



# North Texas Swimming

## *Final Minutes of the North Texas Swimming Inc. House of Delegates Meeting November 11, 2012*

**Minutes of the North Texas Swimming, Inc House of Delegates Meeting  
November 11, 2012  
Alfred J. Loos Natatorium  
3900 Spring Valley Blvd, Addison Texas 75201**

**The meeting was called to order at 2:26pm by Gloria Schuldt**

### **1. Roll Call**

#### Board members present:

Gloria Schuldt	President
Liz Kershaw	Admin Vice-Chair
Shannon Gillespy	Admin Vice-Chair
Traci Johnson	Treasurer
Maggie Shook	Coaches Representative
Mike Gentry	Officials
Jay Brandt	Safety
Sherry Gentry	Technical Planning
Steve Plamondon	Finance
Jane Maxvill	TSA
Tom Applegate	Swim Camps
Maggie Shook	Club Development
Nancy French	Website
Sean Sell	Secretary

#### Team Representation Present

Nancy Wendell - QA	Ted Carson - COPS
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Blake M - COR  
Brandon Jones - COR  
Sarah McNau - COR  
Neil Walker - RACE  
Allison Dunlop - MTRO  
Jeff Jones - LAC  
Tracy Methrie  
Philip Lakota - FAST

Mook Rhodenbaugh - DM  
Doug Moyse - DM  
Abby Turner - NTN  
Dennis Lang - LAC  
Heather Maher - LAC  
Katy Motsinger  
Chris Rowe - FA

## 2. Minutes

Minutes from Sept 23, 2012 meeting posted. Need to correct Phil Lakota's name.

**Motion** to accept the minutes from the Sept 23, 2012 HOD meeting.

Seconded. Discussion. Voted. Passed.

## 3. Reports of Officers

### a. President - *Gloria Schuldt*

- i. Team Travel - From USAS, The clubs must have a team travel policy. The club does not have a policy, teams are protected by the LSC travel policy. USAS has put out a new model policy but no substantial changes. The LSC can add the new notations, or put a committee together to rewrite the LSC travel policy.

**Motion** to add in the new notations to the current LSC travel policy.

**Seconded. Discussion: - Voted Passed.**

Will update Section 1 to reference changes in 305.5

- ii. Bullying and Electronic Communication - USAS have put out model policies addressing bullying and electronic communication on Oct 12, 2012. The clubs has 90 days to incorporate policies addressing these into Club P&P. Clubs may adopt or create their own as long as they comply. Clubs must send polices to Jay Brandt for recording. Jay recommends adopting USAS model policy.

### b. Treasurer – *Traci Johnson*

LSC is in good shape (see unaudited financial stmts in Appendix A). We have a few more meets by the end of the year, as well as registration money coming in. Travel expenses for Juniors and Seniors will be incurred before the end of the year. Should be right on target.

**Motion** to accept financial reports.

**Seconded. Discussion: - Voted Passed.**

c. **Safe Sport – Jay Brandt**

Dallas Manley has joined the Safe Sport Committee.

**4. Report of Standing Committees**

a. **Finance – Steve Plamondon**

The budget (see budget in Appendix B) was addressed at last meeting. We tried to pass but Bob Lang was not there to address equipment expense questions.

The budget is very similar to last year, however we are not hosting Zones so that impacts revenue. Planning to be net positive by roughly \$6000.

The only significant change year over year would be equipment expense Item #26:

\$21,176 for equipment - some is carried over from 2012 to 2013. This includes the new scoreboard not yet constructed (thus the carryover), \$3471 for Bluetooth stopwatches, and \$3705 for replacement touch pads

Discussion:

Why Bluetooth Watches? - Meets slow down when pads and buttons don't work. BT watches will help as a manual backup. References are available. USAS rules require that they be started and stopped manually. With BT watches, times go directly into MM. The starter can reset watches. This increases efficiency of meets, Requesting for 8 watches as trial.

Cost on each watch? \$290-280 per watch. Not rechargeable.

Modules required? No, use your own computers.

Do we have to sell it to the ISD's? No, optional to use. Don't have to use.

