



North Texas Swimming

Final Minutes of the North Texas Swimming Inc. House of Delegates Meeting April 27, 2013

**Minutes of the North Texas Swimming, Inc House of Delegates Meeting
April 27, 2013
Marcus High School
5707 Morriss Rd, Flower Mound, TX 75028**

The meeting was called to order at 11:18am by Gloria Schuldt

1. Roll Call

Board members present:

| | |
|------------------|---|
| Gloria Schuldt | General Chair |
| Liz Kershaw | Admin Vice-Chair |
| Shannon Gillespy | Admin Vice-Chair |
| Jason Walter | Senior Vice-Chair |
| Chris Rowe | Age Group Vice-Chair |
| Traci Johnson | Treasurer |
| Sherry Gentry | Technical Planning |
| Bill Christensen | Technical Planning |
| Karen Rourke | Registration and Membership Chair |
| Maggie Shook | Coaches Representative / Club Development |
| Jeff Jones | TSA All Star Committee Representative |
| Lisa Stults | Sanction Chair |
| Mike Gentry | Officials |
| Bob Lang | Equipment Chair |
| Sean Sell | Secretary |

Team Representation Present

Amy Oliphant - WKB
Philip Lakota - FAST
Heather Maher - LAC
Mook Rhodenbaugh - DM
Kenzie Murphy - DM
Lindsay Schultz - NTN
Kameron Kennedy - ESP
Brent Mitchell - MTRO
Rachel Watson - FA
Neil Walker - RACE
Rodrigo Pereira - COPS

Justin Doherty - MAC
Toni Kline - FA
Dennis Lang - LAC
David Murphy - DM
Jim Tchoukaleft - DM
Jonathan Roberts - NTN
Ginger Brennecke - MTRO
Thomas Radam - IS
Matt Foshier - FA
Ted Carson - COPS
Elizabeth McDonald - MRTO

Cody Huckabay - MAC
Clark Wilson - CAT
Chuck Chinnig - LAC
Eric Futscher - DM
Doug Moyse - DM
Emily Gibson - NTN
Allison Dunlop - MTRO
Mike Agar - IS
Lorraine Temple - RACE
Laura Brasier - COPS

2. Minutes

Motion to accept the minutes from the February 6, 2013 Executive Board Conference Call.

Seconded. **Discussion:** - **Voted** **Passed.**

3. Addendum - *Andrea Dixon*

- a. **Swim Across America** - SAA is a National non profit organization that raises money for cancer research. The programs helps teach swimmers to give back to the sport. This is the third year, and there will be three ways to participate. Swimmers can swim in the open water swim in Rockwall, at designated pool sites, or can register as off site swimmers. Money raised in North Texas stays in North Texas. Gloria offered to sponsor up to eight swimmers.

4. Reports of Officers

a. **General Chair** – *Gloria Schuldt*

- i. **Recruiting in the LSC** - Due to the high number of complaints regarding possible recruiting violations, and the perceived perception that it would be difficult to create a non-biased group within the LSC at this time for review, complaints will be forwarded to the National Board for review (as per article 406 and 408 in the USS rule book). This process includes one appeal. Gloria is available to discuss offline, and will provide the procedure.
- ii. **LEAP** - The LSC will need to go through LEAP once again next year. There have been several rule changes that need to be address.
 1. **Bylaws regarding 20% athlete representation** - Jay Brandt proposed new policy. The policy was reviewed by BOD, and puts the LSC in compliance with USS regulations, while also keeping to the spirit of the original policy.

2. Safe Sport Meeting - Jay will be sending out some information on a Safe Sport Meeting coming up soon in Dallas. The meeting is open to anyone that wants to attend.
3. Number of Officials - Per USS, NT LSC ranks 55th out of 59 LSCs for athlete to official ratio as of August 2012. We need all teams to recruit more people for officials, particularly stroke and turns. Being weak in this area translates to poor competition because we are not officiating fairly. In our current state, NT LSC will fail LEAP next year. Some teams use gift cards, paying registration fees, and little incentives to entice parents to volunteer. This requires large efforts from the teams. The LSC needs roughly 40 more officials. Mike Gentry will get with officials representatives from each team and will report back.

