



North Texas Swimming

Final Minutes of the North Texas Swimming, Inc. House of Delegates Meeting October 9, 2010 Wyndham DFW Airport North, Irving, TX

Gloria Schuldt called the meeting to order at 11:08am.

1. Roll Call

Motion made to forego roll call. Seconded – passed.

Board members present:

Gloria Schuldt	General Chair
Shannon Gillespy	Admin Vice-Chair
Liz Kershaw	Admin Vice-Chair
Deanna Morrison	Executive Committee Jr. Athlete Rep
Bob Lang	Equipment Chair
Jane Maxvill	National Times Officer
Ann Lang	Officials Coordinator, Equipment Coordinator
Mike Eubanks	Sanction Chair
Mike Gentry	Officials Chair
Sherry Gentry	TSA TAGS Committee Representative
Bill Christensen	Senior Vice-Chair
Brian Dangelmaier	Age Group Vice-Chair
Steve Plamandon	Finance Chair
Ron Forrest	Program Development Chair
Jay Brandt	Safety Chair
Nancy French	NTSI Webmaster and Member-at-Large
Traci Johnson	Treasurer
Karen Rourke	Registration & Membership Chair, LSC Forms
Michael McDonald	Secretary

Team members present (* denotes athlete):

ATAC:	Chris MacCurdy
COPS:	Sammie Krepp, Margaret Bell, Edward Hunt, Steve Mateer, Jim Smith, Edward Hunt
COR:	Nate Saunders, Dan Hafner

DM: Jeff Veazey, Doug Moyse, Mook Rhodenbaugh, Eric Futscher, Eric Futscher II*

FA: Anthony Kwee, Daniel McDonough, Toni Kline, Carlos Nazario, Chris Rowe

FAST: Philip Lakota, Julia Anderson*

IS: Anne Rice

LAC: Mike Yearwood, Tom Ragsdale, Shelbi Ragsdale, David Durand*

MAC: Cody Huckabay

MTRO: Jana Morrison, Lisa Stults, Matt Franks, Patrick Kennedy, John Lewis

NTN: Heather Maher, Joy Roberts, Jonathan Roberts*

RACE: Lorraine Temple

TRS: Patrick Henry

UN: Jamie Lang

2. Minutes

Minutes from the March 27, 2010, House of Delegates (HoD) meeting have been posted on the NTSI website, but they have not been officially accepted by the House.

Motion made to accept the March 2010 HoD meeting minutes without corrections. Seconded – passed.

3. Reports of Officers

a. General Chair

At this year's Convention, USA Swimming (USA-S) Board of Directors agreed that LSCs that do not apply for, follow, and abide by the enacted LEAP process will lose the ability to run sanctioned meets. At the same time, the Board agreed to create incentives for LSCs that follow the process. LEAP level 1 is mandatory. However, for passing level 2, USA-S pays the LSC \$0.50 per registered athlete; the amount rises to \$1.00 per athlete for completing level 3. (Refer to Appendix A.)

When Gloria became General Chair in June, NTSI was 3 months behind submitting its LEAP application. The LSC had been volunteered to submit the application by the end of March; it was actually submitted September 1. The NTSI LEAP Committee is currently reviewing recommendations from USA Swimming's initial review of the application.

With our new Treasurer in place and the Audit Committee working overtime, the financial books for the LSC are now up-to-date and open.

USA-S is requiring that, at the end of October, all LSC General Chairs and Admin Vice-Chairs travel to USA-S headquarters to discuss LEAP conformance. Since Gloria is on the USA-S LSC Development Committee, Shannon and Liz will represent NTSI. (The LSC is only paying travel expenses for Liz.)

b. Secretary

Several teams did not submit a delegate letter—CAT, CLAS, LSCC, MARS, QA, RACE, SGMA, SWAT, SMU, SNAP, TCU, WW2, WEST, and WKB.

c. Treasurer

Traci attended a Treasurer’s Workshop in May, which revealed that NTSI has several financial internal controls that are missing. Those issues will be addressed via changes to the Policies & Procedures document.

At the Workshop, USA-S discussed the results of survey done among 22 of the 59 LSCs (including NT) regarding their splash fee/surcharge policies. (Refer to Appendix B.) The survey “is to be used as a tool in setting current policies and fees at the local level.”

Traci will be updating the travel reimbursement form required when an athlete attends a national meet. The updated form will be posted to the NTSI website. Coaches should explain the process to their athletes, or the athletes can contact Traci via email.

Traci presented the NTSI balance sheet, dated through September 30th. (Refer to

\$1 to LSC General Fund, \$1 to fund Zone Team

- 10 8 and Under - No Charge
 Splash Fee of 20% of entry fees except for host team
 Championship meets - Splash Fee of 20% of entry fees except for host team Plus \$1.00 surcharge per swimmer.
 Senior Championship - Splash Fee of 20% of entry fees except for host team Plus \$2.00 surcharge per swimmer.
- 11 20% of entry fees for each meet.
 Swimmer surcharge for Championship meets.
- 12 \$5.00 Splash Fee
- 13 None
- 14 8% of all entry fees plus \$2 surcharge per swimmer. (To be increased to \$4 in September)
- 15 \$0.45 per splash.
- 16 \$3.00 surcharge per swimmer
 Individual Entries - 62% of base (\$2.50 per splash) then 10% of any amounts above base.
 Relays - 25% per relay of base (\$4.00) then 10% of any amounts above base.
- 17 Regular meets: Surcharge \$3.00 per swimmer; Entry fee maximum \$2.00 individual and \$8.00 relay.
 Surcharge plus \$0.50 of individual entry and \$2.00 of relay goes to OSI travel fund.
 Championship meets: \$1 0.00 entry fee (individual and relays) of which \$0.50 (individual) and \$2.00 (relay) is returned to host club.

Meet Type	Individual Entries			Relay Entries		
	Total	Host	Pacific	Total	Host	Pacific
Senior Trial & Finals	\$6.50	\$4.70	\$1.80	\$20.00	\$14.30	\$5.70
Senior, Junior T&F, Junior	\$5.50	\$4.00	\$1.50	\$16.00	\$11.70	\$4.30
Far Westerns	\$5.50	\$4.00	\$1.50	\$20.00	\$14.30	\$5.70
Junior Olympics	\$5.00	\$3.65	\$1.35	\$16.00	\$11.70	\$4.30
C, B	\$2.50	\$2.20	\$0.30	\$8.00	\$6.00	\$2.00
A and A+	\$2.75	\$2.00	\$0.75	\$9.00	\$6.60	\$2.40
Time Trials	\$9.00	\$6.70	\$2.30	\$22.00	\$15.70	\$6.30

- 19 \$2.00 per swimmer
- 20 \$0.50 per individual entry; \$1.00 per relay
- 21 Regular Meets - \$0.35 per individual event; \$1.40 per relay Plus a \$1.75 surcharge per swimmer.
 Championship Meet - Additional \$0.50 per individual event; \$2.00 per relay.
- 22 \$5 for 1 day meets
 \$6 for Multi-day meets

Appendix C.) Some highlights:

- Cash is approximately \$210,000 (LEAP requires one year of operating expenses in the bank, which for NTSI is roughly \$130,000)
- Fund balance for the Bill Nixon Memorial Scholarship is approximately \$1200, but that does not include this year's amount
 - How this Scholarship is awarded and at what amount still needs to be decided
- Income from 2010 registrations is not included; this will be done by the end of the year

d. Admin Vice-Chair

Notes from the USA-S Board:

- USA-S has published their Athlete Protection Policies & Rules on their website. All volunteers and coaches should read and follow these policies.
- For all non-athlete members, a new background check will be required. Eventually each official must have a check to be allowed on the pool deck.
- All LSC Board members must be registered with USA-S and must have a background check.
- Each club must certify that its swimmers are proficient in racing (dive) starts. The certification checklist can be found on the USA-S website; the checklist is part of each club's documentation.