Does it work with Decktronics? yes

How are other wireless signals going to affect? Semi desecrate signal so won't crosstalk.

**Motion** to table discussion and pull line from budget.

**Seconded.** Discussion: Need affidavit from someone using these watches.

**Voted Passed.** Tabled until Spring HOD.

**Motion** to accept equipment updates individually.

**Seconded.** **Discussion:** -

**Motion** to pass budget without line 29.

**Seconded.** **Discussion:** - **Voted Passed.**

**Motion** to accept \$14000 expense for trailer for 2013.

**Seconded.** **Discussion:** - **Voted Passed.**

**Motion** to accept \$3705 expense for touch pads.

**Seconded.** **Discussion:** - **Voted Passed.**

## 5. Unfinished Business

### a. TAGS Committee Member - *Gloria Schuldt*

We need a TAGS Committee member because the committee is already meeting. Jane Maxvill has stepped down. Open floor for nominations:

Nominees:            Jeff Jones            Tom Applegate

**Motion** to close nominations.

**Seconded.**            **Discussion:** -            **Voted**            **Passed.**

Jeff Jones - Make sure NT is taken care of. Make sure we have representation.

Tom Applegate - Happy to go and voice NT opinions.

Vote: Tom Applegate elected.

### b. All Star Committee Member - *Gloria Schuldt*

We need a new representative for the All Star Committee. Open floor for nominations:

Nominees:            Jeff Jones

**Motion** to close nominations.

**Seconded.**            **Discussion:** -            **Voted**            **Passed.**

**Motion** to confirm Jeff Jones as All Star Committee Representative.

**Seconded.**            **Discussion:** -            **Voted**            **Passed.**

### c. Bill Nixon Scholarship Fund - *Shannon Gillespy*

Prior to Christmas, a link/application will be placed on the website.

Candidates will be asked about their community service, essay on what swimming has done for them, where swimming will take them in college, and references with email addresses. Applicants must be seniors in high school. Two \$1000 scholarships will be awarded. A committee will review candidates applications/essays. Applications will be taken from Christmas to March 30, 2013. The two winners will be selected and the scholarships will be awarded at the Bill Nixon Meet.

**Motion** to accept criteria and scholarship awarding process and plan.

**Seconded.**            **Discussion:** -            **Voted**            **Passed.**

## 6. New Business

### a. **Bylaws Update Regarding Safe Sport Chair** - - *Gloria Schuldt*

By January 12, 2013, the LSC must send to USAS updated bylaws that include Safe Sport. We must make an addition to add under the Administrative Division under the Administrative Vice Chair the duties of the Safe Sport Chair and Committee.

**Motion** to accept Safe Sport criteria as stated by USAS and send to USAS for approval.

**Seconded.**                    **Discussion:** -                    **Voted**                    **Passed.**

### b. **Required Documents for LSCs** - *Gloria Schuldt*

We are putting together a checklist with all required elements and what the new rules and regulations location will be. All of this goes into the rule book. This includes 202.3 and 202.4, stating everything you must have in meet information required by USAS. This is the biggest hurdle going through the LEAP process, so this must be done. Big changes for this year include the addition of handling of deck changing in the meet information. Lisa is adding this to the template.

### c. **Request for COR Classic** - *Maggie Shook*

There is a strong request to allow swimmers that achieved new A times at the last BB meet (new A swimmer) entry into the COR Classic after the entry cut off date. COR will make the decision on Thursday night after all the entries are received. Email any new A swimmers entries (no new file) and COR will screen the entries to make sure they are a new swimmer, then send them on to the Entry Chair.

### d. **Request for Committee** - *Chris Rowe*

Chris asked to form a committee to look at the fees that we charge for our equipment rentals. Gloria asked Chris to chair the committee. Mook Rhodenbaugh, Phil Lakota, and Dennis Lang volunteer to be on the committee.

**Motion** to committee formation and members.

**Seconded.**                    **Discussion:** -                    **Voted**                    **Passed.**

### e. **Request for Committee** - *Jason Walter*

Jason asked to form a committee to look at how we budget for athletes reimbursement. Gloria asked Jason to chair the committee. Mook Rhodenbaugh, Traci Johnson, and Jonathan Roberts volunteer to be on the committee.

