

Buffalo City Swim Racers
Board Meeting Minutes
Thursday, January 17, 2019

Attendees: Mike Switalski, Mike Telesco, Rich Bleichfeld, Kristy Michalek, Zach McArdle, Rick Marable, Chris Muldoon, Kim Schechter, Barrett Erbe, Jean Lalomia.

Absent: Charisse Freeman.

Guest: John Koelmel

The Executive Board Meeting for the Buffalo City Swim Racers was called to order at 6:06PM on Thursday, January 17, 2019 at 1 Robert Rich Way, Buffalo, New York.

1. Approval of Minutes
 - a. Motion to accept: Kim Schechter. Second: Mike Telesco. Carried.
2. Strategic Plan update. John Koelmel.
 - a. Information packets distributed and reviewed.
 - b. Supporting agencies outlined, each meeting's results discussed.
 - c. Feedback from supportive agencies covered.
 - d. Priority actions suggested.
3. Monthly Meeting movement. Mike Switalski.
 - a. Concern for appropriate number of meetings held to cover essential material and the timelines of them. Discussion held.
 - b. Considered: Board Meetings Thursdays – Odd months.
 - c. Considered: Committee meetings – even months.
4. BCSR's Rename / Doing Business as (DBA). Mike Telesco.
 - a. Name change in future but rushing unnecessary.
 - b. Attorney necessary for paperwork. To be located. Suggestion: Purchase these services.
 - c. Motion: To move forward as Buffalo City Swim Racers. Rick Marable. Second: Mike Telesco. Discussion. Carried.
 - d. DBA can be filed.
5. 501c3. Mike S.
 - a. By-laws must be updated. Kim S. will review
6. Creation of Governance Board. Mike S.
 - a. Nominating Committee to look at need.
 - b. Possible parent advisory group to include a team of 2 board members and 3 others. Important to select and establish this.
 - c. Kim Schechter to head Governance Committee.
 - d. Possible expansion of Executive Board to 13 positions.
7. Steering Committee. Mike S.
 - a. Meeting to be held on January 21, 2019.
 - b. Dollar amounts to be established then submitted to the Board for approval. This will be accomplished via email. 1 week period for review then a vote on 01/28/2019.
 - c. Also for consideration: Board positions.
8. Old Business.

- a. Our swimmers are loving swim competition.
 - b. Potential new supporter: Buffalo MRI.
9. New Business.
- a. 3 Potential sites for a business office are under consideration.
 - b. Vista employee. Phone call with Zach. \$11,000 for full time administrative position available. Job specifications to be developed by Mike S. then submitted for consideration / funding by 01.31.2019.
 - c. If funded posting to be placed on AMERICOR website.
 - d. Goal: Develop a one page fact sheet to be handed out.
 - e. Moving forward. Mike S.
 - i. Wilson Grant: Due by 01/31/2019. We will request \$600,000 over 3 years.
 - ii. Blue Cross / Blue Shield Blue Fund. \$100,000/year for 3 years.
 - iii. Rich Foundation. \$15,000 will be awarded. Requirement: Mike S. must send a letter to formally request.
 - f. Reserve fund of approximately \$60,000 to be set aside.

10. Adjournment.

- a. Motion: Mike Telesco. Second: Kim Schechter. Carried. 7:30PM

Draft minutes respectfully submitted: Jean Lalomia