Shannon asked that all coaches encourage their swimmers to join an open-water event.

Liz stated that NT has been awarded Zones for 2012, which includes an open-water meet. Lake Ray Hubbard is the proposed site for the meet, and the meet will be open to every registered athlete in the LSC.

TSA All-Stars has changed to a camp format starting in 2011.

e. Senior Vice-Chair

New time standards for Olympic Trials, Nationals, and Scholastic All-America have been published on the USA-S website.

NT has 12 Olympic Trials qualifiers. Four are college undergraduates and another is a post-graduate student. Seven are 18 & under swimmers.

Four swimmers from NT have been selected to the National Youth Team:

- Seth Stubblefield (COPS)
- William Licon (COPS)
- Aaron Green (NTN)
- Julia Anderson (FAST)

f. Age Group Vice-Chair

Brian presented results from last summer's Zones Meet in Atlanta. Some highlights:

- 42 athletes attended from NT, representing 11 of the 26 teams in the LSC
- No disability athletes
- 127 best times (68% of all splashes)
- 5 finalists and 5 finals wins
- NT finished 12th overall—11th for girls and 13th for boys

Brian noted that 71% of the NT athletes came from only 5 teams; 15 teams sent no one. What can the LSC do to have more athletes participate with a better balance? This question generated much discussion regarding how NT selects its team. Gloria recommended that a Zones Committee be formed to investigate the issue and propose ideas to the LSC. The following nominations were raised:

- Brian Dangelmaier (MARS)
- Heather Maher (NTN)
- Ian Betts (MAC—athlete)
- Hanna Gnoza (LAC—athlete)
- Phil Lakota (FAST)
- Beth Bell (COPS)

Ron suggested that, to raise awareness and generate support for Zones within the LSC, the Committee should issue a report that demonstrates how the Zones Meet acts as a stepping stone to higher level meets.

Motion made to require the Zones Committee Chair to submit a report every quadrennium that outlines the Junior and Senior National qualifiers that have participated in the Zones Meet. Seconded—passed.

- Friendly amendment: Issue the report every year instead of every quadrennium.

Motion made to require “AAA” cuts as a minimum requirement for applying to the Zones team. Seconded—postponed.

- This motion is postponed to the spring 2011 House of Delegates meeting, pending the Zones Committee proposal.

g. Coaches Representative

Age Group Coach of the Year for NT is Heather Maher (NTN). The Senior Coach of the Year is Steve Mateer (COPS).

h. TSA All-Stars Committee Representative

The All-Star meet for 2010, to be held in Midland, will be the same format as in previous years. Jason Walter will be head coach for NT.

All-Stars for 2011 will be a camp format, with participation based on IMX scores from long course season. The final details will be voted on in March, but in short,

the format will be training on Friday and Saturday, with a North-South meet on Sunday.

4. Reports of Standing Committees

a. Registration/Membership

Karen noted the following athlete registration numbers over the past few years:

- 2010: 5497 (177 seasonal)
- 2009: 5566
- 2008: 4699
- 2007: 4701
- 2006: 4581
- 2005: 4497

The new background check will be a more complete criminal background check and not just a background screening (felonies and sexual predator behavior only) as was done previously. All non-athletes will need to complete the check; however, USA-S has yet to select a vendor. The initial cost for the check will be “substantially” more than the current screening process (\$21); yearly renewals should be a “nominal” fee. At Convention, USA-S voted to put the new checks into effect on January 1, 2011, but that date is unlikely given that a vendor has not been selected. Details will be posted on the USA-S website. Participation in athlete protection education will also be required. For athletes and parents of athletes, this training will be free.

Beginning January 1, 2011, the American Red Cross will require the use of an online management system for its instructors. Certificates can be printed after course records are entered into the system and the Chapter has proved the records electronically.

Pre-employment screening will become effective August 31, 2011. USA-S requires that, before anyone is hired by a club, the candidate must complete a pre-employment screening. If a club ignores this requirement, USA-S will not stand behind that club in any matter related to insurance.

A new athlete transfer form will take effect January 1, 2011. Karen will post the form on the NTSI website.

Teams no longer have to register a Club Safety Coordinator.

b. Officials

Karen clarified that officials-in-training are not required to register as a non-athlete member or to pass a background check until they become certified as an official. They can still work on deck under direct supervision of the Referee.

Mike G. stated that NTSI currently has 95 certified officials. Approximately 70 of those officials sat through a recertification seminar in September with Mary Jo

Swalley, the new Admin Vice-Chair of USA-S. She reiterated that the mission of officials is to educate, to ensure deck safety, and to make swimmer-friendly decisions consistently.

c. Safety

The Safety Chair will have a meeting with all club safety directors during the upcoming COR Classic meet. Details will be communicated closer to the meet date.

d. Technical Planning

Minutes for the October 2, 2010, TPC meeting are posted on the NTSI website. The bid meeting will take place October 30, 2010, after the “A” meet session at Southlake; bids are due by October 21st. One change to the meet bid calendar—September 10, 2011, should show an open water meet.

e. Athletes

There will be an athlete meeting on deck during the bid meeting on October 30, 2010.

Claire Brandt has been elected as the Southern Zone Senior Athlete Representative. At Convention, Claire and Deanna Morrison were elected as National Athlete Representatives.

Each team is encouraged to elect an athlete representative and have those athletes attend LSC meetings.

f. Finance

Steve Plamondon is the new Finance Chair.

g. Sanctions

Mike E. has asked Phil Lakota (FAST) to act as his assistant in handling sanction applications. Requirements for sanctions continue to arrive late; from January 1, 2011, late fees will apply.

5. Reports of Special Committees

a. Policies & Procedures Updates

b. Equipment

Bob reminded everyone that the use of NTSI equipment is on a first-come, first-served basis. Therefore, requests for equipment should be submitted as soon as possible.

DISD spent \$11.5M to upgrade Loos Aquatic Center. Among the upgrades are a new gutter system, a raised balcony, and better air quality. Some limitations still exist that will impact upcoming meets. Bulkheads are not pinned down, so the lanes cannot be certified. Pads cannot be mounted. The outside lane marker is also missing. Bob will keep everyone informed as these issues are addressed.

NTSI will be purchasing a laser to accurately measure pool length in the case of a record.