**Motion** to committee formation and members.

**Seconded.**                    **Discussion:** -                    **Voted**                    **Passed.**

f. **Request to move Meet - Chris Rowe**

FISD will not allow use of the pool during the weekend of February 22-24 for B/C Champs. FA requests to move the Division 2 B/C Champs to March 1-3, 2013.

**Motion** to move Division 2 B/C Champs to March 1-3, 2013.

**Seconded. Discussion: - Voted Passed.**

**7. Athlete Votes**

- a. **Junior Athlete Executive Committee** - Blake Maczka (COR)
- b. **Junior and Senior Athlete TPC** - none
- c. **Junior and Senior Athlete AG Committee** - Adrian Maher (LAC), Dennis Lang (LAC)
- d. **Junior and Senior Athlete Senior Committee** - Sarah McMair (COR), Elizabeth McDonald (MTRO)

**8. Resolutions and orders - Maggie Shook**

Coaches of the Year:

Senior: Bill Christiansen

Age Group: Allison Dunlop

**9. Adjournment**

**Motion** to adjourn meeting. **Seconded.**

**Vote - Motion passes.**

**Meeting adjourned at 3:56pm**

**North Texas Swimming, Inc.**  
**Statement of Financial Position**  
As of October 31 2012

	<b>Total</b>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Bank Accounts</b>	
Checking - Wells Fargo	127,762.71
Savings - Wells Fargo	67,066.07
Wachovia Securities	74,223.90
<b>Total Bank Accounts</b>	<b>\$269,052.68</b>
<b>Total Current Assets</b>	<b>\$269,052.68</b>
<b>Fixed Assets</b>	
<b>Machinery &amp; Equipment</b>	
Depreciation	-118,166.00
Original Cost	173,165.65
<b>Total Machinery &amp; Equipment</b>	<b>54,999.65</b>
<b>Total Fixed Assets</b>	<b>\$54,999.65</b>
<b>TOTAL ASSETS</b>	<b>\$324,052.33</b>
<b>LIABILITIES AND EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Credit Cards</b>	
Wells Fargo - B Lang	323.40
<b>Total Credit Cards</b>	<b>\$323.40</b>
<b>Total Current Liabilities</b>	<b>\$323.40</b>
<b>Total Liabilities</b>	<b>\$323.40</b>
<b>Equity</b>	
Fund Balance (Appropriated) - Bill Nixon Memorial Scholarship	4,714.45
Fund Balance - Unrestricted	266,010.26
Net Income	53,004.22
<b>Total Equity</b>	<b>\$323,728.93</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$324,052.33</b>

**North Texas Swimming, Inc.**  
**Statement of Activities**  
 January - October, 2012

	Total
<b>Income</b>	
Meet Surcharges	45,865.50
Rents - Equipment	7,440.00
Sanction Fees	975.00
TNT - Zones team	8,740.00
USA Registration Fees	48,487.50
Zones Meet Operations	43,053.69
Less Meet Expense	-28,585.90
<b>Total Zones Meet Operations</b>	<b>14,467.79</b>
<b>Total Income</b>	<b>\$125,975.79</b>
<b>Gross Profit</b>	<b>\$125,975.79</b>
<b>Expenses</b>	
Bank Charges	20.00
Convention - TSA	292.40
Convention - USAS	11,650.15
Dues & Subscriptions	50.00
Insurance	932.00
Meetings Exp	1,551.40
Office Expenses	550.10
Officials Expense	160.00
Postage	557.45
Repair & Maintenance	2,997.79
Supplies	321.45
Taxes & Licenses	377.13
TNT Zones Team Exp	21,655.18
Training & Supplies	810.17
Travel - Athlete Reimbursmt	29,729.89
Travel - LSC Officers	1,533.50
Website	250.00
<b>Total Expenses</b>	<b>\$73,438.61</b>
<b>Net Operating Income</b>	<b>\$52,537.18</b>
<b>Other Income</b>	
Interest Income	15.25
Miscellaneous Income	977.66
<b>Total Other Income</b>	<b>\$992.91</b>
<b>Other Expenses</b>	
Miscellaneous Exp	525.87
<b>Total Other Expenses</b>	<b>\$525.87</b>
<b>Net Other Income</b>	<b>\$467.04</b>
<b>Net Income</b>	<b>\$53,004.22</b>