b. **Secretary** – *Sean Sell*

Delegate Letters - Some of the teams' delegate letters were not received prior to the HOD meeting. Since the Secretary has moved and it is possible some of the letters were lost in the mail, letters will be accepted at the HOD meeting.

c. **Treasurer** – *Traci Johnson*

Appendix A is the Financials presented through December 31st. Thanks to everyone for getting receipts in on time and making Traci's job easier. Athlete reimbursements forms are up on the website. The Giddings family sends their thanks to the teams and LSC for all the donations to the scholarship fund. Applications for the scholarship were online, and the Giddings were very impressed by those who applied for the scholarship.

Motion to accept Financials.

Seconded.

Discussion: -

Voted

Passed.

d. **Admin. Vice-Chair** – *Shannon Gillespy/Liz Kershaw*

No report file - Nothing to report.

e. **Senior Vice-Chair** – *Jason Walter*

Olympic Trials location to be announced later today. Nothing further to report.

f. **Age Group Vice-Chair** – *Chris Rowe*

No report file - Nothing to report.

g. **Coach Representative** – *Maggie Shook*

If you have any coaches that will need certifications, contact Maggie to be put in touch with people that can certify.

5. Report of Standing Committees

a. **Registration/Membership** – *Karen Rourke*

The LSC now has the largest group registered since keeping records:

2013 Registrations (to date)- 6038 Athletes 440 Non Athletes

Non athlete registrants need to remember to keep themselves current. Officials must have background and APP. Background must be Level 2 for officials and coaches. Meet directors must also make sure that they are in compliance and registered. The LSC may want to amend the bylaws to make Deck Pass an officially recognized source for registration. Non athletes are on Deck Pass now, and athletes will be on soon.

USS will no longer pay to print the registration forms. Master copy will be available online.

b. **Officials** – *Mike Gentry*

The LSC needs 4% ratio of officials to registered athletes by June 1, 2014.

c. **Safety** – *Jay Brandt*

No report file - Representative not present.

d. **Technical Planning** – *Sherry Gentry/ Bill Christiansen*

The calendar for 2014 is complete and has been sent out to the TPC members. The bid meeting will be at the HOD meeting this year in September. Bids must be put together in August. There will be more TPC meetings this year in an effort to make them more accessible to everyone.

e. **Athletes** – *Blake Maczka / Hayden Henry*

Report not filed - Representatives not present

f. **Finance** – *Steve Plamondon*

No report file - Representative not present.

g. **Sanctions** – *Lisa Stults*

The LSC has received 28 meet sanction requests so far this year (down from 38 at this time last year). The increase in open meets has the Sanction numbers down.

6. Reports of Special Committees

a. **Equipment** – *Bob Lang*

Annual certified equipment class held last week. The class went well and there was a good turn out.

Most of the equipment at the local pool are not up to standard. If you are running a meet, please check the equipment ahead of time. If you need to borrow some equipment, please contact Bob as early as possible.

Dolphin Watches - The amount is for 18 watches, which should be enough for one pool (2 watches per lane, 8 lanes, 2 back ups). A module is required for the watches to communicate to the Meet Manager laptop (\$130). Starter ability to reset watches. There are many testimonials saying the automatic watches are very good. \$3300 for the system

Discussion - The issue of profitability was discussed in reference to this purchase. The purpose of the equipment rentals is not to generate income. The idea was brought up concerned the need for 3 watches per lane. With the low frequency of total timing system failures, this would not be cost effective.