The Certified Timing System Operators class will be held this spring; it couldn't be held in the fall due to conflicts with other training classes.

c. NTVs

Gloria reported that USA-S has tightened requirements for submitting times into SWIMS for approved meets. A minimum of 4 USA-S officials must be present, and all paperwork must be signed and submitted to USA-S 10 days prior to the start of the meet. Contact her for specific requirements.

d. Records/Top 16

No report

e. Swim Camps

No report

f. Club Development

No report

g. Outreach

In Suzanne's absence, Shannon presented a set of slides on the Southern Zone Diversity Select Camp. (Refer to Appendix D.) The Camp will likely be held during April or May 2011.

h. Disability Swimming

Matt offered his expertise, in working with visually and hearing impaired athletes, to all swim clubs in the LSC. He encouraged any clubs that have a disability swimmer to contact him regarding meets specific to those athletes.

6. Unfinished Business

a. 2010 Financial Report

Traci covered this information under the Treasurer's report.

b. Policies & Procedures Updates

Gloria noted two critical orders of business. First, LEAP requires that the P&P document must be updated every two years. The House passed several items of legislation over previous meetings, but those changes have yet to be incorporated into the P&P document. (Refer to Appendix E .)

Motion made to accept all "housekeeping" corrections to the P&P document. Seconded—passed.

c. 2011 Budget

Traci presented the proposed budget for fiscal year of 2011. (Refer to Appendix F.) She clarified that, in NTSI budgets of the past, some items were not categorized correctly. For example, total USA-S registration fees were counted as NTSI income, but the majority of the fees were simply passed directly to USA-S. Therefore, the 2010 budget reflects only income kept by NTSI.

One item on the proposed 2011 budget that was discussed in more detail was expenses for the Zones meet. Traci handed out a reconciliation sheet for the 2010 Zones meet. (Refer to Appendix G.) With meet expenses less athlete payments, the cost to the LSC for the meet totaled almost \$40,000; the budget for the meet was \$17,000. This amount was proposed for the 2011 year as well, with the choice for the House to either lower the expenses or to increase the budget.

In answer to a question regarding how expenses were able to exceed the budget, Gloria explained that the appropriate financial checks and balances were not in place. According to Traci, the USA-S Treasurer's Workshop addressed this area by strongly recommending that LSCs follow two guidelines. Firstly, a person who is a Board member cannot have a financial interest (i.e., a vendor) in any event. Secondly, there should be a bid process for event items over a certain amount. These guidelines will be addressed in newly proposed P&P changes.

Motion made to allocate \$22,000 for the 2011 Zones Meet with a maximum of \$400 per swimmer. Seconded – passed.

Motion made to accept the proposed 2011 budget. Seconded – passed.

7. New Business

a. Policies & Procedures Updates

Liz presented the changes proposed by the P&P Update Committee. Due to the large number of changes, she broke discussion of the proposals into 3 parts: changes needed to comply with new USA-S requirements, changes that affect the upcoming bid meeting, and changes that do not fall into either of the first two categories. At this HoD meeting, only the first two parts were addressed. (Refer to Appendix H.)

Motion made to accept the USA-S policy changes into the NTSI P&P document. Seconded – passed.

The following motions were raised regarding the proposed changes that might affect the bid meeting. (Refer to Appendix I.)

Motion made to cover all changes that might affect the bid meeting. Seconded – passed (by vote of 14-11).

Motion made to accept section 3.3.2 as written. Not seconded.

Motion made to accept only the first sentence of section 3.3.2 regarding bonus swim entitlement. Seconded – passed.

Motion made to rewrite sections 3.3.3 and 3.3.4 so that they are uniform with respect to section 3.3.2. Seconded – passed.

Motion made to accept section 4.1.A as written. Seconded – passed.

Motion made to remove section 4.1.B. Seconded – defeated (by vote of 19-9).

Motion made to remove, in section 4.1.B, all wording after “Clinic.” Seconded – passed.

Motion made to accept section 4.1.C as written. Seconded – passed.

Motion made to accept section 4.2.1.D as written. Seconded – passed.

Motion made to accept section 4.2.2.C as written. Seconded – defeated.

Motion made to accept section 4.2.2.D as written. Seconded – defeated.

Motion made to remove, in section 5.2.5, the statement regarding deck registrations. Not seconded.

Motion made to remove section 6.3 (thus, disallowing late entries). Seconded – defeated.

All other proposed changes to the P&P document will be discussed at the next HoD meeting in November.

b. 2011 Calendar

Sherry presented minutes from the TPC meeting on October 2, 2010. (Refer to Appendix J.) One item regarding the meet calendar that required a House vote was the format of the Short Course B/C Champs Meet. Currently listed to be swum as three divisions on the weekend of March 4-6, the TPC recommended that the meet be swum as two divisions.

Motion made to swim the Short Course B/C Champs Meet as two divisions, with teams categorized identically to BB meets. Seconded – passed.

Sherry then presented the entire meet bid calendar for 2011. She noted a minor correction: September 10th is available for an open water competition. (Refer to Appendix K.) Meets bids (bid form and meet information) are due to her by October 21, 2010. The actual bid meeting will be October 30, 2010, after the session at the A meet in Southlake.

Motion made to accept the 2011 meet calendar as amended by the previous motion. Seconded – passed.

Gloria adjourned the meeting at 3:40pm.

Respectfully submitted,

Mike McDonald
Secretary

Appendix A – LEAP Consequences & Incentives

LEAP: LSC Effectiveness and Achievement Program

IMPROVING LSC EFFECTIVENESS is one of five major priorities of 2009-2012 Business Plan. The goal is to have LSCs become more effective and efficient in providing programs and services to the athletes, coaches, officials and clubs in their area. Key strategies include evaluating and redefining LSC roles, responsibilities and priorities and recognizing top performing LSCs. In order to focus on LSC effectiveness, the LSC Development Committee was charged with the task of providing a tool to measure LSC effectiveness and achievement.

The committee created the LEAP assessment tool whose purpose is to provide a roadmap to LSC effectiveness and success in four key areas:

- Business and Organizational Success
- Volunteer Development
- Club and Coach Development
- Athlete Development

LEAP is divided into three levels with LEAP Level 1 required of all LSC's once per quad. The intent of LEAP Level 1 is:

- To help LSC's self evaluate
- Be sure that LSCs are meeting all requirements outlined in rules, bylaws, etc.
- Be a reminder of what LSCs need to do and provide so that important items don't fall through the cracks with changes in leadership.

LEAP Levels 2 and 3 are voluntary and intended to recognize achievement in various programming and service efforts and encourage all LSCs to take on programming and services that would provide enhanced services to athletes, members and volunteers.

Some may wonder "why should we do this?" The answer is that it is important to do more than "what we always do." Ask yourselves:

- What can we do to get better?
- How can we provide better services to our members?
- What can we learn from other LSCs?

The LEAP process is not meant to be onerous or a burdensome, but rather assistance and achievement oriented. It is completely web based with no paperwork to mail. It is modeled on and similar to the Club Recognition Program. LEAP will be monitored by Zone Directors, Sport Development Consultant and LSC Development Committee members.

Consequences:

Each LSC shall meet the Level One LEAP requirements within each quadrennium beginning with the 2009-2012 quad. An LSC that fails to submit or has uncorrected deficiencies shall be referred to the Board of Directors. The LSC Development Committee recommends that the LSC's right to sanction, approve, observe and oversee competitive swimming events be suspended until the LSC and the LSC Development Committee mutually agree upon a Remediation Plan. The LSC Development Committee shall administer the program and perform the evaluations.

