

# North Texas Swimming Inc.

## House of Delegates Meeting Minutes

**Date:** October 4, 2003

**Place:** GCAT– Grapevine, Texas

### 1. Roll Call:

Jack Dowling, Admin. Vice-Chair/Officials Coordinator  
Jill Hudgens, Secretary  
Denise Robinson, Treasurer  
Brian Dangelmaier, Age Group Vice Chairman  
Tom Osterland, Safety Chairman  
Karen Rourke, Registration & Membership Chair, LSC Forms  
Bill Nixon, Officials & Sanctions Chairman  
Matt Rowe, Technical Planning Committee  
Bob Lang, Equipment Chairman  
Ann Lange, Equipment Coordinator  
Mary Tengra, Awards Banquet  
Tom Cyprus, Club Development Liaison  
Shannon Gillespy, Adapted Swimming Chair

### Members at Large:

Nancy French

### Athletes Committee Representatives:

Peter Osterland, Senior Executive  
Samantha Berdine, Junior Executive

### Teams:

**ATAC:** Sherry Gentry

**ASR:** Carlos Salazar

**COPS:** Steve Mateer, Tom Cyprus, Michael Amalfitano, Kim Eubanks, Jennifer Amalfitano

**COR:** Maggie Shook

**DEA:** Robert Coleman

**DM:** Doug Moyse, Adele Wherry, Kate Gunning

**IS:** Brad Bridgewater, Meliza Villarreal, Jill Berdine

**LAC:** Matt Rowe, Tess Brown, Ron King, Shannon Gillespy

**MARS:** Brian Dangelmaier

**NTN:** Bill Christensen, David Singley, Larry Ginder

**ROCK:** Nikki Axe-Bell, Paula Kasinger

**SWAT:** Angie Harmon, Brooke Mann

**WFAC:** Beth Scott

Jack Dowling called the meeting to order at approximately 2:20 p.m.

2. **Minutes:** There were no additions or corrections to the minutes from the June 21, 2003 meeting. A motion was made to approve the minutes, it was **seconded** and **passed**.
3. **Reports of Officers:**
  - A. **General Chairman:** David Beans was absent and there was no report.
  - B. **Secretary:** Jill Hudgens reported that new LSC Voting Representative forms have been sent to all teams. The forms need to be completed and returned to her as soon as possible.

**C. Treasurer:** The Treasurer's report was distributed.

**D. Admin. Vice-Chairman:** Jack Dowling reports that there were two conferences over the summer. USA Swimming Convention in San Diego, September 7-14. Our LSC had 10 representatives attend. David Beans was General Chairman and was also on the Championship Evaluation Committee. Jack Dowling was on the Adaptive Swimming Committee. There was also a TSA Convention in San Antonio, September 26-27. David Beans and Jack Dowling attended, David Beans as General Chair and Jack Dowling was Member At Large.

The LSC had four representatives at the Southern Zones: Dan McAllen, Shannon Gillespy, Maggie Shook (also Club Development Committee) and Brittany Sacco (athlete, also Age Group Planning Committee).

The LSC will be hosting TAGS March 4-7, 2004. Long course TAGS will be held at the University of Texas July 21-25, 2004. TAGS time standards should be posted next week on the website.

Jack reported that he was appointed meet referee for the Disability Paralympic Trials to be held in Minneapolis in April. There will be an Adapted Swimming workshop held January 23-24, 2004 in Colorado Springs at the Olympic training Center.

**E. Senior Vice-Chairman:** Mook Rhodenbaugh had no report.

**F. Age Group Vice-Chairman:** Brian Dangelmaier reported that we had 47 swimmers attend Zones, 12 swimmers in each age group, and 5 boys/5 girls from the 17-18 age group. Most all teams were represented. This LSC came in 10<sup>th</sup> combined; women came in 6<sup>th</sup>, and men came in 11<sup>th</sup>. There were 20 final swims, 62 best times, 75% of the swimmers achieved best times and we had 4 wins. Brian made recommendations for future Zone meets: send (1) our "A" team (2) a reconnaissance team to check out venue, hotels, etc. and (3) continue good communications (i.e., pre-trip practice, website). At the San Diego Convention, Brian attended all Age Group Committee meetings and provided a brief presentation. Southern Zones are scheduled for 8/3-8/04 in Fort Lauderdale with an Open Water competition on 8/8/04.

