

Minutes of September 20, 2018, meeting of Buffalo City Swim Racers board of directors at the West Side Community Center.

Present: Zachary McArdle, Mike Switalski, Kristy Michalek, Chris Muldoon, Rich Bleichfeld, Kim Schechter, Charisse Freeman, Barrett Erbe, Rick Martinez, Mike Switalski

Meeting started at 6:13 pm.

Old business.

- 1) **Minutes of prior meeting** were amended / clarified and revised. Motion to approve minutes made by Kim Schechter and seconded by Chris Muldoon.
- 2) **Contract with City of Buffalo.** There was an update on the status of the contract with the City of Buffalo. We are waiting to hear back from the city on some terms. All board members should complete a Conflict of Interest form if it applies to them or their family members to comply with the contract. In reviewing the contract, it appeared that BCSR should develop a clear system of record keeping and a system of independent review and reconciliation of Quick books. Zach McArdle will write up proposed SOPs. It was proposed that Charisse Freeman may be the best board member to be the independent reviewer of the finances.
- 3) **Shoshone Pool.** Shoshone pool may be enclosing their pool.
- 4) **Agreement with West Buffalo Charter School.** A proposed Memorandum of Understanding to provide swim instruction to the West Buffalo Charter School was sent to them. However, President Switalski has not heard back from them since he sent it.

New business.

- 1) **Wilson Foundation.** President Switalski reports that the Wilson Foundation is very interested in getting more involved in the goals of the BCSR, including getting more involved with the district schools. The Foundation wants the University of Buffalo's Schools of Public Health and Center for Urban Academic Performance to conduct a study on what areas of the city should be targeted for BCSR goals using mapping and data tracking. The study will be paid by _____.
- 2) **West Side Promise Neighborhoods.** Suzanne Teague of SUNY Buffalo State is interested in working with BCSR in starting up a swim program at the Bell Center on the West Side on its beautiful, underused pool.
- 3) **Community meeting / social at the William Emslie YMCA.** BCSR will hold a community meeting / social with parents of the swimmers at the William Emslie YMCA on Williams Street after its 5:15 closed board meeting on November 14, 2018. The community meeting / social will start at 5:45. The currently scheduled BCSR meeting on November 15, 2018, will therefore be cancelled.
- 4) **Swim instructors.** President Switalski advises that BCSR needs to hire at least 2 more swim instructors due to anticipated attrition. These instructors can be 16 or 17 years old.
- 5) **Adult center.** President Switalski also advises that the adult center at _____ will be expanded.

Conclusion. At 7 pm, Chris Muldoon moved to close the meeting. Charisse Freeman seconded the motion.

Notes taken by Kim Schechter