Incentives:

The awards shall be computed thus:

For LSCs achieving LEAP Level 2:

- The LSC will receive \$0.50 per registered year-round athlete, (as determined at the end of the registration year).
- The minimum award shall be \$1000
- The maximum award shall be \$2500

For LSCs achieving LEAP Level 3:

- The LSC will receive \$1.00 per registered year-round athlete, (as determined at the end of the registration year).
- The minimum award shall be \$2000
- The maximum award shall be \$5000

Each LSC is eligible for one LEAP Level 2 award per quadrennium. Each LSC is eligible for one LEAP Level 3 award per quadrennium. The payments shall be made in the period between September 1 and December 31 of the year in which the LEAP Level certification is first achieved.

Appendix B – Splash Fee/Surcharge Policy Survey

LSC TREASURER'S WORKSHOP QUESTIONNAIRE

Does your LSC receive splash fees and/or a swimmer surcharge for each meet

- 1 \$5 per swimmer surcharge per meet
- 2
 1. Age Group Meets (Invitationals, AAA, AA, ABC)
 - a. \$2.75 per individual entry, distributed as follows:
 - i. Host Club - \$1.95
 - ii. CCS Age Group Travel Fund - \$.40
 - iii. CCS Junior Senior Travel Fund - \$.40.
 - b. \$6.00 per relay, distributed as follows:
 - i. Host Club - \$4.00
 - ii. CCS Age Group Travel Fund - \$1.00
 - iii. CCS Junior/Senior Travel Fund - \$1.00
 - c. Surcharge - \$6.50 per swimmer, distributed as follows:
 - i. Host - Club - \$4.50
 - ii. CCS General Fund - \$2.00
 2. Age Group Trials & Finals Meets
 - a. \$4.25 per individual entry, distributed as follows:
 - i. Host Club - \$3.10
 - ii. CCS Age Group Travel Fund - \$.575
 - iii. CCS Junior/Senior Travel Fund - \$.575
 - b. Relay Events - \$8.00 per relay, distributed as follows:
 - i. Host Club - \$6.00
 - ii. CCS Age Group Travel Fund - \$1.00
 - iii. CCS Junior/Senior Travel Fund - \$1.00
 - c. Surcharge - \$6.50 per swimmer, distributed as follows:
 - i. Host Club - \$4.50
 - ii. CCS General Fund - \$2.00
 3. Senior Meets
 - a. \$6.25 per individual entry, distributed as follows:
 - i. Host Club - \$4.90
 - ii. CCS Age Group Travel Fund - \$.675
 - iii. CCS Junior/Senior Travel Fund - \$.675
 - b. Relay Events - \$12.00 per relay, distributed as follows:
 - i. Host Club - \$10.00
 - ii. CCS Age Group Travel Fund - \$1.00
 - iii. CCS Junior/Senior Travel Fund - \$1.00
 - c. Surcharge - \$8.50 per swimmer, distributed as follows:
 - i. Host Club - \$6.50
 - ii. CCS General Fund - \$2.00
- 3 For all Open Meets the LSC receives \$0.60 for each individual event.
- 4 Timed Final Meets - \$5.25 per individual event: \$9.00 per relay
Prelim/Final Meets - \$5.50 per individual event: \$9.00 per relay
Splash Fees to the LSC: \$1.75 per individual event or relay event
Swimmer Surcharge - Payable to the Host - \$2.00 per swimmer for public/private venues, \$5.00 per swimmer for University/College venues.
- 5 Age Group Meet - \$1 individual event: \$1 Relay event
Invitational Meet - \$0.50 per individual event: \$0.50 per relay event
Championship Meet - \$3 per individual event: \$9 per relayevent Plus \$10 surcharge per swimmer
Senior Meet or other LSC sponsored meet - \$4 per individual event
Open Water - \$15 per event
Intra/Inter-squad meet - \$2 per individual event: \$5 relay event.
- 6 Swimmer Surcharge of \$2.00 per athlete with individual entry
12% of event fees
\$3.00 per event - Timed Final
\$4.50 per event - Prelim/Final
\$7.00 per relay - Timed Final
\$10.00 per relay - Prelim/Final
- 7 \$1.50 per swimmer for all sanctioned meets.
\$5.00 per swimmer for championship meets
- 8 \$10.00 per swimmer Plus 10% of Splash Fees
- 9 \$2 per swimmer surcharge per meet.

\$1 to LSC General Fund, \$1 to fund Zone Team

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A and A+	\$2.75	\$2.00	\$0.75	\$9.00	\$6.60	\$2.40
Time Trials	\$9.00	\$6.70	\$2.30	\$22.00	\$15.70	\$6.30

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Appendix C – NTSI Balance Sheets

North Texas Swimming, Inc.
Statement of Revenues and Expenses
 January - September, 2010

	Total
Income	
Income - Equipment Rental	\$1,250.00
Income - Sanction Fees	1,290.00
Income - Splash Fees	43,838.71
Income - Swim Camps	1,625.50
Income - USA Registrations	13,821.00
Income - Zones Meet	16,800.00
Total Income	\$78,625.21
Expenses	
Bank Charges	\$149.81
Convention - TSA	40.00
Convention - USAS	2,271.92
Dues & Subscriptions	71.00
Meet Expense - AllStars	765.00
Meet Expense - Zones	56,728.36
Meetings Exp	990.73
Office Expenses	141.48
Officials Expense	113.80
Permits & Licenses	63.00
Rent - Equipment	36.17
Repair & Maintenance	1,429.72
Swim Camps Exp	1,593.68
Taxes & Licenses	114.08
Telephone & Internet	59.57
Training & Supplies	300.80
Travel - Athlete Reimbursmt	43,834.83
Travel - LSC Officers	883.80
Website	500.00
Total Expenses	\$110,087.75
Net Operating Income	(\$31,462.54)
Other Income	
Interest Income	889.02
Miscellaneous Income	1,302.00
Reimbursed Expenses	0.00
Total Other Income	\$2,191.02
Other Expenses	
Interest Expense	10.95
Miscellaneous Exp	369.05
Total Other Expenses	\$380.00
Net Other Income	\$1,811.02
Net Income	(\$29,651.52)

North Texas Swimming, Inc.
Statement of Assets and Liabilities
As of September 30, 2010

	Total
ASSETS	
Current Assets	
Bank Accounts	
Checking - Wells Fargo	\$69,378.11
Savings - Wells Fargo	66,899.44
Wachovia Securities	74,223.90
Total Bank Accounts	\$210,501.45
Accounts Receivable	
Accounts Receivable	13,454.22
Total Accounts Receivable	\$13,454.22
Total Current Assets	\$223,955.67
Fixed Assets	
Machinery & Equipment	
Depreciation	-\$118,166.00
Original Cost	164,923.74
Total Machinery & Equipment	\$46,757.74
Total Fixed Assets	\$46,757.74
TOTAL ASSETS	\$270,713.41
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
Wells Fargo - B Lang	\$7.50
Wells Fargo - G. Schuldt	0.00
Wells Fargo - J. Rieff	0.00
Total Credit Cards	\$7.50
Other Current Liabilities	
USA Swimming fees	17,030.70
Total Other Current Liabilities	\$17,030.70
Total Current Liabilities	\$17,038.20
Total Liabilities	\$17,038.20
Equity	
Fund Balance (Appropriated) - Bill Nixon Memorial Scholarship	\$1,184.95
Fund Balance - Unrestricted	282,141.78
Opening Balance Equity	0.00
Net Income	-29,651.52
Total Equity	\$253,675.21
TOTAL LIABILITIES AND EQUITY	\$270,713.41