NORTH TEXAS SWIMMING - 2013 PROPOSED BUDGET

	2011 (Jan-Dec) Actual	2012 (Jan-Dec) Approved Budget	2012 (Jan-Aug) Actual to Date	2013 (Jan-Dec) Proposed Budget	Comments / Basis for 2013 Budget
<b>REVENUES</b>					
1 All-Star Meet	3,427.00	0.00	0.00	0.00	30 swimmers @ \$150/athlete not cost to LSC - budgeted as expense only
2 Chargebacks	0.00	0.00	0.00	0.00	
3 Donations	0.00	0.00	0.00	0.00	
4 Equipment Rental Income	6,375.00	4,000.00	5,940.00	6,000.00	Using two year trend as basis
5 Fines	0.00	0.00	0.00	0.00	
6 Forms	0.00	0.00	0.00	0.00	
7 Interest	0.00	0.00	40.88	0.00	
8 Meet Surcharges (Splash Fees)	60,800.08	80,000.00	40,546.50	62,000.00	Using multi-year trend as basis
9 Miscellaneous Income	0.00	0.00	712.85	0.00	
10 Recognition Banquet	0.00	0.00	0.00	0.00	
11 Sanction Fees	1,000.00	1,200.00	1,023.05	1,200.00	Using multi-year trend as basis
12 Swim Camp	692.00	1,000.00	0.00	1,000.00	Using multi-year trend as basis - budget as \$0 net income to expense
13 Swimposium	0.00	0.00	0.00	0.00	
14 TAGS	0.00	0.00	0.00	0.00	
15 USA Registrations	81,369.72	87,000.00	16,051.00	87,000.00	Estimating 5800 @ \$15 per registration
16 Zones - Athletes Income	16,520.00	12,420.00	11,530.00	12,420.00	Estimating 54 athletes @ \$230.00 per athlete (July/August)
17 Zones - Meet Hosting Income	0.00	17,000.00	39,798.00	0.00	Will not be hosting zones in 2013 (\$39,788-\$25,112.65=\$14,665.35 Net Income in 2012)
<b>TOTAL REVENUES</b>	<b>170,183.78</b>	<b>182,820.00</b>	<b>115,612.28</b>	<b>169,620.00</b>	
<b>EXPENDITURES</b>					
18 Bank Charge	211.11	100.00	-20.00	100.00	Using multi-year trend as basis
19 Coaches Clinics	0.00	0.00	0.00	0.00	
20 Coaches Rep - Awards	0.00	200.00	0.00	200.00	Using multi-year trend as basis
21 Contract Labor	23,169.00	23,000.00	0.00	23,000.00	Using multi-year trend as basis
22 Convention - TSA	80.47	1,500.00	292.40	1,500.00	\$500 / trip x 3 trips
23 Convention - USAS	9,817.85	5,000.00	3,241.82	12,000.00	\$1000 / trip x 12 trips (Anaheim)
24 Dues & Subscriptions	40.00	0.00	50.00	0.00	
25 Donations to Charity	0.00	0.00	0.00	0.00	
26 Elite Camp	0.00	0.00	0.00	0.00	
27 Equipment - Depreciation	0.00	0.00	0.00	0.00	
28 Equipment - Insurance	904.00	1,000.00	932.00	1,000.00	Using multi-year trend as basis
29 Equipment Expense	0.00	19,330.00	0.00	21,176.00	\$14,000 for scoreboard trailer (carry-over - pending approval), \$3471 for blue tooth stopwatches (pending approval), \$3,705 for replacement touchpads (pending approval)
30 Equipment Expense - General	0.00	0.00	0.00	0.00	
31 Equipment Maintenance	11,057.69	4,000.00	682.79	4,000.00	Using multi-year trend as basis
32 Forms Expense	0.00	0.00	0.00	0.00	
33 Hy-Tec Software	0.00	0.00	0.00	0.00	
34 Interest Expense	0.00	0.00	40.88	0.00	
35 Legal & Professional	0.00	0.00	0.00	0.00	
36 Meals and Entertainment	0.00	0.00	0.00	0.00	
37 Meet Expense - All Star Meet	4,019.96	4,500.00	0.00	4,500.00	30 swimmers @ \$150/athlete not cost to LSC
38 Meet Expense - TAGS Expenses	280.00	0.00	0.00	0.00	
39 Meet Expense - Zones Athletes	34,206.38	32,022.00	21,855.18	32,022.00	54 athletes @ \$383.00/athlete net cost to LSC in addition to \$230 of income
40 Meet Expense - Zone Hosting	0.00	5,000.00	25,112.85	0.00	Will not be hosting zones in 2013 (\$39,788-\$25,112.65=\$14,665.35 Net Income in 2012)
41 Meetings Exp	529.07	2,000.00	278.95	2,000.00	Using multi-year trend as basis
42 Membership	0.00	0.00	0.00	0.00	
43 Miscellaneous Exp	0.00	0.00	484.99	0.00	
44 National - Seniors	0.00	0.00	0.00	0.00	
45 National - Juniors	0.00	0.00	0.00	0.00	
46 National Convention	0.00	0.00	0.00	0.00	
47 Non-Athlete Family1	0.00	0.00	0.00	0.00	
48 Non-Athlete Family2	0.00	0.00	0.00	0.00	
49 Office Expense	888.15	500.00	465.24	800.00	Using multi-year trend as basis
50 Officials Expense (Badgas, Recert, etc.)	739.50	600.00	152.00	1,500.00	Using multi-year trend as basis. Includes budget for recert clinic / meeting.
51 Other program expense (adjustment)	0.00	0.00	0.00	0.00	
52 Permits and Licenses	0.00	0.00	0.00	0.00	
53 Postage	614.54	400.00	365.25	600.00	Using multi-year trend as basis
54 Recognition Banquet	0.00	0.00	0.00	0.00	
55 Rent - Equipment	0.00	0.00	0.00	0.00	
56 Southern Zone Membership	0.00	0.00	0.00	0.00	
57 Swim Camps Exp	483.27	1,000.00	0.00	1,000.00	Using multi-year trend as basis - budget as \$0 net income to expense
58 Swimposium	0.00	0.00	0.00	0.00	
59 Taxes & Licenses	102.55	0.00	377.13	0.00	

