



North Texas Swimming

Final Minutes of the North Texas Swimming, Inc. House of Delegates Meeting March 27, 2010 Wyndham DFW Airport North, Irving, TX

Gloria Schuldt called the meeting to order at 11:20 am.

1. Roll Call

Motion made to forego roll call. Seconded – passed.

Board members present:

John Rieff	General Chair, Records Chair
Gloria Schuldt	Administrative Vice-Chair, National Times Chair, Officials Chair
Claire Brandt	Executive Committee Sr Athlete Representative
Maggie Shook	Senior Vice-Chair, Club Development Liaison
Brian Dangelmaier	Age Group Vice-Chair
Michael McDonald	Secretary
Traci Johnson	Treasurer
Deanna Morrison	TPC Committee Jr Athlete Representative
Karen Rourke	Registration & Membership Chair, LSC Forms
Bill Christensen	Coaches Representative
Jay Brandt	Safety Chair
Ron Forrest	Program Development Chair
Sherry Gentry	TSA TAGS Committee Representative
Mike Eubanks	Sanction Chair
Ann Lang	Officials Coordinator, Equipment Coordinator
Jeanne Manikowski	Finance Chair, Review Section Chair
Bob Lang	Equipment Chair
Nancy French	NTSI Webmaster and Member-at-Large

Team members present (* denotes athlete):

ATAC:	Chris MacCurdy
CAT:	
COPS:	Liz Kershaw
COR:	Maggie Shook, Nate Saunders

DM: Dee Koranda, Eric Futscher, Eric Futscher II*, Matt Roney*, Jeff Veazey
 FA: Dan McDonough, Tony Kwee
 FAST:
 IS: Beverly Stone, Anne Rice
 LAC: Shannon, Gillespy, Mike Yearwood
 LSCC:
 MAC: Robert Button
 MARS:
 MTRO: Jana Morrison
 NTN: Heather Maher
 QA:
 RACE: Neil Walker
 SMU:
 SNAP:
 SWAT:
 TRS: Patrick Henry
 UN: Jamie Lang
 WW2:
 WEST:

2. Minutes

Minutes from the last two House of Delegates (HoD) meetings (Oct and Nov 2009) have been posted on the NTSI website, but they have not been officially accepted by the House.

Motion made to accept the 2009 Oct HoD meeting minutes with corrections.
 Seconded – passed.

Motion made to accept the 2009 Nov HoD meeting minutes without corrections.
 Seconded – passed.

3. Reports of Officers

a. General Chair

No report

b. Secretary

No report

c. Treasurer

Traci presented the NTSI financial report for the year 2009. Refer to Appendix A for the numbers. NTSI has been set up for QuickBooks online, and Executive Board members now have access to all financial information. NTSI bank accounts have likewise been set up for online access by Board members.

An issue was found regarding payments for the 2008 Zones and All-Stars meets. Deposit slips had been completed, but the checks recorded on the slips had not actually been deposited and the location of the checks is unknown. Traci sent letters to the parents of swimmers who attended those meets, asking them to re-cut those checks. Responses have ranged from cooperative to refusal. Gloria noted that the LSC will absorb the cost of any “stop payment” fee and that parents can deduct the amount from their new check.

Motion made for the Treasurer to send a letter, by 4/30/2010, to teams requesting help collecting delinquent funds from their athletes. Seconded – passed.

Motion made for the Treasurer to send a legal letter, by 6/30/2010, directly to individuals who continue to refuse to pay monies owed to the NT LSC. Seconded – passed.

All splash fees owed through the end of the year have been collected.

Traci reminded everyone that, since the start of 2008, the sanction fee is \$25. Some teams are still \$10 short per meet that they’ve hosted; Traci will notify those teams what they owe.

All athletes who attended national-level meets should have by now received any reimbursement owed to them by the LSC.

d. Admin Vice-Chair

No report

e. Senior Vice-Chair

Ron Forrest will be speaking at the upcoming Legends of Texas Clinic, April 8-11, 2010.

Also on April 11, 2010, 3:30 pm at J.J. Pearce High School, Nate Saunders will be holding a coaches recertification clinic for CPR/first aid.

f. Age-Group Chair

The Southern Zone Age-Group Championship is July 27-31, 2010, at Georgia Tech University in Atlanta. Meet information is still to be published.

g. Coaches Representative

Texas Senior Circuit time standards have changed for 2010. The new times will be posted on the NTSI website.

At the TSC meeting, a motion was passed that, for the Senior Circuit #1 meet, a NT 15&O swimmer does not require a sectional cut to participate; however, those swimmers must have at least one USA-S ‘A’ time for the 15-16 age group. Also,

there is no longer a team membership fee. Instead a \$20 surcharge is applied per team per meet.

Maggie would like to start a mentoring program for coaches, where senior coaches in the LSC would act as a resource for coaches who are new to the LSC or new to coaching. If anyone has ideas for this program, please contact her.