**G. Coaches' Representative:** Karen Rourke of the Nomination Committee presented Brad Bridgewater's name for nomination as Coaches' Representative. Robert Coleman was nominated from the floor. A **motion** was made to close the nominations for Coaches' Representative, it was **seconded** and **passed**. A vote was taken among the coaches, and Brad Bridgewater was elected as the new Coaches' Representative. Coach of the Year, both Senior and Age Group, still needs to be determined and coaches were asked to get their nominations to Brad.

#### **4. Report of Standing Committees**

**A. Registration/Membership:** Karen Rourke reports that all teams should purchase from Hy-Tek Team Manager II, version 3.0, no later than December 1, 2003. Athlete registrations fees have increased this year. This LSC has an outreach program wherein those who qualify for the free lunch program in the local schools can pay only \$5.00 for registration. The proper form needs to be attached to the registration papers.

Last year we had 4,158 registered athletes, of those 3,808 were regular, and 355 were seasonal. 234 were non-athletes, 112 were coaches and 100 were officials. So far this year, there have been 658 athletes registered.

The LSC is not requiring teams to provide return postage for registration.

**B. Officials:** Bill Nixon had no report.

**C. Safety:** Tom Osterland had no report. Jack Dowling reported that this LSC's Policies and Procedures require one meet marshal for every two lanes. Dual meets only require two meet marshals.

**D. Technical Planning:** Matt Rowe will present his report of the TPC under New Business.

**E. Athletes:** Peter Osterland reports that athlete elections still need to take place. There will be an athlete meeting after the Sunday session of the Oct 18-19 COPS "A" 11 & Over meet at Loos. To hold a position for next year, an athlete cannot be a graduating senior.

**F. Finance:** V Adcock had no report.

**G. Program Development:** John Rieff had no report.

**H. Sanctions:** Bill Nixon reports that USA Swimming for next year passed the minimum water depth requirement at 4' for starts from either the blocks or the deck. If the water depth is less than that, the starts must begin in the water.

## 5. Reports of Special Committees

**A. Equipment:** Bob Lang reports that rental income was \$5,095. \$45.00 was reimbursement for a lost piece of equipment. There was a timing operator clinic held recently. 47 people attended; 8 people were re-certified. The LSC Policies and Procedures were modified regarding the amount of the equipment rental deposit. The language now reads that "Non-member organizations will submit a deposit in the amount of the LSC's current deductible stated on our insurance policy [Adopted 1/11/2003]." For LSC members, in lieu of a deposit, teams will be required to ". . . sign a 'Statement of Understanding' to the effect that they acknowledge liability for damage to equipment through negligence or carelessness up to the LSC's current deductible stated on our insurance policy [Adopted 1/11/2003]," which must be signed by the Treasurer or Executive Committee Chair or principal of the team.

**B. NTV (National Times Verification) (formerly OVC):** Jack Dowling reports on behalf of John Rieff that the NTV is combining databases and that all AA times for every athlete for every meet will be in the database to facilitate tracking of swimmers' times.

**C. Records/Top 16:** John Rieff had no report.

**D. Swim Camps:** Jim Henry has been gone so this position is open. Jack Dowling appointed Robert Coleman to fulfill this position.

## 6. Unfinished Business:

**A. Travel Reimbursement:** Denise Robinson reports that athletes **must** turn in their travel reimbursement forms completely filled out and with receipts **by the deadline** or they **will not** be reimbursed.

**B. Hurricane Harbor:** This year we had a good response from the participants; however there were fewer attendees. Next year it may be held earlier in the season. Feels there is not enough support from the teams.

## 7. New Business:

**Swimmer Recognition Party:** Mary Tengra reports that there will be a meeting immediately following this LSC meeting. The gifts are being prepared.

**A/D. Meet Bid Calendar/Technical Planning Committee:** Matt Rowe reports the LSC will be divided into two divisions (from three) for BB/B/C meets. The divisions are as follows:

Division I – ASR, ATAC, COR, DCA, FAST, GCAT, KST, LSCC, MARS, NTN, SWAT, TXNS, WFY

Division II – COPS, DEA, DM, FA, GYST, HCYM, IS, LAC, MTRO, ROCK, WAVE, WFAC

The divisions were determined by swim population and geographic location. During the last year there had been low turnout in one of the divisions so it was agreed to return to two divisions.