Appendix D – Southern Zone Diversity Select Camp

10/9/2010

SOUTHERN ZONE DIVERSITY SELECT CAMP

- ### Why do this?
- USA Swimming has tasked the Zones to have membership be representative of the US Population.
 - African Americans and Hispanic US Population is 20% each
 - Membership within USAS is 1% each
 - These same minority populations have the highest drowning rate
 - Central Zone has a framework to work from

- ### Why do this?
- Kids like to see kids like themselves
 - If a swimmer is the minority on the swim team they rarely see athletes like themselves

- ### Solution
- Have a Diversity Select Camp
 - See other swimmers like themselves
 - Leadership skills
 - Parental Awareness
 - Nurtures top level athletes that may have plateaued or quit without seeing swimmers like themselves
 - Possible site: North Carolina

- ### How do we do this?
- USA Swimming wants each Zone to host a Diversity Select Camp
 - \$4,500 into the first 4 Zones that apply
 - Central Zone budgeted \$9,000 and were only \$500 over
 - Donations and sponsorships are key
 - One of the LSC potentially will contribute \$1,000 for their LSC "team"

- ### How do we do this?
- Financial Model
 - \$200 per traveler
 - LSC provides travel
 - Donations and sponsorship
 - Zone Camp Model
 - 1 Parent
 - 1 Coach from Diverse Swim Team
 - 2 Minority athletes
 - Coach track, Parent track, Athlete track

Appendix E – P&P Housekeeping Changes

- 4.1. D Teams without registered officials who do not meet the minimum standards for annual re-certification shall not contest meet bids against teams with officials who meet the minimum standards for annual re-certification.
- 4.2.1. K Keep all teams together for A meets as a single division.
- 4.2.1. L Compete two divisions for BB meets
Division 1: FAST, IS, LAC, MAC, MARS, MTRO (FW), NTN, QA, SWAT, SNAP, TRS, TCU, WW2, WEST, WKB
Division 2: ATAC, CAT, COPS, COR, DM, FA, LSCC, MTRO (non-FW), RACE, SMU
- 4.2.1. M Compete three divisions for B/C meets
Division 1: FAST, MAC, MARS, MTRO (FW), SWAT, SNAP, TCU, and WW2
Division 2: DM, IS, LAC, NTN, QA, SMU, TRS, WEST, WKB
Division 3: ATAC, CAT, COPS, COR, FA, LSCC, MTRO (non-FW), RACE
- 5.2.5 In accordance with USA Swimming rules sections 202.3.5 and 202.3.6.
"The competition course has been certified in accordance with 104.2.2C(4).
The copy of such certification is on file with USA Swimming." or
"The competition course has not been certified in accordance with 104.2.2C(4)."
"The minimum water depth, measured in accordance with Article 103.2.3 is xx feet, xx inches at the start end and xx feet, xx inches at the turn end." The meet host is responsible for obtaining the appropriate depths at the meet venue and inserting into the above statement."
- 7.2.4 8 and Under Sessions - Require pre-seeding of individual events for 8&U at B/C meets.
A. Late entries can be accepted on a space-available (open-lane) basis
B. Check-in can be used as a training tool
C. Relays entered at the meet are allowable
- 7.3 Allow any swimmer who misses their event at a B/C meet to be worked back in to the event in an open lane.

10.1 TRAVEL REIMBURSEMENTS:

- .1 Athlete: The LSC shall subsidize athletes for travel to the National Championship Meets as identified in Article 207 of the USA Swimming Rules and Regulations in amounts to be determined annually by the NTSI House of Delegates. North Texas Swimming hopes to fund 65% to 90% of uniform expenses, that is, expenses based on advanced purchased airline tickets, standard double occupancy hotel rooms and a set per diem for meals, etc.

- A. Athletes will be reimbursed up to two meets with a maximum total reimbursement of \$1000.00.
 - B. The amount of reimbursement for shall be determined using the Per Diem Policy (as stated below).
 - C. The per diem will be based upon the number of nights from one day prior to the swimmer's first event until the day after the swimmer's last event.
- .2 Per Diem Policy: North Texas swimming will use the United States Government Per Diem Rates published in Publication 1542 for travel reimbursement. Publication 1542 has two components: Lodging, and Meals and Incidentals (M & I). These figures, combined with Airfare, will give the total maximum reimbursement amount. This policy is designed to provide a uniform and defendable reimbursement to all. The per diem rates will be taken straight out of Publication 1542, which gives the maximum per diem rate that can be used without treating part of the per diem allowance as wages for taxable purposes. This Publication gives different lodging and M & I rates, depending on the location, and takes into account the cost of living differences in various parts of the country. This policy has three parts:
- A. The Government Publication 1542 per diem rates is used for all North Texas Swimming reimbursable trips.
 - B. The standard advance purchase airfare (minimum 3 week advance purchase) amount is used for all North Texas Swimming reimbursable trips.
 - C. The Meals & Incidentals component is used for all travel, where the lodging is paid by USA Swimming or North Texas, and meals are not provided. The finance committee in conjunction with the athlete committee shall annually submit the funds and distribution of those funds for these meets to the NTSI House of Delegates at the annual meeting for approval. North Texas Swimming hopes to fund 65% to 90% of uniform expenses, that is, expenses based on advanced purchased airline tickets, standard double occupancy hotel rooms and a set per diem for meals, etc.

10.2 ATHLETE TRAVEL FUND: All applications for travel funds shall be submitted to the NTSI Treasurer for meets designated in section 207 of USA Swimming Rules and Regulations. The deadline for applications for reimbursement (10/2009) to require that all receipts be submitted within 30 days of the conclusion of the meet for which the athlete is being reimbursed.. Application form is available from the NTSI website. To qualify for NTSI travel funds, a swimmer shall:

- .1 .A Compete in a lifetime minimum of ten NTSI sanctioned open invitational meets or Texas Senior Circuit meets or a combination of these meets. OR
- .B Compete in a minimum of three events at two NTSI sanctioned open invitational meets or two Texas Senior Circuit meets, or a combination, during that short course season for short course funds, or during that long course season for long course funds. AND
- .2 .A Compete in an individual event as designated in 10.2. OR

.B Compete in a relay at a National Championships meet, having also met the qualifying criteria for the last Junior Championship meet in an individual event, AND

.3 Have been a NTSI registered swimmer at the time of the competition specified in Section 10.2.1 and 10.2.2, above.

11.6 Returned checks.

Upon receipt of a Non-Sufficient Funds check, the Treasurer shall inform the individual and the team to remit the funds including appropriate fees, within ten days. After thirty days, if appropriate reimbursement is not made, the team will no longer be considered to be in good standing with the LSC. Acceptable payment methods from that point forward shall only be by cashier's check, money order or cash. Reinstatement of check payment privileges must be requested through and approved by the Executive Committee. Appropriate legal action may also be pursued.