4. Reports of Standing Committees

a. Registration & Membership

Karen reported the following numbers of USA-S registered swimmers in the NT LSC over the past 3 years:

<u>Year</u>	<u># Registered Swimmers</u>
2008	4694
2009	5605
2010	4689

The overall retention rate nationwide is 72.6% for female athletes and 73.7% for male athletes. NT also follows this trend.

Seasonal registration will run from 4/15/2010 through 8/31/2010. Registration applications should be with Karen by 8/25/2010.

For 2011, the registration fee will increase to \$57 for athletes and to \$47 for non-athletes.

Splash fees should be sent to Karen for deposit. She will then communicate the information to the Treasurer.

b. Officials

The NT LSC currently has 88 registered officials.

Out of the 40 people who attended one of the Stroke & Turn Clinics in the fall, 22 are still involved at some level of the certification process. Bob Lang is working on another Stroke & Turn Clinic to be held during the 'A' meet at the end of June in Rockwall. He will also hold a Starter's Clinic in the near future; he'll post the time and date on the NTSI website.

Gloria brought up an issue that the Technical Planning Chair discussed with her prior to the HoD meeting. Referees in the LSC are not consistent about whether a swimmer who misses their event at a B/C meet can be worked back into the event. The LSC has no set policy for this; how the situation is handled is currently up to the referee's discretion.

Motion made to modify the P&P to allow any swimmer who misses their event at a B/C meet to be worked back in to the event in an open lane. Seconded – passed.

Motion made to amend the previous motion to add “because of non-administrative reasons” following the phrase “who misses their event at a B/C meet.” Seconded – withdrawn.

c. Safety

The next Safety representatives meeting will be held at the MAC/MARS ‘A’ meet on 4/24/2010, most likely during the second warm-up period. The time and date will be posted on the NTSI website.

d. Technical Planning

Brent Mitchell, the Technical Planning Committee (TPC) Chair, was absent, so Sherry Gentry presented his report. The TPC is considering several ideas concerning meet operations, but at the forefront is the pre-seeding of individual events for 8&U at B/C meets. Currently, the meet format is up to the meet host. The TPC would like to see pre-seeding done at all B/C meets.

Motion made to modify the P&P to require pre-seeding of individual events for 8&U at B/C meets. Seconded – passed by a vote count of 25-9.

- Friendly amendments to this motion:
 - late entries can be accepted on a space-available (open-lane) basis
 - check-in can be used as a training tool
 - relays entered at the meet are allowable
 - effective June 1, 2010

Motion made to allow teams to pre-seed 8&U events for any meet held between 3/27/2010 and 6/1/2010 and to petition the Sanctions Chair for re-sanctioning. Further, the Sanctions Chair has the authority to approve such requests. Seconded – passed.

Shannon Gillespy, on behalf of LAC, requested permission from the House to modify the entry fee for the team’s April BB meet, which has already been sanctioned.

Motion made to allow LAC to raise the entry fee for the 4/17-18/2010 BB meet from \$3.25 per event to \$3.50 per event. Seconded – passed.

e. Athletes

Claire noted that the NT LSC still needs a Junior Athlete Representative on the Executive Board. The athletes present voted Deanna Morrison into the position.

f. Finance

Jeanne presented the Audit Committee report for the year 2008. Refer to

Appendix B for a list of the issues the Committee encountered and their initial recommendations.

On recommendation #1 regarding athlete reimbursement in excess of the LSC reimbursement policy, the House decided the following:

Motion made for the Treasurer to take no action to recuperate reimbursement overpayments made to any NT LSC athlete. Seconded – passed.

On recommendation #2 regarding what action to be taken when the LSC receives a non-sufficient funds (NSF) check, the House decided the following:

Motion made to accept the following language into the P&P regarding the issue of returned checks. Seconded – passed.

“Upon receipt of a Non-Sufficient Funds check, the Treasurer shall inform the individual and the team to remit the funds including appropriate fees, within ten days. After thirty days, if appropriate reimbursement is not made, the team will no longer be considered to be in good standing with the LSC. Acceptable payment methods from that point forward shall only be by cashier’s check, money order or cash. Reinstatement of check payment privileges must be requested through and approved by the Executive Committee. Appropriate legal action may also be pursued.”

Section 11.6 will be added to the P&P to impose a \$25.00 fee for non-sufficient fund (NSF)/returned checks.

Karen also noted that, in the registration class, teams are told that they must collect registration fees from their members and submit one team check to the LSC. If individuals submit checks that then bounce, the teams are held responsible. She recommended that this policy also be added to the P&P.

