

North Texas Swimming Inc.

House of Delegates Meeting Minutes

Date: June 21, 2003

Place: Southlake Aquatic Center – Southlake, Texas

1. Roll Call:

David Beans, General Chairman
Jack Dowling, Admin. Vice-Chair/Officials Coordinator
Jill Hudgens, Secretary
Denise Robinson, Treasurer
Brian Dangelmaier, Age Group Vice Chairman
Patrick Henry, Coaches Rep
Karen Rourke, Registration & Membership Chair, LSC Forms
John Rieff, Records/Top 16/National Times Chairman/Prog. Development Chairman
Bill Nixon, Officials & Sanctions Chairman
Bob Lang, Equipment Chairman
Mary Tengra, Awards Banquet

Members at Large:

Nancy French

Athletes Committee Representatives:

David Mendoza, Senior Executive
Samantha Berdine

Teams:

ATAC: Chris MacCurdy
COR: Maggie Shook
DM: Stuart Roth, Harmen Bollen
FA: Jack Kosharek
FAST: Ron Forrest, David Mendoza
IS: Eddie Lary, Jill Berdine
MARS: Brian Dangelmaier
NTN: Bill Christensen, David Singley
ROCK: Jeff Bell
SWAT: Angie Harmon
TXNS: Greg Treadway
WFAC: Beth Scott

David Beans called the meeting to order at approximately 1:30 p.m.

2. **Minutes:** There were several revisions to the April 19, 2003 minutes. On page 5 regarding Registration Fees, there should be no dollar figures under “Set by USA Swimming” so further amendments will not need to be made. On page 2 regarding seasonal registration, a change was made stating “Seasonal athletes cannot swim at Zone level or above.” On page 4 under Membership Fees, the Individual Athlete fee that LSC will charge for next year should be \$50.00, not \$52.00. A **motion** was made to accept the minutes as corrected. The motion was **seconded** and **passed**.

3. Reports of Officers:

A. General Chairman: David Beans advised everyone that he no longer has his ATT account. His e-mail address is dbeans@swbell.net.

B. Secretary: Jill Hudgens had no report.

C. Treasurer: Please see attached Treasurer's report. Denise Robinson reported that National Reimbursements are coming due at the end of the summer and she needs the coaches to speak with their athletes. For the May Nationals, there were 16 that were not completed, which added many hours of work for her. Please make sure they are complete before submitting them. If it is submitted incomplete, she will return it to the swimmer. If it is submitted incomplete after the deadline, the swimmer will not get their money.

In the past, the LSC has given National swimmers \$350, Elite Campers also received \$350, but it has now been voted to give US Open swimmers \$175. It needs to be decided whether to keep the Elite Campers at \$350 or lower the Elite Campers to \$175. Denise has received applications for three Elite Campers. She states there has never been more than three. The Elite Campers are slower than US Open. Chris MacCurdy made a **motion** to give Elite Campers \$350. The motion was **seconded** and **passed**.

She has received many NSF checks returned for registration fees. Please send team checks instead of individual checks. If the problem persists of individual checks being returned NSF, a change will need to be made to the Bylaws.

Hurricane Harbor – August 24. Information is on the website. Encourage high school teams to attend. Tickets are available. Please advise it with your teams.

D. Admin. Vice-Chairman: Jack Dowling reports that the delegates need to confirm for the San Diego Convention to be held September 7-14, 2003.

E. Senior Vice-Chairman: Mook Rhodenbaugh had no report.

F. Age Group Vice-Chairman: Brian Dangelmaier reminds everyone that Zones are coming up. Check the website at tntzones.org. Application deadline is July 14 and times through July 14 are okay. Times from TAGS will only be used for entry purposes, relays and secondary events.

G. Coaches' Representative: Patrick Henry reports that it is time for Age Group Coach and Senior Coach of the year. Deadline for nominations is last day of TAGS. He requests that coaches notify him of when they want to have a meeting at Lake Lewisville.

4. Report of Standing Committees

A. Registration/Membership: Karen Rourke reports that it depends on the new database as to when she will stop inputting registrations. If she receives registrations on athletes, even though they will not get loaded into the computer until July 1, once she has the needed registrations, which includes birth certificate and payment, then they are considered registered. Swimmers will not be registered without payments. The new database merges all databases. May have problems with some audits such as Team Manager because of the new databases. Names with upper and lower cases have to have a space in between. The teams may be asked to go back and change all of the Team Manager athletes to revert back to upper and lower case. There will be criteria for the way meets will be named.

Registrations are down. This year, we have 3,893 registered athletes; 3,679 are regular athlete registrations, 214 seasonal athletes. Last year at this time, we had a total of 4,346 athletes, 4,184 were regular and 152 were seasonal. Seasonal registrations are up. David Beans interjects that last year this LSC was one of five or six LSCs that had a positive registration; everyone else had negative. We're still in good shape. We had one of the highest increases last year nationally. Registration increase to \$50 is effective September 1, 2003 per athlete member (\$40 for USA Swimming, \$10 for LSC). It will increase \$1 per year for the next 10 years.

If a swimmer wants to swim Zones, do not register them as a seasonal athlete. They must have a regular athlete membership. Once you register swimmers as seasonal, they cannot be changed to regular; they will have to re-register.