Motion to accept Bob's proposal to buy the Dolphin watches.
Seconded. **Discussion:** - **Voted** **Passed.**

b. **TSA** – *Tom Applegate*

No report file - Representative not present.

c. **All Star** – *Jeff Jones*

This year All Stars was a meet instead of a camp. The meet was in San Antonio. We sent 15 athletes at a cost of \$250 per athlete, with the LSC providing \$150 each. The team also held practices and meetings. TSA would like to move the meet to the fall. One incident - bus driver was caught smoking in the non-smoking hotel. Driver was replaced and none of the swimmers noticed.

d. **NTV** – *Gloria Schuldt*

Everything in SWIMS is now Apple compatible. Please remember, if the meet is outside of our LSC, the LSC cannot load it legally. If you need a split from a meet outside our LSC, it will cost \$30 per load as of 1 June. If you think at a meet that you want a split, go to the Meet Admin Referee and ask them to put it in. Every Regional meet and most District meets were loaded into SWIMS this year. Databases were cleaner, so it was easier. High school will be putting templates on the UIL website for meets.

e. **Swim Camps** – *Tom Applegate*

No report file - Representative not present.

f. **Club Development** – *Maggie Shook*

No report file - Nothing to report.

g. **Outreach** – *Gloria Schuldt*

There will be an Outreach Diversity swim camp July 11-14th in North Carolina. We can send two athletes.

h. **Disability Swimming** – *Shannon Gillespy*

Shannon is on a national committee for Open Water swimming. They are looking for ideas on how to include swimmers with disabilities in open water.

7. Unfinished Business

a. **Trailer for the scoreboard** - *Bob Lang*

As discussed previously, Larry Rice (builder of the first trailer) has agreed to build the second scoreboard trailer. This expenditure was approved at a previous meeting. The cylinders for the first trailer were custom made. The company that produced them went out of business. Mr. Rice has located another company that can make the cylinders. However, these new cylinders will cost \$600 each more than originally budgeted (the trailer needs two cylinders). In addition, there is a shipping fee of \$650 to get the cylinders to Mr. Rice. Mr. Rice will absorb the cost of shipment if we agree to cover his cost to deliver the trailer from Northern California to Dallas.

Motion to accept the increase the expenditure by \$1200 for the additional cost of the cylinders, plus delivery expenses not to exceed \$1500

Seconded. Discussion: - Voted Passed.

8. New Business

a. **Delegation Representation** - *Gloria Schuldt*

The LSC must change the delegation representation as listed in Article 604 to be in compliance with USAS rules and regulations. USAS requires athletes comprise at least 20% of delegation representation. Jay Brandt has drafted a proposal to modify the current Article 604 by adding more athlete delegates to the larger teams and stating the athlete requirement at each team level (See Appendix B).

Discussion - The current system is laborious. Delegate letters are generated quarterly to determine representation based on fluctuating team head counts. Fixed number would be easier to manage. Flat counts would also eliminate advantages due to size.

Policy and procedures votes and decisions should not have size advantages. Jay's proposal does not change how we proportion our delegates, only to change the athlete percentage to become in compliance with USAS. If we want to go to a "Senate" based representation, it loses an element of fairness that bigger teams are depended on for hosting meets, etc.

Motion to accept Jay's proposal to modify Article 604 to modify athlete representation to be compliant with USAS.

Seconded. **Discussion:** - **Voted** **Passed.**

Committee Formed - Committee to rewrite / redefine delegates representation

Members:

| | | |
|--------------------|---------------|--------------------------|
| Elizabeth McDonald | Kenzie Murphy | Mook Rhodenbaugh (chair) |
| Clark Wilson | Phil Lakota | Toni Kline |

b. **Technical Planning** - *Bill Christensen / Liz Kershaw*

Several changes to Policies and Procedures:

i. Fines Section 11.5: The TPC requests to change the Fines policy to the following:

11.5.3.1 Late Sanction Request - \$200 for LSC sponsored Meet information submitted, in its entirety 45 days or less to start date of event.

11.5.3.2 Host team will be denied request to sanction LSC sponsored meet if information is submitted 40 days or less to the start date of event.

11.5.3.3 Sanction request denied by the LSC. The denied meet will be put out to re-bid to teams in division. If no teams in the division want the meet then it will be put out to bid to the rest of the LSC.

11.5.3.4 Second infraction, within a year of 1st infraction, of 3.1, will result in another \$200 fine and all other LSC sponsored meet bids awarded to host team will be pulled.

11.5.3.5 Any team that is required to have meets pulled per 3.1.3.4 shall be restricted from bidding meets for one year from start date of the last meet pulled.

11.5.3.6 Non-payment of fines will require that no further (of any type) meets receive sanction until fines are paid.

Motion to accept proposal to modify Section 11.5 as listed effective July 1, 2013.