On recommendation #3 regarding 2008 Zones and All-Stars participants refusing to reissue checks, the House made two decisions. See section 3.c, Treasurer, for those motions.

g. Sanctions

Mike E. attended the USA-S Sanctions & Times Workshop in Austin recently and discovered that the NT LSC is not in compliance with two USA-S rules regarding meet information content. One statement that is required in the meet information is whether the competition course has been USA-S certified. The other rule requires that the meet information include a statement concerning water depth for the course.

Motion made to amend NTSI P&P 5.2.5.E to include the following additional required statements in accordance with USA Swimming rules sections 202.3.5 and 202.3.6. Seconded – passed.

"The competition course has been certified in accordance with 104.2.2C(4). The copy of such certification is on file with USA Swimming." or

"The competition course has not been certified in accordance with 104.2.2C(4)."

"The minimum water depth, measured in accordance with Article 103.2.3 is xx feet, xx inches at the start end and xx feet, xx inches at the turn end." The meet host is responsible for obtaining the appropriate depths at the meet venue and inserting into the above statement."

Future sanctions for any NT LSC meet require the above statements (either of the statements regarding certification plus the statement regarding water depth) in the meet information.

Mike noted that he will not be approving meets for USA-S type events. USA-S changed its approval process because some teams were using approved meets as a way to dodge registration for some of their athletes.

Mike is continuing his work on a "Quick Sanction" tool. Refer to Appendix C for his full report.

5. Reports of Special Committees

a. Policies & Procedures/Bylaws update

The NTSI Bylaws have been updated to conform to the new USA-S template. The Bylaws Update Committee added several sections that are specific to the NT LSC. These sections cover areas such as the timeframe for HoD meetings (biannual) and the establishment of committees (e.g., Investment Committee) that are not specified in the template. Also reflected in the document is a NT LSC boundary change made by USA-S; the LSC boundary now excludes "the city of Waco in McLennan County." The updated Bylaws will be submitted to USA-S on April 15, 2010 for approval.

The NTSI P&P document was last updated in October 2007; however, USA-S did not receive this updated copy and so the last official document is from 2004. At last year's Convention, USA-S declared that each LSC must update their Bylaws and P&P documents every two years. Updates to the NTSI P&P document must be done by 6/1/2010. Gloria solicited nominations for the P&P Update Committee, and the following members agreed to serve on this Committee: Gloria Schuldt (Chair), Shannon Gillespy, Dan McDonough, Bob & Ann Lang, Karen Rourke, and Anne Rice; an athlete representative is still needed.

b. Equipment

Bob requested that each team in the LSC send a representative to the Operators class in the fall, even if the team has its own equipment or if the equipment is Daktronics (the class uses Colorado Timing).

Bob also reported that Loos Natatorium is currently being renovated and should be completed by June 14th.

c. NTV

For the first time, every regional meet in the NT LSC was approved for observation. To those coaches who will host regional meets next season, Gloria asked that each swimmer's USA-S ID be included in the observation request.

d. Records/Top 16

Records through all LSC championship meets are complete. Certificates for Top 10 Times have been handed out to all clubs.

e. Swim Camps

Liz and Shannon will be hosting an open water swim camp on the first weekend of April. Entries are due by the previous Tuesday. A minimum of 20 entries are needed. The camp is open to all swimmers registered with USA-S or USA Masters.

f. Club Development

No report

g. Outreach

In Suzanne's absence, Shannon presented a report from the Diversity Summit held last November. Refer to Appendix D for the complete report. Points of emphasis:

- Each team in the LSC is encouraged to become a Make-A-Splash partner.
- USA-S offers a "Catch the Spirit Camp" that could serve as a diversity camp.
- The Diversity Coordinator requests input on the four proposals outlined in the report.

h. Disability Swimming

No report

6. Unfinished Business

All unfinished business has been completed in earlier officer and committee reports.

7. New Business

a. Convention

The USA Aquatics Sports Convention will be September 14-19, 2010 in Dallas at the Hyatt Regency. NTSI will have a suite rented for attending members to relax during the Convention. Shannon encouraged everyone to join, in particular, the Southern Zone meetings and the House of Delegates meetings. The full schedule

is posted on the USA-S website. Athletes will be swimming at SMU. Masters athletes will use the six-lane indoor pool; all others will use the outdoor facility.

b. 2009 Audit Committee Nominations

The following individuals volunteered to serve on the 2009 Audit Committee:

- Nate Saunders (coach)
- Karen Rourke (Chair, official)
- Jana Morrison (official)
- Deanna Morrison (athlete)
- Claire Brandt (athlete)

The new Finance Chair will also be on the Committee.

c. 2010 Nominating Committee Report

The Nominating Committee recommended the following individuals for election:

- General Chair – Gloria Schuldt
- Administrative Vice Co-Chairs – Liz Kershaw, Shannon Gillespy
- Treasurer – Traci Johnson
- Senior Vice Chair – Bill Christensen
- TSA TAGS Committee Representative – Sherry Gentry
- TSA TIF Committee Representative – Matthew Franks
- TSA All-Stars Committee Representative – Jason Walter

Motion made to accept by acclamation the entire nomination slate, effective 6/1/2010. Seconded – passed.