Meet bids must be turned in to Matt Rowe at P.O. Box 270189, Flower Mound, Texas 75028 and postmarked **no later than October 25, 2003**. No e-mails will be accepted, only hard copy.

See the Meet Bid Calendar attached. The formats (A/B) will be on the North Texas website soon. A **motion** was made to accept the Meet Bid Calendar as presented, it was **seconded** and **passed**.

**B. Budget:** Denise Robinson reports that there is no proposed budget yet. It will be submitted at the November meeting for voting. Steve Mateer recommends aggressively advertising during the Olympics next year, so there would need to be more money allocated for advertising. He will provide numbers at the November meeting. The numbers Denise uses to prepare a new budget are based on historical data. If anyone sees any need for more money in any category, she needs to be contacted.

**C. Nomination Committee:** Karen Rourke presented the slate of nominations from the nominating committee: Brian Dangelmaier for Age Group Vice Chairman, Shannon Gillespie for Technical Planning Committee; and Jill Berdine as Secretary. Elections will take place at the November 8 meeting at 1:30 at the Marriott Quorum Hotel.

**Board of Review:** Bob Lang requests volunteers for the Board of Review which consists of five members and three alternates. There were no volunteers, so he will appoint participants. The next meeting will be held November 8, 2003.

**E. Proposed Policies and Procedures Manual Changes:** There were four categories of changes: (1) previously adopted at the House of Delegates meeting, (2) format changes, i.e., number, capital letters, (3) housekeeping regarding reference to the U.S. Rules and Regulations of USA Swimming (changed consistently to read – U.S. Swimming Rules and Regulations current edition), and (4) revisions from the LSC for modifications, i.e., re-word the Policies and Procedures to provide notification electronically.

The proposed changes that were made prior to 30 days in advance require a 2/3 vote of voting delegates. The following sections that were presented 30 days in advance have no changes and require 2/3 vote to accept: 1, 2, 9, 11 and 12. There were no discussions needed for these sections. The following sections that were presented 30 days in advance and had revisions submitted require 2/3 vote to accept: 3, 4, 5, 6, 7, 8, 10, and 13. Sections 5, 6, 8 and 10 have supplemental revisions. From the floor, section 4 was requested to be pulled for further revisions. A **motion** was made to accept sections 3 and 13 as changed, it was **seconded** and **passed**.

**Discussion: Section 4:** Section 4.3.1 regarding qualifying times. This requirement was adopted on 11/2/00. Section 4.3.3 regarding fees. Pool rental fees have increased so the meet entry fees may need to be increased. Section 4.2.1.E was a friendly amendment regarding meets with 12 and Under age groups. A **motion** was made to accept the changes as proposed in Section 4 of the Policies and Procedures, it was **seconded** and **did not pass**.

**Section 5:** Section 5.2.2 has a friendly amendment to strike “overnight expressed” and replace with “submitted with financial report.” A **motion** was made, it was **seconded** and **passed**.

**Section 6:** Section 6.1.1 has a friendly amendment regarding notification of posting meet information on the website, replace “35 days” with “30 days”. The meet information needs to be provided to the webmaster 35 days prior to the meet, allowing five days to get it posted to the website 30 days prior to the meet. A **motion** was made, it was **seconded** and **passed**.

**Section 7:** Section 7.6.1 has a friendly amendment regarding the scoring for awards. “In all NTS sanctioned meets, first through eighth places shall be awarded for individual events and first through third places shall be awarded for relay events by age group.” will be changed to read “In all NTS sanctioned meets, first through eighth places shall be awarded **a minimum of ribbons for 1<sup>st</sup> – 8<sup>th</sup> place** for individual events and first through third places shall be awarded for relay events by age group” A **motion** was made to accept the amendment to Section 7.6.1, it was **seconded** and **passed**. A **motion** was made to accept Section 7 as amended, it was **seconded** and **passed**.

**Section 8:** Section 8.2 has a friendly amendment regarding the language of Financial Report and Surcharges. In keeping with what was recently passed, change this language to read – Financial Report, Sanction Fees and Surcharges. A **motion** was made to accept the change to Section 8.2 heading, it was **seconded** and **passed**. In line 2 the language will read Financial Report, Sanction Fees and Surcharges. A **motion** was made to accept the change to line 2 of Section 8.2, it was **seconded** and **passed**. In section 8.2.3, the language Sanction Fee and Surcharges needs to be added after Financial Report. A **motion** was made to accept the change in Section 8.2.3, it was **seconded** and **passed**. A **motion** was made to accept Section 8 as amended, it was **seconded** and **passed**.