Seconded. Discussion: - Voted Passed.

Friendly Amendment - Motion to make changes to Section 11.5 effective immediately.

Seconded. Discussion: - Voted Passed.

Point of Clarification - This applies to meets not yet approved TPC will contact any teams currently impacted, with certified mail follow up.

- ii. LSC Championship Meets Requirements:** The Championship meets need some rules and guidelines to improve the meets. The following changes have been formulated for Policies and Procedures, and have been posted for 30 days on the NT LSC website:

4.2.1.7 - NT Champs (A/BB Champs, Senior Champs) Requirements:

4.2.1.7.1 – if over 450 swimmers, 2 pool for a 3 session meet, 1 pool must use 5 session meet.

4.2.1.7.2 – NT entries are not allowed.

4.2.1.7.3 – Teams will be divided into 3 divisions.

4.2.1.7 – B/C Champs

4.2.1.7.1 – if over 450 swimmers, 2 pool for a 3 session meet, 1 pool must use 5 session meet.

4.2.1.7.2 – NT entries are not allowed.

4.2.1.7.3 – Teams will be divided into 3 divisions.

4.2.1.7.4 – 8 and Under individual events be awarded and scored as 7 and Unders, and 8 year olds.

4.2.1.7.5 – Best Time Ribbons must be given out to swimmers achieving best times for 8 & unders session.

Vote to accept proposal to modify LSC Championship Meet Requirements as listed.

Voted **Passed.**

iii. Time Trials: Current Policies and Procedures are not conducive for last chance time trial meets. Teams are penalized for not following all LSC sanctions when running last chance time trials. The TPC has created new guidelines to facilitate such time trials. The following changes have been formulated for Policies and Procedures, and have been posted for 30 days on the NT LSC website:

4.1.1.1.1 Last Chance Time Trials can be sanctioned after the 60 day sanction submission deadline to fill an unforeseen chance to qualify for a championship level meet.

4.1.1.1.2 Last Chance Time Trials will require Sanction Chair approval and the majority approval of the Technical Planning Committee

4.1.1.1.3 Guidelines to sanction and host a Last Chance Time Trials are under NTSI Policy and Procedures 5.4 Time Trials.

5.1 TIME TRIALS:

5.1.1 ALL Time trials shall be sanctioned and conducted in accordance with the current USA Swimming Rules and Regulations.

5.1.2 Last Chance Time Trials are time trials created to be last championship qualifying opportunities for USA Swimming National, Sectional, and State level meets.

5.1.2.1 Sanction Request for Last Chance Time trials can be submitted 14 to 28 days out from specified championship meet.

5.1.2.2 Last Chance Time Trials can only be offered within 13 to 21 days of championship meet.

5.1.2.3 Last Chance Time Trials must follow NTSI Last Chance Time trial template.

5.1.2.4 Last Chance Time Trials may fall on the same calendar day as another LSC approved meet.

5.1.2.5 Provided there is no conflict with competition level and/or time.

Vote to accept proposal to modify Policies and Procedures for Time Trials as listed.

Voted Passed.

iv. Changes to Teams in Divisions: LSC awarded meets will be divided into divisions based on type and size of meet. The following changes have been formulated for Policies and Procedures, and have been posted for 30 days on the NT LSC website:

4.2.1.6.1 – Change to just two Division Format -

Two division format

- 1) DAC, FAST, IS, LAC, MAC, MARS, MTRO-FW, NTN, QA, SWAT, SNAP, TRS, TCU, WEST, WKB
- 2) ATAC, CAT, COPS, COR, DM, ESP, FA, LSSC, MTRO, RACE, SDST, SMU

4.2.1.6.2 – Change to just 3 Division Format -

Three division format

- 1) FAST, MAC, MARS, NTN, MTRO-FW, SWAT, SNAP, TRS, TCU
- 2) DM, DAC, ESP, FA, IS, LAC, QA, SMU, WEST, WKB
- 3) ATAC, CAT, COPS, COR, LSSC, MTRO, RAC, SDST

4.2.1.6.3 – 4 Division Format (NEW) -

Four team Division set-up

- 1) FAST, MAC, MARS, NTN, QA, MTRO-FW, SNAP, TCU
- 2) DM, DAC, IS, LAC, SMU, TRS, WEST, WKB
- 3) COPS, FA, MTRO, SDST
- 4) ATAC, CAT, COR, ESP, LSSC, RACE, SWAT

Vote to accept proposal to modify Policies and Procedures for Teams in Divisions as listed.