Continuing positions up for election next year:

- Age-Group Chair – Brian Danglemaier
- Secretary – Michael McDonald
- Technical Planning – Brent Mitchell
- Coaches Representative – Maggie Shook
- Program Development Chair – Ron Forrest

8. Resolutions and orders

None

9. Next meeting

The next House of Delegates meeting is yet to be determined. An announcement will be posted to the NTSI website regarding the next time, location, and date.

Gloria Schuldt adjourned the meeting at 2:25 pm.

Respectfully submitted,

Mike McDonald
Secretary

Appendix A – Treasurer’s Report for 2009

North Texas Swimming, Inc. Statement of Financial Position As of December 31, 2009

	Total
ASSETS	
Current Assets	
Bank Accounts	
Checking - Wells Fargo	162,971.05
Savings - Wells Fargo	66,810.42
Wachovia Securities	73,423.90
Total Bank Accounts	\$303,205.37
Accounts Receivable	
Accounts Receivable	24,668.67
Total Accounts Receivable	\$24,668.67
Total Current Assets	\$327,874.04
Fixed Assets	
Machinery & Equipment	
Depreciation	-118,166.00
Original Cost	163,991.63
Total Machinery & Equipment	45,825.63
Total Fixed Assets	\$45,825.63
TOTAL ASSETS	\$373,699.67
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	66,556.00
Total Accounts Payable	\$66,556.00
Credit Cards	
Wells Fargo - B Lang	922.50
Wells Fargo - G. Schuldt	-34.00
Wells Fargo - J. Rieff	-25.00
Total Credit Cards	\$863.50
Total Current Liabilities	\$67,419.50
Total Liabilities	\$67,419.50
Equity	
Fund Balance - Unrestricted	303,531.75
Net Income	2,748.42
Total Equity	\$306,280.17
TOTAL LIABILITIES AND EQUITY	\$373,699.67

North Texas Swimming, Inc.
Statement of Activities
 January - December 2009

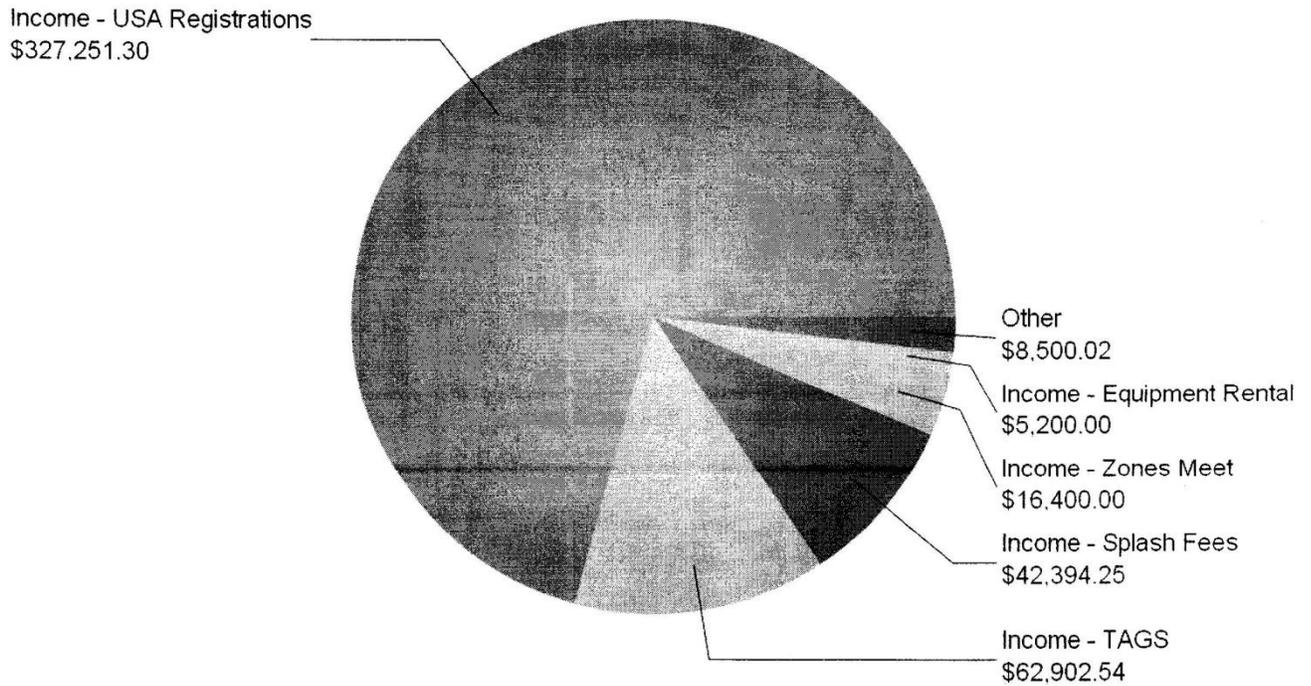
	Total
Income	
Income - All Star meet	3,432.20
Income - Donations	60.00
Income - Equipment Rental	5,200.00
Income - Splash Fees	42,394.25
Income - Swim Camps	570.00
Income - TAGS	62,902.54
Income - USA Registrations	327,251.30
Income - Zones Meet	16,400.00
Total Income	\$458,210.29
Expenses	
Bank Charges	441.14
Coaches' Rep	842.50
Contract Labor	27,187.00
Convention - TSA	2,096.58
Convention - USAS	399.22
Dues & Subscriptions	50.00
Insurance	780.00
Legal & Professional Fees	750.00
Meet Expense - AllStars	8,461.88
Meet Expense - TAGS	34,645.40
Meet Expense - Zones	42,420.75
Meetings Exp	22,895.26
Office Expenses	6,910.63
Officials Expense	97.50
Permits & Licenses	47.53
Postage	114.78
Rent - Equipment	1,902.00
Repair & Maintenance	1,418.33
Swim Camps Exp	399.76
Telephone & Internet	228.48
Training & Supplies	2,585.00
Travel - Athlete Reimbursmt	36,791.04
Travel - LSC Officers	12,234.51
USA Registration Exp	
Athlete	234,407.00
Club	1,400.00
Family	3,132.50
Non Athlete	12,165.00
Outreach	200.00
Seasonal	3,975.00
Total USA Registration Exp	255,279.50
Website	500.00
Total Expenses	\$459,478.79
Net Operating Income	\$ -1,268.50
Other Income	
Interest Income	886.96
Miscellaneous Income	3,550.87