**Section 10:** Section 10.1.1 has a friendly amendment to clarify in line 6 “athlete reimbursements shall be allocated at 40%” should be changed to read “athlete reimbursements shall be allocated at 40% each.” A **motion** was made to accept the change to Section 10.1.1, it was **seconded** and **passed**. A **motion** was made to accept Section 10 as amended, it was **seconded** and **passed**.

Jack Dowling proposes to include in Section 10 the Disability Championships for athlete reimbursements. This is a national level meet for these swimmers. This proposal was tabled for discussion at the November meeting.

**Section 12:** Bill Nixon clarified that in Section 12.3.A.1 of the Policies and Procedures states that we are going to recognize these events in 50 meter pools. Regarding 50 meter pools for all USA Swimming recognized age group events. Short course individual event records shall be kept for 10 & Under, 11-12, 13-14, 15-16, 17-18, and 18& Under. Long course event records shall be kept for 10& Under, 11-12, 13-14, 15-16, 17-18, 15-18, 18 & Under, and Senior. This will replace Section 12.3.A.1-.6 and Section 12.3.B.1-.7. A **motion** was made to accept the changes made to Section 12, it was **seconded** and **passed**.

**Section 1:** In Section 1.1, line 3, add the following language that clubs must also provide current e-mail addresses of the record. A **motion** was made to accept the changes made to Section 1.1, it was **seconded** and **passed**.

**Section 4.2:** Regarding Meet Scheduling, Bob Lang proposed an amendment to Section 4.2. Steve Mateer promoted discussion regarding the LSC’s legal right to enforce this proposal. A **motion** was made to table this discussion for the November meeting, it was **seconded** and **passed**.

**Bylaws:** Clubs are required to provide a safety coordinator who is “an active individual member, other than the coach.” USA Swimming is proposing that the language be changed to “an active individual member or a coach.” This change requires a 9/10 vote. A **motion** was made to accept the change made to the Bylaws, it was **seconded** and **passed**.

8. **Resolutions and Orders:** None made.

9. **Adjournment:** The meeting was adjourned at 4:15 p.m.

Respectfully submitted,

Jill Hudgens

## North Texas Swimming Calendar

	Date	Meet or Event	Host - Location
January 2004 S M Tu W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	Jan 3-4	TSA LSC All*Star Challenge Meet	AAAA-ST - San Antonio, TX
	Jan 9-11	"A" Meet	TBD
	Jan 16-18	"BB/B/C" Short Course Meet - all ages - format <u>B</u>	Div <u>1</u> – TBD Div <u>2</u> - TBD
	Jan 16-18	Texas Senior Circuit Long Course Pre-Trials Meet	Palo Alto Community College, San Antonio, TX
	Jan 16-18	USA Swimming Grand Prix Series Meet	Minneapolis, MN
	Jan 23-24	UIL High School District Meets	[varies]
	Jan 30-Feb 1	"A" Meet	TBD
	February 2004 S M Tu W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29	Feb 6-7	UIL High School Regional Meets
Feb 6-8		"BB/B/C" Short Course Meet - all ages - format A	Div <u>1</u> – TBD Div <u>2</u> - TBD
Feb 10-14		<b>ConocoPhillips Spring National Championships</b>	<b>Orlando, FL</b>
Feb 20-21		UIL High School State Meet	Austin, TX
Feb 20-22		"TAGS-Q"	TBD
Feb 26-29		<b>Sectionals Championships</b>	<b>Texas A&amp;M, College Station, TX</b>
Feb 27-29		"BB/B/C" Short Course Spring Championships - all ages - format A	Div <u>1</u> – TBD Div <u>2</u> - TBD
March 2004 S M Tu W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31		Mar 4-6	American Short-Course Championships
	Mar 4-7	<b>TAGS Short-Course Championships</b>	<b>Loos Natatorium, Addison, TX</b>
	Mar 18-20	NCAA Division I Women's Swimming Championships	College Station, TX
	Mar 25-27	NCAA Division I Men's Swimming Championships	East Meadow, NY

