

**Minutes of the
North Texas Swimming, Inc.
Board of Delegates Meeting
August 26, 2008
Teleconference**

Attendees

John Rieff	General Chair, Records Chair, Top 16 Tabulator
Gloria Schuldt	Administrative Vice-Chair, National Times Chair
Jay Brandt	Safety Chair
Claire Brandt	Executive Committee Jr. Athlete Representative
Mike McDonald	Secretary

New Actions

- Jay to prepare guidelines for safety marshal team training and for safety marshals at the spring TAGS meet.
- Jay to send Claire's email address to Gloria and John.
- Gloria to send Claire a list of other athletes who want to be involved in organizing NT LSC-wide athlete functions.
- Claire to contact Caroline Maxvill to discuss ideas for an athlete's social this fall; type of social and a general timeframe to be sent to Gloria.
- Gloria to contact Shannon Gillespy for the latest Technical Planning status.
- Gloria to contact Nancy French to copy the House of Delegates September meeting information to the NT Swimming home page.
- John to contact Jeanne Manikowski regarding the NT LSC 2007 audit status.
- Gloria to help the Nominating Committee gather names for Senior Coaches Representative.
- John and Gloria to send a reminder email a few days before each Board of Delegates teleconference.
- John to contact Carol Burch at USA Swimming regarding Swimposium.

1. Meeting called to order at 8:09 pm.

2. **Item**

Safety marshal training

Summary of discussion

Jay would like to put together a guide that teams could use to train their safety marshals. Some concerns seen at recent NT meets include marshals standing in one place for more than 10 minutes at a time and not having at least two marshals oversee the warm-down pool, particularly at Loos Natatorium.

Action: Jay to prepare guidelines for safety marshal team training and for safety marshals at the spring TAGS meet.

3. **Item**

Athlete representatives

Summary of discussion

Claire Brandt is now the junior athlete representative on the Executive Committee. John requested that she and Caroline Maxvill, the senior rep, contact each other to begin discussing ideas.

Action: Jay to send Claire's email address to Gloria and John.

Action: Gloria to send Claire a list of other athletes who want to be involved in organizing NT LSC-wide athlete functions.

Action: Claire to contact Caroline to discuss ideas for an athlete's social this fall; type of social and a general timeframe to be sent to Gloria.

4. **Item**

Technical planning

Summary of discussion

Shannon Gillespy, Technical Planning Chair, could not make the meeting, and so their latest status is unknown.

Action: Gloria to contact Shannon for the latest status.

5. **Item**

North Texas LSC House of Delegates meeting

Summary of discussion

The meeting is scheduled for September 20, 2008, at the Marriott Hotel on Freeport Pkwy in Irving at 1 pm. This information is on the NT Swimming website calendar, but has not yet been posted on the home page.

Action: Gloria to contact Nancy French to copy the information to the home page.

6. **Item**

NT LSC audit status

Summary of discussion

According to USA Swimming, the LSC has not turned in audit results. John received an email about a month ago stating that the 2007 audit was not yet completed. Gloria stated that the audit must be completed by the USA Swimming convention (September 23-28).

Action: John to contact Jeanne Manikowski regarding the latest audit status.

7. **Item**
Policy & Procedure changes

Summary of discussion

Bob Lang has requested a change to the NT Policies & Procedures regarding the use of timing equipment. In short, he would like a provision that anyone wanted to use the LSC's timing equipment be trained by the NT LSC. However, neither John nor Gloria has the request yet in writing.

8. **Item**
USA Swimming Convention hotel confirmations

Summary of discussion

Gloria stated that all Convention hotel information (room lists and confirmation numbers) has been emailed to NT representatives and to USA Swimming.

9. **Item**
Nominating Committee

Summary of discussion

Gloria stated that the Nominating Committee has completed its work with the exception of names for the Senior Coaches Representative.

Action: Gloria to help gather names for the Senior Coaches Rep.

10. **Item**
Teleconferences

Summary of discussion

John raised a concern that the LSC committee work is not getting done and that the Board of Delegates teleconferences are having a minimal impact towards this work, primarily because of poor participation from committee reps. (A possible reason for this might be the summer months, when folks typically are on vacations.) Other LSCs have their committees spend a weekend at an area hotel to finish their work. Is this something that the NT LSC also wants to do? Gloria recommended that the idea first be presented to the House for feedback. What other ideas are there for re-energizing our committees?

Also, regarding Board of Delegates teleconferences, Gloria requested that a reminder email be sent with time, date, and bridge numbers for the teleconference a few days before each meeting.

Action: John and Gloria to send a reminder email a few days before each teleconference.

11. **Item**

Swimposium

Summary of discussion

Gloria raised the idea of the LSC holding a “swimposium”—an all-day swimming-centered function where reps from USA Swimming come to NT to host such things as clinics for the athletes, informational seminars for the parents, and training for officials and Board members. Each LSC is allowed to hold this event once every 3 years; the cost is split between USA Swimming and the LSC. More information can be found on USA Swimming’s website at <http://www.usaswimming.org> under the Volunteers tab (Documents for General Chairs).

Action: John to contact Carol Burch at USA Swimming.

12. **Item**

Next Board of Delegates teleconference

Summary of discussion

All agreed to set September 9, 2008, as the next teleconference.

13. Meeting adjourned at 8:42 pm.

Respectfully submitted,

Mike McDonald
Secretary