	<u>Total</u>
Total Other Income	\$4,437.83
Other Expenses	
Interest Expense	49.47
Miscellaneous Exp	371.44
Total Other Expenses	<u>\$420.91</u>
Net Other Income	<u>\$4,016.92</u>
Net Income	<u><u>\$2,748.42</u></u>

North Texas Swimming, Inc. Income By Category

January 01, 2009 - December 31, 2009

Total: \$462,648.12



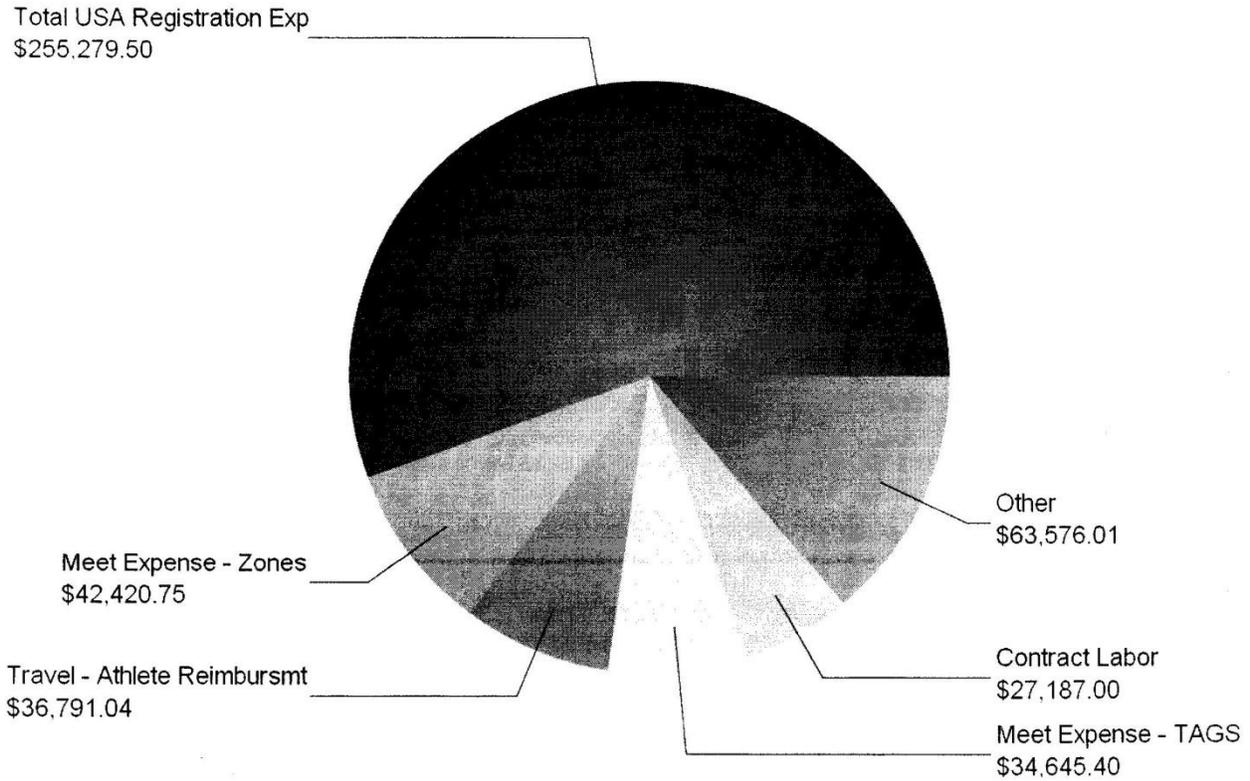
%	Category	(\$) Amount
70.73%	Income - USA Registrations	327,251.30
13.60%	Income - TAGS	62,902.54
9.16%	Income - Splash Fees	42,394.25
3.54%	Income - Zones Meet	16,400.00
1.12%	Income - Equipment Rental	5,200.00
1.84%	Other	8,500.02