April 2004 S M Tu W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	Apr 2-4	USA Swimming Grand Prix Series Meet	Indianapolis, IN
	Apr 16-18	"BB" Meet	TBD
	Apr 16-18	Speedo Southwest Swim Coach Clinic	Houston, TX
	Apr 22-24	Disability Championships	Minneapolis, MN
	Apr 23-25	"A" Meet	TBD
	Apr 30- May 2	"B/C" Short Course Meet - format <u>B</u>	Div <u>1</u> – TBD Div <u>2</u> - TBD
	Apr 30- May 2	USA Swimming Grand Prix Series Meet	Palo Alto, CA
May 2004 S M Tu W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	May 1-2	Texas Senior Circuit Long Course Meet #1	North – TBD South - The Woodlands, TX
	May 7-9	"BB" Meet	TBD
	May 14- 16	"A" Meet	TBD
	May 21- 23	"B/C" Short Course Meet - format <u>B</u>	Div <u>1</u> – TBD Div <u>2</u> - TBD
	May 21- 23	USA Swimming Grand Prix Series Meets [Texas Senior Circuit Long Course Meet #2 at College Station]	Ann Arbor, MI Santa Clara, CA College Station, TX
June 2004 S M Tu W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	Jun 4-6	Texas Senior Circuit Long Course Meet #3	SMU Outdoor Pool, Dallas, TX
	Jun 10-13	USA Swimming Grand Prix Series Meet	Los Angeles, CA
	Jun 11-13	"BB" Long-Course Meet	TBD
	Jun 11-13	USA Swimming Grand Prix Series Meet	Charlotte, NC
	Jun 17-20	Texas Senior Circuit Long Course Championships	Texas Swim Center, Austin, TX
	Jun 18-20	"A" Long-Course Meet	TBD
	Jun 25-27	"B/C" Short Course Meet - format <u>A</u>	TBD
July 2004 S M Tu W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	Jul 7-14	USA Olympic Team Trials	Long Beach, CA
	Jul 9-11	"TAGS-Q"	TBD
	Jul 16-18	"BB" Long-Course Championships	TBD
	Jul 21-25	TAGS Long-Course Championships	Texas Swim Center, Austin, TX
	Jul 23-25	"B/C" Summer Championships - format <u>A</u>	TBD
	Jul 29- Aug 1	Sectionals Long-Course Championships	Texas Swim Center, Austin, TX

August 2004 S M Tu W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<b>Aug 3-7</b>	<b>ConocoPhillips Summer National Championships</b>	<b>Palo Alto, CA</b>
	<b>Aug 3-8</b>	<b>Southern Zones Age Group Championships</b>	<b>Fort Lauderdale, FL</b>
	<b>Aug 8</b>	<b>Southern Zones Age Group Open Water Championships</b>	<b>Fort Lauderdale, FL</b>
	<b>Aug 14-21</b>	Olympic Games - [swimming events]	Athens, Greece
September 2004 S M Tu W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	Sep 14-19	USAS Convention	Orlando, FL
October 2004 S M Tu W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	Oct 1-2	TSA Convention	Houston, TX
	<b>Oct 7-11</b>	<b>FINA World Short-Course Championships</b>	<b>Indianapolis, IN</b>
	Oct 7-11	ASCA World Clinic	Indianapolis, IN
	Oct 8-10	"BB/B/C" Short Course Meet - all ages - format <u>B</u>	Div <u>1</u> – TBD Div <u>2</u> - TBD
	Oct 15-17	"A" Short-Course Meet	TBD
	Oct 29-31	"BB/B/C" Short Course Meet - all ages - format <u>B</u>	Div <u>1</u> – TBD Div <u>2</u> - TBD
November 2004 S M Tu W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	Nov 12-14	"A" Short-Course Meet	TBD
	<b>Nov 20</b>	<b>TSA LSC All*Star Challenge Meet</b>	<b>Houston, TX</b>
	Nov 19-21	"BB/B/C" Short Course Meet - all ages - format <u>A</u>	Div <u>1</u> – TBD Div <u>2</u> - TBD



December 2004 S M Tu W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	Dec 2-4	US Open	San Antonio, TX
	Dec 3-5	"A" Short-Course Meet	TBD
	Dec 10-12	"BB/B/C" Short Course Meet - all ages - format <u>A</u>	Div <u>1</u> – TBD Div <u>2</u> - TBD

**Legend:**

	North Texas USA Swimming Meet
	North Texas USA Swimming Championship Meet
	National USA Swimming Meet
	Other Swimming Meet of Interest [college, high school]
	Event other than swim meet