Voted Passed.

v. Changes to B/C Champs: Based on historical data on B/C champs meets, and taking into account the desire to have 20 minutes between events, and

keeping the sessions below 3.5 hours, The following changes have been formulated for the LC Division 2 B/C Champs:

- 1) Change of location from Oak Point to Rockwall
- 2) Change in event order:

Event order by session

Novice session - 8under

100 Free Relay
25 Free, Back, Breast, Fly
50 Free
add the 100 IM¹

Saturday events²

200 Fly
200 Medley Relay
50 Free
100 Breast
50 Back
100 IM
200 Free
50 Fly
200 Back

Sun events³

200 Breast
200 Free Relay
100 Back
50 Breast
100 Free
200 IM
100 Fly
200 Back
500 Free

Add 400 IM for 11/12, opposite the 500 Free

- 3) Session splits - by team⁴

AM both days -

RACE, DM, COR, SD, CAT, LSCC
COPS - 10 UNDERS ONLY⁵

PM both days -
FA, MTRO, ATAC, ESP, UN
COPS - 11 AND 12'S ONLY

4) Scoring - if we run the meet as originally proposed as one division we can score the meet that way. This would be COPS suggestion but we need to be aware of the following:

1. The afternoon session will have the advantage to see how fast the morning swam, similar to divisional in HS
2. Ribbons will be generated starting Sat afternoon for Sat events, and given out on Sun. Sun events for AM will have to be handed out at a later time (with the exception of best time ribbons).

¹ Info put out by TPC in the fall gave us the choice of 50 or 100 IM. If we run two pools the session will be very short and we would like to give the swimmers the options.

² The event days are swapped (moved Sunday events to Sat with the exception of the 50 free, 200 free and 100 IM) in order to balance the time lines. The data gave me a 4 hr session and a 5 hr session. Making this change allows both days to be approximation 4.5 hrs. Similar swaps on Sun with the free and IM events.

³ Re-ordered the events to attempt to ensure 20 minutes between events (flys were the smallest).

⁴ By splitting the sessions by team no one team is at the pool for longer than their own session. Eliminating coaches, parents and siblings being at the pool all day.

⁵ By splitting COPS by age group our team can better ensure volunteers being available to run the meet.

Division 2 only - Motion to accept changes to the B/C Champs Meet

Seconded. Discussion: - Voted Passed.

c. **New Budget Item** - *Gloria Schuldt*

Suzanne Dangelmaier requests \$2500 to send one athlete and two coaches to

the Diversity Zone Camp in Charlotte, North Carolina.

Motion to accept the budget proposal.

Seconded. **Discussion:** - **Voted** **Passed.**

d. **Zones** - *Chris Rowe*

Update on Zones Team / Meet:

- 1) Airline tickets have been secured with SWA. Need roster to SWA by June 16.
- 2) The team will be staying at the Hilton, with complementary breakfast.
- 3) Planning on 35 people (32 athletes, 3 coaches) with a total cost of \$46000.
- 4) Chris secured free ground transportation.
- 5) Considering compensation for coaches, as other LSCs pay coaches for participation.
- 6) Continuing to look for ways to entice athletes, including looking for speakers, swim gear, etc.
- 7) Please make information available at A/BB meets coming up.

e. **Pulled B/C Meet** - *Shannon Gillespy*

LAC proposes to host B/C that was pulled from another team.

Division 2/3 Only - Vote to award LAC the B/C meet

Voted **Passed.**

f. **Short Course TAGS 2014** - *Shannon Gillespy*

LAC is bidding for SC TAGS at the new LISD pool. They are requesting help with officials.

g. **Elections** - *Gloria Schuldt*

Age Group Vice Chair - Chris Rowe was appointed to fill a vacated seat.