North Texas Swimming, Inc.

Expenses By Category

January 01, 2009 - December 31, 2009

Total: \$459,899.70



%	Category	(\$)	Amount
55.51%	Total USA Registration Exp	255,279.50	
9.22%	Meet Expense - Zones	42,420.75	
8.00%	Travel - Athlete Reimbursmt	36,791.04	
7.53%	Meet Expense - TAGS	34,645.40	
5.91%	Contract Labor	27,187.00	
13.82%	Other	63,576.01	

Appendix B – Audit Committee Report

On October 4, 2009, The Audit Committee met to review the 2008 financial record of the North Texas LSC. In the course of that review several issues were identified.

Issue 1 - Checks written by parents in support of the 2008 Zones meet had not been cashed. Photocopies of the checks were included in the records with copies of deposit slips attached, but no corresponding deposit was noted in the bank statement. Also, several parents who had written the checks were contacted and they confirmed that the checks had never been cashed. The amounts of these deposits were identified on the Account Reconciliation statement as “Add (Less) Other” along with other amounts. These appeared to be “outstanding deposits.”

Issue 2 - The Income Statement contained a line for “Charge Backs” which were explained as being bounced checks. However, no efforts were ever made to collect on these amounts.

Issue 3- No year –end statement was included in the records for a Wachovia Securities account.

Issue 4 - The revenue from splash fees appeared to be less than expected. Therefore, the audit committee performed a more extensive review in this area. The audit committee was unable to find financial reports and copies of checks for 18 meets held in 2008.

Issue 5 – Athlete reimbursement for athletes attending National level meets did not appear to be calculated in accordance with the process set forth in the North Texas LSC Policies and Procedures.

Issue 6 – Not all checks received from parents in support of the All-Star Meet had been deposited.

An e-mail was sent to the Treasurer questioning these issues. The following responses were received on October 9th, 2009.

Issue 1 – These checks constitute a deposit that was misplaced and then forgotten. It had now been located and would be deposited immediately.

Issue 2 – The Treasurer stated that it was his understanding that when they are notified by the bank of a NSF check they contact Karen Rourke with the check information. She researches what team the check was from and contact the team treasurer. The replacement check is issued to Karen who then makes the deposit. Mrs. Rourke said she was unaware of this process and had not been notified by the Treasurer of any NFS checks being received.

Issue 3 – The treasurer stated that he had ordered this statement from the bank, but had not yet received it.

Issue 4 – They responded that they could not always identify checks received for deposit as splash fees and pointed out that they had \$39,158.50 in unidentified deposits.

Issue 5- They responded that they thought the guidelines provided were vague and so they would reimburse the swimmer up to the maximum amount allowed for the particular meet provided that it was supported by original receipts.

Issue 6 – They could not respond to this issue without an updated list of swimmers participating in the All-Star Meet.

Some of the members of the Audit Committee got together and identified those meets for which documentation was not available in the Treasurer’s records concerning the payment of splash fees. The Finance Chair sent e-mails to those teams requesting either a copy of their cancelled check showing payment of the splash fees, or payment. In addition, a follow up e-mail was sent to the Treasurer on October 28th. He responded on November 6, 2009. We did not find the answers to be helpful or particularly responsive. The summary of this situation was presented at the House of Delegates meeting held on November 7, 2009. At that time Mr. Edwards, who was not present at the meeting, resigned as treasurer and Traci Johnson was appointed as an interim Treasurer.

On November 26, 2009 a few members of the Audit committee met with Ms. Johnson to review the situation. We identified the 10 meets for which we still had not received payment of splash fees. The Finance chair sent out a follow up e-mail to those teams. It was agreed that Ms. Johnson would identify which 41 checks received for the 2008 All –Star Meet had not been cashed. She would also identify the names of the 2008 Zones participants whose checks had not been cashed. This small group also discussed issues with the 2009 finances, but that will be the subject of 2009 audit.