A. \$25.00 fee for non-sufficient fund (NSF)/returned checks will be charged.

11.7 All NT LSC expenditures be approved through the Treasurer and the General Chair write the checks to cover these expenditures.

Appendix A

Whistle Blower Protection Policy

USA Swimming forbids any form of retaliation against individuals for providing truthful information to a law enforcement official relating to actual or potential unlawful conduct. Such actions can result in immediate termination. The audit committee will establish procedures for handling complaints, including anonymous ones, about accounting and financial matters.

Document Retention Policy

USA Swimming's legal counsel shall be instructed to inform the Executive Director when document destruction (planned or otherwise) should be halted. The Executive Director will in turn notify the staff and board members. Violation of such orders can result in immediate termination.

Conflict of Interest Statement

Those who choose to serve North Texas Swimming, whether as volunteers or paid professionals, are held to a high standard of conduct. Those who serve must do so without personal gain in order to avoid any institutional loss or embarrassment and to behave in such a way that the organization's trust and public confidence are enhanced. It is important to avoid any real or perceived conflict of interest.

While no set of guidelines can completely define acceptable behavior, the principles that guide behavior in this area, is disclosure, non-participation in the decision making process where personal or family gain is a possibility,

and a commitment to honor the confidentiality of organizational information. All conduct is founded on the individual's own sense of integrity. Any individual accepting the honor of serving North Texas Swimming must accept the burdens of public disclosure and public scrutiny.

In our complex society, the mix of volunteer work, business interests, governmental activity, and family relationships often creates potentially conflicting interests. What is required is disclosure of potential conflicting interests when they arise, and strict nonparticipation in any evaluation process relating to the matter in question.

The following seven items reflect specific expectations by NTS of people signing this agreement. These items cannot and do not however completely define what is acceptable. They are intended rather as guidelines and not a precise road map to what is acceptable conduct.

1. A good faith effort must be exercised by those signing this statement to conduct the business of North Texas Swimming in observance of both the spirit and letter of applicable federal and state laws.
2. North Texas Swimming properties, services, opportunities, authority and influence are not to be used for private benefit.
3. All individuals who participate with North Texas Swimming will disclose the nature and extent of an actual or potential conflict of interest when it occurs in the evaluation of an issue and will avoid evaluating or voting on the matter involved. This includes the award of contracts, the purchase of goods and services, the award of contracts for professional services, and the allocation of North Texas Swimming resources for individual use.
4. Gifts, cash, travel, hotel accommodations, entertainment, or favors are neither to be given (except with full approval of the Board of Directors) nor received, except those of nominal value exchanged in the normal course of business. Gifts and favors of more than one hundred dollars (\$100.00) value should not ordinarily be accepted. If circumstances render it awkward to refuse such a gift, the donor should be thanked and told the gift is being accepted on behalf of and will be delivered to North Texas Swimming.
5. Expenses incurred in the furtherance of North Texas Swimming business are to be reasonable, necessary and (if twenty-five dollars or more) substantiated.
6. All are expected to exhibit honesty, loyalty, candor and professional competence in their relationships with North Texas Swimming and with each other.

7. Each individual has the responsibility to maintain the confidentiality of the organization. This includes both proprietary and sensitive information.

ACKNOWLEDGEMENT OF RECEIPT AND UNDERSTANDING

I acknowledge receipt and understanding of North Texas Swimming's Statement of Principles on Ethical Behavior and Conflict of Interest, and I pledge my full support of the spirit and the letter of the requirements contained therein.

Print Name

Signature

Date

North Texas Swimming Position

Appendix F – 2011 Budget

North Texas Swimming, Inc. PROPOSED BUDGET - FY11 P&L January - December 2011

	2010 Budget	2010 actual through 9/30/10	2011 Proposed
Revenues			
Equipment Rental	\$7,000.00	\$1,250.00	\$2,500.00
Sanction Fees	1,000.00	1,290.00	1,425.00
Splash Fees	42,000.00	43,839.00	62,440.00
Swim Camps	1,000.00	1,626.00	1,700.00
USA Registrations	51,775.00	13,821.00	58,000.00
Miscellaneous	900.00	1,302.00	0.00
Interest Income	1,600.00	889.00	1,600.00
Total Income	\$105,275.00	\$64,017.00	\$127,665.00
Expenditures			
Bank Charges	\$500.00	\$150.00	\$100.00
Coaches' Rep	200.00	63.00	200.00
Contract Labor	25,000.00	0.00	23,000.00
Convention - TSA	800.00	40.00	1,700.00
Convention - USAS	10,000.00	2,491.12	9,000.00
Dues & Subscriptions	90.00	71.00	90.00
Insurance	780.00	0.00	800.00
Interest	0.00	11.00	0.00
Legal and Professional	750.00	0.00	0.00
Meet Expense - AllStars	0.00	765.00	5,000.00
Meet Expense - Zones	17,000.00	39,928.36	17,000.00
Meetings Exp	3,500.00	991.00	2,000.00
Office Expenses	2,500.00	240.00	500.00
Officials Expense	250.00	114.00	200.00
Postage	250.00	0.00	200.00
Repair & Maintenance	3,300.00	1,430.00	3,000.00
Swim Camps Exp	1,500.00	1,594.00	1,600.00
Telephone & Internet	1,300.00	60.00	720.00
Training & Supplies	5,000.00	414.00	4,500.00
Travel - Athlete Reimbursmt	21,500.00	43,834.83	55,000.00
Travel - LSC Officers	2,000.00	884.00	2,000.00
Treasurer	8,155.00	0.00	0.00
Website	500.00	500.00	500.00
Forms/Misc supplies	400.00	369.05	0.00
Total Expenditures	\$105,275.00	\$93,950.36	\$127,110.00
Change in Fund Balance	\$0.00	(\$29,933.36)	\$555.00

North Texas Swimming, Inc.
Zones Reconciliation
2010

Meet Expense - Zones	Vendor/Name	Memo/Description	Amount
	D & J Sports, Inc.	100 prelim caps/100 finals caps	\$645.00
	American Airlines	56 roundtrip to ATL @ \$256 base fare	17,433.00
	Mike Gentry	coaching fees - zones 2010	400.00
	Brian Dangelmaier	coaching fees - zones 2010	600.00
	Tyler Applegate	coaching fee - zones 2010	400.00
	Jeff Jones	coaching fee - zones 2010	400.00
	Sherry Gentry	coaching fees - zones 2010	400.00
	Buckhead Coach	Transportation bus rental fees - Zones 2010	7,510.00
	Suzanne Dangelmaier	coaching fees - zones 2010	400.00
	Springhill Suites Buckhead	22 rooms, 6 nights	12,687.84
	Cash	\$27.65 gas for van; \$53.27 spirit items; \$250 pizza for swimmers; \$775 AAA luggage chgs	1,000.00
	Wells Fargo	Service charge for temp debit cards	7.00
	MARS	tshirts- 7 styles x 60 @ 10.99ea; 1 style x 60 @ 11.99ea/hoodies 60 @ 17.99ea	6,414.60
	Dynamo Swim Club	Entry fees	2,310.00
	Betsie Cook	coaching fees - zones 2010	400.00
	D & J Sports, Inc.	60 string bags, 6 Speedo backpacks, 72 drag suits, 66 Speedo swimsuits	4,596.00
	Brian Dangelmaier	Weekly Van Rental	697.21
	Brian Dangelmaier	Pizza for athletes - shortage at host event	115.71
	Trophies and More	120 Luggage name tags	312.00
Total for Meet Expense - Zones			\$56,728.36
Less: Athlete Payments		42 athletes @ \$400 each	(\$16,800.00)
TOTAL COST			\$39,928.36
Less: budgeted expense			\$17,000.00
Excess expense over budget			\$22,928.36
LSC Expense per athlete			\$950.68