Nominations: Chris Rowe

Motion to close nominations **Seconded**

Motion to vote by acclimation **Seconded**

Vote Confirmed

Chris Rowe - Age Group Vice Chair

Secretary - Sean Sell was appointed to fill a vacated seat.

Nominations: Sean Sell

Motion to close nominations **Seconded**

Motion to vote by acclimation **Seconded**

Vote Confirmed

Sean Sell - Secretary

Co-Technical Planning Chairs

Nominations: Bill Christensen / Sherry Gentry

Motion to close nominations **Seconded**

Motion to vote by acclimation **Seconded**

Vote Confirmed

Bill Christensen / Sherry Gentry - Co-Technical Planning Chairs

9. Resolutions and orders - Tabled until next meeting

10. Adjournment

Motion to adjourn meeting. **Seconded.**

Vote - Motion passes.

Meeting adjourned at 2:28pm

Appendix A - See Attached

Appendix B - Article 604 Proposed Changes - **Changes in red.**

ARTICLE 604
HOUSE OF DELEGATES

604.1 MEMBERS - The House of Delegates of NTSI shall consist of the Group Member Representatives, the Athlete Representatives, the Coach Representatives, the Board Members designated in Section 605.1, and the At-Large House Members.

.1 GROUP MEMBER REPRESENTATIVES - Each Group Member in good standing shall appoint from its membership Group Member Representatives and one or more alternates for each. **Athlete, as used in this Section shall mean an athlete member who is at least fifteen (15) years of age or at least a sophomore in high school.** The appointment shall be in writing, addressed to the Secretary of NTSI and duly certified by the chief executive officer or secretary of the appointing Group Member. The appointing Group Member may withdraw one or more of its Group Member Representatives or one or more of its alternates and substitute new Group Member Representatives or new alternates by written notice, addressed to the Secretary of NTSI and signed by the chief executive officer or secretary of the appointing Group Member. **Each Group Member shall appoint at least one coach and one athlete to be representatives for that Group Member. The number of representatives allowed for each Group Member shall correspond to the number of registered swimmers for that Group Member, but each Group Member shall always appoint at least one coach representative and one athlete representative. Athlete representatives shall always constitute at least 20% (twenty percent) of the total number of representatives for each Group Member. For example, where two (2) group Member Representatives are appointed, one shall be a coach and one shall be an athlete.** The total number of Group Member Representatives for a given quarter shall be determined by the total number of non-seasonal swimmers registered seven (7) days before the end of March, June, September, and December. **The following table illustrates how the foregoing rules shall apply by Group Member size:**

| | |
|---------------------------------|--|
| 1-49 registered swimmers | 2 representatives (coach and athlete) |
| 50-149 registered swimmers | 3 representatives (At least 1 coach and 1 athlete) |
| 150-249 registered swimmers | 4 representatives (At least 1 coach 1 athlete) |
| 250-349 registered swimmers | 5 representatives (At least 1 coach and 2 athletes) |
| 350 or more registered swimmers | 6 representatives (At least 1 coach and 2 athletes). |

2 AT-LARGE HOUSE MEMBERS - Up to ten (10) at-large members of the House of Delegates may be appointed by the General Chair with the advice and consent of the Board of Directors. Additionally, a sufficient number of athlete members shall be appointed as Athlete At-Large House Members by the General Chair with advice and consent of the Board of Directors to constitute at least 20% of the voting membership of the House of Delegates (taking into consideration other athlete members of the House of Delegates already serving). The At-Large House Members shall hold office from the date of appointment through the conclusion of the annual meeting of the House of Delegates following such appointment or until their successors are appointed to the House of Delegates.

[CONSIDER NOTION OF ALLOWING ATHLETE REPS TO VOTE BY PROXY--IF PREVIOUS NOTICE HAS BEEN GIVEN OF THEIR REPRESENTATIVE STATUS AND FOR GOOD CAUSE SHOWN, INCLUDING REQUIREMENT THAT THEY EXERCISE PROXY BY A WRITING THE SECRETARY CAN RETAIN AS PART OF THE MINUTES]