Since that time splash fee payments have been received for all but one meet, the MAC/MARS meet of 725/08. MARS has stated that they will stop payment on their previous check and issue a new one, but that has not yet happened. The bank accounts have been updated to remove Mr. Edwards’s name and add Traci Johnson. All bank account statements for 2008 have been received and reviewed by Ms. Johnson. On February 10, 2010 the interim Treasurer sent out 60 letters to the 2008 Zones Participants and those All-Star participants whose checks had not been cashed requesting payment. We are steadily receiving checks, questions and irate responses. The Treasurer has made a journal entry to carry those forward as receivables so that they can be tracked as they are received.

Recommendations

1. For 2008 it appears that some athletes received reimbursement in excess of the LSC reimbursement policy. House of Delegates should decide whether to pursue reimbursement.
2. A policy needs to be developed on what actions are to be taken when the LSC receives a NSF check.
3. The House of Delegates should decide what action, if any should be taken for those 2008 Zones and All-Star participants who are refusing to reissue checks.

Appendix C – Sanction Committee Report

I. New required statements for all Meet Information for Sanctioned and Approved Meets

1. New meet information statements required as a condition for sanction per USA Swimming rules effective January 1, 2010. The following two statements are required under Section 202.3 Conditions for Sanction:

The meet announcement must include one of the following two statements (202.3.:

*The competition course has been certified in accordance with 104.2.2C(4).
The copy of such certification is on file with USA Swimming; or*

*The competition course has not been certified in accordance with
104.2.2C(4).*

2. The meet announcement shall include information about water depth measured for a distance of 3 feet 3-1/2 inches (1.0 meter) to 16 feet 5 inches (5.0 meters) from both end walls.

The rule does not specify language for 202.3.5.B regarding water depth, however the following language has been recommended by USA Swimming:

"The minimum water depth, measured in accordance with Article 103.2.3, is xx feet, xx inches at the start end and xx feet, xx inches at the turn end."

3. Recommend a motion to amend Policies & Procedures to include these as required statements for meet information as detailed below:

Motion: To amend NTSI Policies and Procedures 5.2.5.E to include the following additional required statements in accordance with USA Swimming rules Section 202.3.5 and 202.3.6:

*"The competition course has been certified in accordance with 104.2.2C(4).
The copy of such certification is on file with USA Swimming"*

or

*"The competition course has not been certified in accordance with
104.2.2C(4)."*

*"The minimum water depth, measured in accordance with Article 103.2.3,
is xx feet, xx inches at the start end and xx feet, xx inches at the turn end."*

***The meet host is responsible for obtaining the appropriate depths at
the meet venue and inserting into the above statement.***

II. Sanction & Times Workshop

1. Attended the workshop in Austin March 12-14. In addition to quite a bit of discussion on the above proposed P&P change, discussed the following items:
 - a. Meet Information Templates – Several sanction chairs stated that they use templates in their LSC. This is a bit different that the forms I have proposed, more of a guide that includes required statements but allows unrestricted changes.
 - b. Need to be aware that not all LSCs are created equal with regard to registrations and times proving. One LSC has a bordering LSC that does not require proof of age for registrations so when those teams attend meets within his LSC they have no way to verify age for age restricted events and relays. Suggest learning the practices of non-NT and out of state LSCs for meets where those teams attend.
 - c. SWIMS is easy. ;-)
 - d. Recommend coaches and teams encourage swimmers to investigate the My USA Swimming functions of the USA Swimming website. Once registered swimmers can track their progress through the season, compare their IMX scores against team, LSC, Zone and the nation. Very beneficial tool for athletes.

III. Actions Update

1. Still working on the logistics of a Quick Sanction format. Trying to make the tool as easy to use as possible and flexible. Working on ways to make the form flexible enough that it will not require multiple templates. Brushing up on my long lost Visual Basic skills to accomplish this. Old dog. New tricks. Considering publishing a template first, then back to the programming on a holistic and flexible Quick Sanction tool.
2. Mission statement is with Brian for review and comment. May have jumped the shark a bit with my draft. Will caucus with Brian after this meeting to try and finalize.

IV. By the numbers:

Meets Sanctioned in 2009	48
Meets Approved in 2009	3
To Date 2010 Sanctions	23
Currently in the pipeline	6 (Average age 6.5 days)

Appendix D – Diversity Summit Report

USA Swimming has urged its members the past few years to make USA Swimming diverse. With the Diversity Task force originating in 2006-2007, the Diversity Meeting in 2007 at Colorado Springs recommended USA Swimming clubs/LSCs to have an athlete population more representative of the US population. How do we diversify? What does diversity look like? How do we define diversity?

This Diversity Summit tried to answer these questions. Max Siegel, who is part of the USA Swimming Foundation Board, spoke to the group about how diversity is not “socially responsible,” but rather the right thing to do. George Houston, Senior Director for Creative Leadership, gave guidance in what a good leader of change should look like. He said a good leader will bring about change through example. He/she will be open to change and make the seemingly impossible, the possible. Start with what “you know,” and “grow in what you don’t know.” He urged the group to define what diversity meant to each LSC.