Appendix H – Proposed P&P Updates for USA-S Conformance

- 1.1 At the time of registration, all clubs should submit a list of their Board of Directors, E-Mail address of record, ~~safety coordinator~~, registration coordinator, ~~officials' coordinator~~, and any other coaches that the team will have on deck (at meets or during practices). ~~All coach members must be 18 years of age~~. Any club entered as a team in a NTSI sanctioned event shall be a member of USA Swimming, Inc. or the international governing body, FINA. Clubs seeking new registrations, renewal of registration, or modifications to current registrations (i.e., change of name) should contact the NTSI Registration Coordinator. ~~All club members are required to comply with USA Swimming pre-employment screening procedures for all new employees who are required to be members under 502.3 or 502.4.3. All clubs are required to report all sexual misconduct by a member to USA Swimming's Athlete Protection Officer.~~
- 1.2 ~~(Note: While practicing with a club, swimmers are allowed a single continuous thirty-day tryout period during which membership is not required. The period ends after thirty days or immediately upon submitting an entry to swim in a sanctioned competition.)~~–A swimmer may participate in practice once all appropriate registration paperwork and fees are turned in to the member club. It is the club's responsibility to turn all paperwork and fees into NTSI in a timely fashion per USA swimming rules.
- 1.3 It is a requirement of USA Swimming and of NTSI that all meet directors, ~~officials~~, ~~meet referees~~, safety marshals, ~~stroke and turn judges~~, ~~starters~~, and coaches shall be registered with USA Swimming, ~~complete the Criminal Background Check and the athlete protection education~~ prior to working in any capacity for any club registered with NTSI or at any event sanctioned or sponsored by NTSI. Additionally, all non-athlete members of the NTSI House of Delegates and the Board of Directors of all NTSI member clubs shall be registered with USA Swimming. ~~North Texas Swimming BOD shall complete Criminal Background Screening and the athlete protection education~~. Non-athlete members wishing to transfer into or out of the NTSI LSC should contact the NTSI Registration Coordinator to insure that proper notification is given to USA Swimming.
- 2.1 Only persons with a current, valid USA Swimming coach membership ~~and who are at least 18 years of age~~, shall be allowed to participate in any coaching capacity at any NTSI sanctioned competition or event.
- 3.3.2 ~~Bonus swims must be marked as bonus swims on the entry file.~~
- 3.3.3 ~~Bonus swims must be marked as bonus swims on the entry file.~~
- 3.3.4 ~~Bonus swims must be marked as bonus swims on the entry file.~~

- 4.2.1. G ~~Exhibition swims at a BB meet are permitted for swimmers with 2 or less A times in those events. Exhibition swims at a B/C meet are permitted for swimmers with 2 or less BB times in those events. An exhibition swimmer may compete in a stroke and distance on a relay team for which they have achieved a higher qualifying time, but the relay team becomes an exhibition relay.~~ will be allowed in the case of administrative error only.
- 4.2.1. I A swimmer' entry times for USA Swimming recognized events ~~must be provable in SWIMS~~ will be:
- a. Times from the following meets entered into SWIMS by the host LSC:
 - Sanctioned and approved LSC Meets
 - YM/YWCA National Championships
 - Other swims that have been authorized for observation
 - b. FOREIGN MEET:
 - For times from a foreign meet sanctioned by another FINA member to be included in SWIMS, the meet must comply with the minimum standards for an official time from a USA Swimming meet according to Article 102.16.4 & .5 in the USA Swimming Rules and Regulations.
 - c. Swimmers entering an event should use their actual time from SWIMS when available or 'NT' if a time is not available.
- 5.2.5 Any swimmer entered in the meet must be certified by a USA Swimming member coach as being proficient in performing a racing start or must start each race from within the water. When unaccompanied by a member coach, it is the responsibility of the swimmer or the swimmer's legal guardian to ensure compliance with this requirement.
- 7.1 All meet directors, ~~meet referees~~, safety marshals, ~~stroke and turn judges, starters officials~~ and coaches shall ~~conspicuously~~ display their current USA Swimming membership card at all times while working on the deck at any NTSI sanctioned meet or event.
- 11.1.4 Outreach athlete membership is available at a cost of \$5.00 to any athlete who is eligible for the federal reduced or free lunch program with documentation of eligibility.

Appendix I – Proposed P&P Updates Affecting the Bid Meeting

- 3.3.2 In entering any B competition, ~~an athlete with 3 B times may compete in any event in which he or she has not achieved the relevant BB time standard or better.~~ Any swimmer with one or more cuts of the applicable times standard will be entitled up to two bonus swims. The bonus swim entry time must be no more than one level below (i.e., B to C) and limited to distances 200 or less.
- 3.3.3 In entering any BB competition, ~~an athlete with three BB times may compete in any BB event in which the athlete has not achieved the relevant A time standard.~~ Any swimmer with one or more cuts of the applicable times standard will be entitled up to two bonus swims. The bonus swim entry time must be no more than one level below (i.e., BB to B) and limited to distances 200 or less.
- 3.3.4 An athlete may enter an event in an A competition in which the athlete has achieved the applicable A time standard. ~~Further, an athlete achieving three or more A time standards shall be eligible to enter any event in an A competition except where it is noted to the contrary in the meet information.~~ Any swimmer with one or more cuts of the applicable times standard will be entitled up to two bonus swims. The bonus swim entry time must be no more than one level below (i.e., A to BB) and limited to distances 200 or less.
- 4.1. A Have a representative in attendance at the ~~annual~~ Computer Operations Clinic, or approved computer operator. An approved computer operator is defined as: a person who can set up a meet database and score 85% or better on a written test. Approval will be for 2 years.
- 4.1. B Have a representative in attendance at the ~~annual~~ Meet Directors Clinic, or an approved ~~certified~~ meet director.
- 4.1. C Submit the current bid form along with a copy of Proposed Meet Information and Officials (See Section 5.2) to the ~~Technical Planning Chair at a date and time specified by the Technical Planning Committee Chair~~ highest member of the Executive Board of NTSI who is a non-coach.
- 4.2.1. D ~~The events and order of events for 8 and Under sessions shall be:~~ The events when be preparing the meet information for 8 and under are limited to the following events in any order: 100 yard freestyle relay, 25 yards freestyle, 25 yards backstroke, 25 yards breaststroke, 25 yards butterfly, and either the 100 yards individual medley, 50 yards freestyle, or 100 yards freestyle.
- 4.2.2. C In order to bid a multi-division short course meet, the bidding team must bid a facility capable of running two pools simultaneously.
- 4.2.2. D In order to bid a time standard short course season culminating championship meet, the bidding team must bid a facility capable of running two pools

simultaneously.