MONTHLY TEXAS SWIMMING - 2013 PROPOSED BUDGET

	2011 (Jan-Dec) Actual	2012 (Jan-Dec) Approved Budget	2012 (Jan-Aug) Actual to Date	2013 (Jan-Dec) Proposed Budget	Comments / Basis for 2013 Budget
60 Telephone	2,180.88	1,800.00	0.00	1,800.00	Using multi-year trend as basis (did not use cent call number this year)
61 Training & Supplies	3,145.78	3,500.00	810.17	3,500.00	Using multi-year trend as basis
62 Travel - Athlete Reimbursement	45,067.13	50,000.00	27,165.18	50,000.00	Using multi-year trend as basis
63 Travel - LSC Officers	1,472.00	1,500.00	1,073.80	1,500.00	Using multi-year trend as basis
64 USA Registration - Athlete	0.00	0.00	0.00	0.00	
65 USA Registration - Club	0.00	0.00	0.00	0.00	
66 USA Registration - Non-Athlete	0.00	0.00	0.00	0.00	
67 USA Registration - Coaches	0.00	0.00	0.00	0.00	
68 USA Registration - Seasonal	0.00	0.00	0.00	0.00	
69 USA Registration - Sports Med	0.00	0.00	0.00	0.00	
70 USA Swimming Registration	500.00	1,700.00	250.00	1,700.00	Going to TeamUnity @ \$10/one + \$500 Startup
71 Website Expense	0.00	0.00	0.00	0.00	
72 Olympic Trials	138,523.24	198,352.00	83,652.53	183,888.00	
<b>TOTAL EXPENDITURES</b>	<b>30,850.64</b>	<b>24,288.00</b>	<b>31,959.75</b>	<b>6,022.00</b>	

CHANGE IN FUND BALANCE