Several USAS staff members spoke about what USA swimming is doing to promote diversity. They urged all LSCs to become Make a Splash (MAS) partners or have the clubs become partners. MAS is a “national child-focused water safety initiative created by the USA Swimming Foundation. It works by aligning the nation’s top learn-to-swim resources in an effort to save lives.” The statistics for drowning are grim especially in ethnic communities. Nine people drown each day in the US; in ethnically diverse communities the youth drowning is 2-3 times higher than the national average (www.makeasplash.org). The Cullen Jones Tour presented by Conoco Phillips speaks to community leaders, parents, and children about saving lives through Make a Splash. Cullen Jones is hoping to tour 8 cities in 2010. While most cities/LSCs may not realize a large movement like the Cullen Jones Tour, USAS hopes that each LSC will promote learn to swim especially to children who cannot afford this necessary life skill. Simply become a Make a Splash partner. Visit the Make a Splash website or contact Kim O’Shea with USA Swimming (kholmes@usaswimming.org) for more information.

USA Swimming also offers Catch the Spirit Camp that could serve as a Diversity Camp. Catch the Spirit Camp is under utilized in USA Swimming. Each LSC is encouraged to use this as an avenue to promote swimming in the underrepresented populations. The camp can be geared to Novice swimmers to National level swimmers or something in between. This camp includes information for both parents and athletes. The swimmers need not be USA Swimmers as this would be considered a “try-out.” USA Swimming provides each Catch the Spirit Camp with “stuff” to make the camp successful and fun. More information can be found on the USA Swimming website (under Camps and Clinics).

John Kessel with USA Volleyball, Dave Ogrean with USA Hockey, and Richard Butler with USA Rowing spoke to the group about the diversity move within their National Governing Bodies. They further define diversity is not only diversity in race, but also religion, physical disabilities, sexual orientation, etc. It was even mentioned that the term diversity can have a bad connotation for affirmative action and mentioned that inclusion may be a better term. They urged each program to display pictures that illustration inclusion. The question was asked if clubs/LSCs that welcome all families no matter the race, religion, sexual orientation, etc if this was good enough for inclusion. The general consensus seemed to ring that simply “welcoming” all was not good enough. There are children from different backgrounds who have no understanding of the sport of swimming much less the understanding that learning to swim is a necessity not a luxury. Therefore, LSCs and clubs need to seek out those who are underrepresented in swimming.

What does this mean for North Texas Swimming? As Diversity Coordinator, I propose the following:

1. We define what diversity means to us. I would like to have a person from each team (maybe the president of the board or the head coach) email me with a definition of what diversity means to their team.
(coachsuzanne@marswim.org)
2. We need to create a Diversity mission statement.
3. We need to create a link on our Website for Diversity. Until we come up with a link on our own, we can link it to Diversity in Aquatics
(www.diversityinaquatics.com)
4. We need to plan a Catch the Spirit Camp for 2010. I think we need to start with novice or advanced novice swimmers.

Appendix E – Motions

Motions Passed

- **Motion** made to forego roll call.
- **Motion** made to accept the 2009 Oct HoD meeting minutes with corrections.
- **Motion** made to accept the 2009 Nov HoD meeting minutes without corrections.
- **Motion** made for the Treasurer to send a letter, by 4/30/2010, to teams requesting help collecting delinquent funds from their athletes.
- **Motion** made for the Treasurer to send a legal letter, by 6/30/2010, directly to individuals who continue to refuse to pay monies owed to the NT LSC.
- **Motion** made to modify the P&P to allow any swimmer who misses their event at a B/C meet to be worked back in to the event in an open lane.
- **Motion** made to modify the P&P to require pre-seeding of individual events for 8&U at B/C meets.
- **Motion** made to allow teams to pre-seed 8&U events for any meet held between 3/27/2010 and 6/1/2010 and to petition the Sanctions Chair for re-sanctioning. Further, the Sanctions Chair has the authority to approve such requests.
- **Motion** made to allow LAC to raise the entry fee for the 4/17-18/2010 BB meet from \$3.25 per event to \$3.50 per event.
- **Motion** made for the Treasurer to take no action to recuperate reimbursement overpayments made to any NT LSC athlete.
- **Motion** made to accept the following language into the P&P regarding the issue of returned checks.
- **Motion** made to amend NTSI P&P section 5.2.5.E to include the following additional required statements in accordance with USA Swimming rules sections 202.3.5 and 202.3.6.
- **Motion** made to accept by acclimation the entire nomination slate, effective 6/1/2010.

Motions Withdrawn

- **Motion** made to amend the previous motion [missed events at a B/C/ meet] to add “because of non-administrative reasons” following the phrase “who misses their event at a B/C meet.”