5.2.5 ~~NO DECK REGISTRATIONS WILL BE ACCEPTED~~

6.3 ~~LATE ENTRIES:~~

~~A If the meet host elects to accept late entries it must be stated in the meet information.~~

~~B Athletes who wish to late enter must present their current registration card or facsimile and a current print out of their times from SWIMS.~~

Appendix J – TPC Meeting Minutes

Technical Planning Meeting Oak Point Center, Plano October 2, 2010

Attended: Sherry Gentry – Technical Chair, Bill Christensen – Senior Rep, Maggie Shook – Coaches Rep, Ted Carson, Ron Forrest, Patrick Henry, Cody Huckabay, Liz Kershaw, Heather Maher, Steve Mateer, Chris McCurdy, Dan McDonough, Doug Moyse, Tom Radam, Mook Rhodenbaugh, Nate Saunders, Jim Smith, Neil Walker, Jason Walters, Nancy Wendell, Mike Yearwood

I. **Calendar** – The calendar was voted on and accepted. See attachment for final revision.

II. **Calendar – Vote Still needed** and clarification regarding: Short Course B-C Champs - held March 4-6 – it is currently listed as 3 divisions. Recommendation for a vote – to have the meet swam in 2 divisions. The BB divisions will be used for team locations.

III. **January BC and BB** meets will be combined as one meet B/C-BB and swam in 4 divisions – Each division will decide which weekend works best for them: January 21-23 or January 28-30 – Decisions depending upon date of High District meets and facility availability

Divisions will be: **NOTE: these divisions apply for ONLY the January, 2011 Meet**

Division 1 – MAC, MARS, FAST, NTN, WW, QUEST

Division 2 – DM, LAC, TRS, IRVING

Division 3 – FA, COPS, METRO

Division 4 – COR, ROCKWALL, ATAC, SWAT, CAT

IV. **Bonus Swims** – All A and BB swimmers, regardless of number of swims will be given 2 bonus swims, up to the daily and meet limit. Exceptions: GSW and COR Classic

Example: 1 BB or 1 A time = 2 bonus swims

3 BB or 3 A times = 2 bonus swims

Also voted: 13 & Over B-C Swimmers may swim any events until they have achieved a BB cut

V. North Texas Swimming will no longer have exhibition swims as of January, 2011.

VI. **To be decided:**

1. \$5.00 surcharge per swimmer, per meet – this would go to North Texas Swimming in lieu of the splash fee. Meet Hosts will retain the entire Meet entry fee.

2. Discussion needed regarding championship awards – quality awards for 1-3

3. August A/BB Champs – August 5-7 – Recommended to do a 4 day, prelim/finals and must have the cut to swim the event. 3 events per day/ 7 max for the meet

4. Recommendation to hold our annual calendar meeting in April for planning purposes.

Meet Bids will be due by October 21 – 6:00 PM – send bid form, including meet information directly to Sherry Gentry at swimteach2@aol.com

Bid Meeting will be October 30 – after the ‘A’ Meet in Southlake

Appendix K – 2011 Meet Bid Calendar

Week	North Texas Swimming		Divisions	2011 Calendar Meet Bid Calendar		Other	Notes - 4 Division Set-up
	Dates	Meets		Host			
	Month	Weekend					
1	January	1-2					D1 MAC, MARS, FAST, WW2, NTN, QA
2		7-9	Open				D2 DM, LAC, TRS, IS
		14-16	*A Meet				D3 FA, COPS, MTRO,
3		21-23	BB/B/C or	4		HS Districts or	D4 ATAC, COR, ROCK, SWAT, CAT
4		28-30	BB/B/C	4		HS Districts	
5	February	4-6				HS Regionals	Super Bowl Weekend
6		11-13	B/C	3			
7		18-20	BB Champs	2		HS State	
8		25-27	A Champs				
9	March	4-6	B/C Champs	3		Sectionals	
10		11-13	TAGS		COPS		
11		18-20					
12		25-27					
13	April	1-3				HoD on the 2nd	
14		8-10			Open Water		
15		15-17					
16		22-24				Easter Weekend	
17	May	29-1	A/BB Meet	2			
18		6-8	B/C Meet	3			
19		13-15	BB Meet	2		Senior Circuit #1	
20		20-22	A Meet				
21		27-29				Memorial Day	
22	June	3-5	B/C Meet	3		Senior Circuit #2	
23		10-12	BB Meet	2			
24		17-19	A Meet			Senior Circuit #3	
25		24-26	B/C Meet	3			
26	July	1-3				4th of July Weekend	
27		8-10	A Meet			Senior Circuit #4	
28		15-17	BB Meet				
29		22-24	TAGS			UT	
30		29-31	B/C Champs			Sectionals and Zones	
31	August	5-7	A/BB Champs				P/F - 4 day, 3 3event/day, 7 total no bonus
32		12-14					
33		19-21					
34		26-28					
35	September	2-4				Labor Day	
36		9-11					
37		16-18				USAS Convention	
38		23-25				House of Delegates?	
39	October	1-2				TSA	
40		7-8	A Meet				
41		14-16	BB Meet	2			
42		21-23	B/C	3			
43		28-30	A Meet				
44	November	4-6	B/C	3			
45		11-13	A Meet				
46		18-20	BB Meet	2		TISCA	
47		25-27				Thanksgiving	
48	December	2-4	A Meet			COR Classic	SC Nationals
49		9-11	B/C Meet	3			SC Juniors
50		16-18	BB Meet	2			
51		23-25				Christmas	
52		30-31				New Year's Eve	

Appendix L – Motions

Motions Passed

- Motion made to forego roll call.
- Motion made to accept the March 2010 HoD meeting minutes without corrections.
- Motion made to require the Zones Committee Chair to submit a report every year that outlines the Junior and Senior National qualifiers that have participated in the Zones Meet.
- Motion made to accept all “housekeeping” corrections to the P&P document.
- Motion made to allocate \$22,000 for the 2011 Zones Meet with a maximum of \$400 per swimmer.
- Motion made to accept the proposed 2011 budget.
- Motion made to accept the USA-S policy changes into the NTSI P&P document.
- Motion made to cover all changes that might affect the bid meeting.
- Motion made to accept only the first sentence of section 3.3.2 regarding bonus swim entitlement.
- Motion made to rewrite sections 3.3.3 and 3.3.4 so that they are uniform with respect to section 3.3.2.
- Motion made to accept section 4.1.A as written.
- Motion made to remove, in section 4.1.B, all wording after “Clinic.”
- Motion made to accept section 4.1.C as written.
- Motion made to swim the Short Course B/C Champs Meet as two divisions, with teams categorized identically to BB meets.
- Motion made to accept the 2011 meet calendar as amended by the previous motion.

Motions Postponed

- Motion made to require “AAA” cuts as a minimum requirement for applying to the Zones team.

Motions Not Seconded

- Motion made to accept section 3.3.2 as written.
- Motion made to remove, in section 5.2.5, the statement regarding deck registrations.

Motions Defeated

- Motion made to remove section 4.1.B.
- Motion made to accept section 4.2.2.C as written.
- Motion made to accept section 4.2.2.D as written.
- Motion made to remove section 6.3 (thus, disallowing late entries).