above and will be discussed at the May meeting. Motion: To continue investigating this project and the translation into each of the 4 languages for brochures and welcome kits. Rich. Second: Zach. Carried.

7. Expansion Pilots.
  - a. West Hertel Academy. 17 swimmers. 6 week program, first and second Saturdays of March, April and May. 10AM-1PM. Compensation for coaches through N.W. Community Center. Price for Executive Director not covered. Discussion.
    - i. Motion: NWCC will not pay Executive Director directly. Zach. Second: Rich. Carried.
    - ii. Motion: BCSR's Board will calculate a program fee that covers Executive Director and Administrative Services then billed to NWCC. Chris. Second: Charisse. Carried.
  - b. We will continue to purchase equipment for these swimmers and be reimbursed by NWCC.
  - c. Highgate Heights (between Winspear and Highgate). This is part of the Promise Neighborhood effort and will run for 5 weeks, Wednesdays and Fridays, start date to be determined.
8. Family Promise of WNY.
  - a. This organization supports homeless families with emergency shelter. Our outreach has occurred. The possibility of afterschool activities exists to provide a sense of normalcy. We are waiting to hear back from them.
9. Water Safety Festival.
  - a. NPHC (Divine 9 Sororities and Fraternities) has been in contact and will be pursued. Hopefully they will support our efforts in some way.
  - b. 3 dates under consideration for the Festival: May 20; May 13; June 24.
10. By Laws and 501 {C} {3} Update.
  - a. To confer with Ryan
11. Old Business.
  - a. New Treasurer: Charisse. Congratulations.
12. New Business.
  - a. 2017-18 Swim Meets for BCSR. 3 meets less but 1 travel meet under consideration: Pittsburg; Spire Institute in Geneva, Ohio; Back History Meet in Washington, D.C. Destinations to be researched. Parents are planning to fundraise. Motion: That parents be allowed to fundraise. Zach Second: Pat.
  - b. Fundraiser scheduled for August 17, 2017. Theme party, details forthcoming. Maggie, Kristy, and Meg are developing this.

Adjournment.

Motion: To adjourn meeting at 7:59PM. Chris. Second: Charisse. Carried.

Next board meeting: May 18, 2017. 6:00PM. Address: TBD

Draft minutes respectfully submitted by Jean Lalomia