Registration forms may be available some time in July; however, athletes cannot be registered for 2004 until September 1, 2003.

B. Officials: Bill Nixon reports that on the face page of the USA Swimming website, everyone can register for an e-mail newsletter. It is good for coaches and swimmers, too.

C. Safety: Tom Osterland reports that everyone is doing a good job in turning in the incident reports.

D. Technical Planning: Matt Rowe had no report.

E. Athletes: David Mendoza had no report.

F. Finance: V Adcock had no report.

G. Program Development: John Rieff reports that Long Range Planning is getting responses from coaches and from all membership that there are still problems with meet format, meet organization and meet length. LRP and Technical Planning needs to do some tweaking on this. The committee will work with Nancy to formulate a survey to narrow this down more and put it on the website to determine what needs to be looked at. Common formats appear to be something they want to look at; possibly do away with BB/B/C division meets and go to basically three meets per month – one A meet, one BB meet, and a B/C meet.

Bill Nixon suggests that a centralized location be created for the meet evaluation forms for easy access. Also a grading system of the teams has been suggested which may help with meet bids.

H. Sanctions: Bill Nixon had no report.

5. Reports of Special Committees

A. Equipment: Bob Lang reports that there is a 60-day timeframe to notify of a need for equipment. There is a provision for a fine for lack of notification that has never been invoked, but he asks for cooperation in proper notification of equipment needs.

Two meetings ago we received notification from the insurance company that the deductible was \$2,500 and perhaps higher. This LSC bases the deposit that is charged to LSC members on the deductible. Apparently, the group that the LSCs are insured under has reduced the deductible to \$1,000. To paraphrase, the Policies and Procedures were changed to read that “the members of the LSC would sign a letter of understanding that they are responsible for the damages through negligence, carelessness, etc., up to the amount of the deductible. Non-LSC members were responsible for giving the LSC the \$2,500 deposit.” That has become unworkable because it is unyielding. If there was to be claim, it would be best to have the \$1,000 check instead of the letter of understanding. It would never be cashed. Bob Lang suggests that the Policies and Procedures be changed to reflect that a deposit is required that is equivalent to the insurance deductible. It is flexible.

David Beans suggests getting a letter together, but leave it as is for right now that there has been a notification for possible policy change so it could go to a 50% vote in September instead of taking a 90% now, and see if we can get the letter worked out.

B. NTV (National Times Verification) (formerly OVC): John Rieff reports that he went to training last week on a new software called SWIMS. They are merging about 15 databases to deal with registration, times, etc. into a single database. There are a few bugs still in it. It should ultimately make it easier to enter times into the database. The most important thing is that they are merging registration and times databases. They will probably require entering names by upper and lower case for consistency and standardization.

Swim meets will need to be titled according to a standard convention, which is yet to be determined. Perhaps something like “YEAR -- which LSC is hosting – (i.e., 2003 NT _____) to allow for sorting.

The goal is for every LSC to input into the system all swimmers that are participating in the meets within 10 days after that meet; USA Swimming has promised that they will turn around the verification and validation of the times within 24 hours. So once the NTV person inputs it into the system, 24 hours after that it will be in the database ready for verification. Hopefully all the changes will be made available in time for the meet directors' clinic in September.

All meet results need to be forwarded to John Rieff.

C. Records/Top 16: John Rieff reports that Top 16 certificates for relays are available for 1999 through 2003.

D. Swim Camps: Jim Henry had no report.

6. Unfinished Business:

Policies and Procedures changes regarding converting to electronic notification. Currently the Policies and Procedures require 30 days notice and 2/3 vote for a change. We will try to have it on the web no later than August 1, which will be 64 days. We will try to go to a 60-day notice via web (i.e., sanctions, meet entries, meeting notifications, etc.), as opposed to 30-day notice. This will be voted on at the October meeting. We are one of a few LSCs that accept paper entries for meets, most have gone to electronic meet entries. We're going to try to do away with paper.

The \$7,000 budgeted for advertising was used for LSC pins, registration stickers, computer stickers reflecting the NT swim website, all promotional stuff for new registered members.

7. New Business:

A. Patrick Henry reports that there were some conflicts regarding UIL at Senior Nationals. TISCA requested UIL to hold Senior Nationals either a week earlier or a week later. Senior Nationals have informed us that is not possible because they have set their dates. Big 12 got moved back to Austin because A&M was already hosting women's NCAA swimming. By doing so, this moved the UIL State meet a week earlier. The high school state meet will be held February 20-21, 2004; regionals will be February 6-7, 2004; districts will be January 24, 2004. Nationals will be held February 10-14, 2004. Sectionals will be February 27-28, 2004, at A&M.

B. Ron Forrest questions regarding finances and US Open. Because of financial situations, it may preclude some swimmers from going to US Open. He requests consideration of a raise in the amount from \$175 to \$350 because it is a long course meet. David Beans requests that Ron get a proposal to him and Jack Dowling by August 1, 2003 so it can be included in the website notification. He is to include who goes and what criteria, etc. because that will take into account on the \$175 because there are a lot of college kids that go to the Open that do not swim in all of our meets. A criteria will have to be set.

8. Resolutions and Orders: None made.

9. Adjournment: The meeting was adjourned at 2:15 p.m.

Respectfully submitted,

Jill Hudgens