

# *North Texas Swimming*

## **Rules for Equipment Loan/Rental**

1. In order to secure a reservation for equipment for a specific date/swim meet, the request must be submitted at least 60 days prior to the start date of the swim meet. A complete copy of the meet information must accompany your request. Requests that are received late may result in the assessment of a \$50.00 fine. Requests for the same equipment will be granted in the order received.
2. Use ONLY North Texas Swimming request forms or copies of these forms. (Available as PDF or Excel files on the North Texas Swimming web site.
3. Email the Equipment Rental/Loan Request, Equipment Request Form and meet information to Bob Lang at [dogmatic.lang@gmail.com](mailto:dogmatic.lang@gmail.com). The request may also be mailed if time allows to Bob or Ann Lang at 4149 Lomita Lane, Dallas, TX 75220.
4. Call Bob Lang at 214-755-7981 to set up a time/date to pick up this equipment. Allow at least a weeks time between calling and the date you wish to pick up the equipment. (NOTE: Only NTS certified timing system operators may pick up or return equipment).
5. If you would like to discuss your equipment requirements, please call Bob Lang at 214-755-7981.
6. North Texas Swimming LSC member organizations are not required to pay rental on equipment with the exception of the 10-line portable scoreboard. Non-LSC organizations will pay rental in the amount of \$750.00 per system or any part thereof per meet. (NOTE: In facilities where two pools are being used simultaneously at a swim meet, each pool is considered a system/meet). Both LSC and non-LSC organizations will pay rental for the 10-line portable scoreboard as follows:
  - LSC Organizations – \$150.00/meet + mileage @ current IRS business rate
  - Local Non-LSC Organizations - \$750.00/meet + mileage @ current IRS business rate.
  - Non-Local Non-LSC Organizations - \$1,000.00/meet + mileage @ current IRS business rate + room and board for the scoreboard operator.
7. If the 10-line portable scoreboard is rented, Bob Lang will deliver the scoreboard to the site of the meet, set it up, take it down and pick it up at the conclusion of the meet.
8. LSC member organizations will be required to have on file, a signed Statement of Understanding in which that organization acknowledges liability for an amount equal to our current insurance deductible for damage or loss as a result of negligence or carelessness. Currently, that amount is \$1,000.00.
9. Non-LSC organizations are required to put up a refundable \$1000.00 deposit for each system or any part thereof. This deposit will also cover the 10-line portable scoreboard if it is rented.

# *North Texas Swimming*

## **Rules for Equipment Loan/Rental, Cont'd.**

10. Please bring checks for rental/deposit at the time of equipment pick up/delivery. The check must be a team or organizational check or money order. Personal checks or cash will not be accepted. The rental check if applicable must be separate from the deposit check. Checks should be made out to "North Texas Swimming, Inc." Deposit checks will not be deposited unless a penalty is assessed.

11. If touch pads are being picked up, the North Texas Swimming equipment trailer must be used. Only vehicles capable of pulling this trailer safely will be allowed to tow it. Smaller vehicles such as light sport utility vehicles and import light duty trucks are not satisfactory. A class III trailer hitch with a 2" ball is the minimum required and the vehicle must be equipped for electrical hook up to the trailer lights. Electric brakes are installed on the trailer for your use if you have the proper hookup and control.

12. Equipment must be returned completely and in proper condition by the third day following the conclusion of the swim meet. (i.e. If the meet ends on Sunday, the equipment must be returned by Wednesday). If the meet is held at Loos, the equipment must be returned immediately after the conclusion of the meet. A penalty of \$50.00 per day will be deducted from the deposit or assessed as a fine (as applicable) for each day after this time limit that the equipment is not completely and properly returned.

13. At the time that you return the equipment please inform Bob or Ann Lang of any problems with the equipment.

14. If the equipment is returned damaged or is missing and it can be shown that the damage or loss of the equipment was due to negligence or carelessness, then the hosting organization's deposit (if a non-LSC organization) will be used to cover replacement or repair costs either not covered by insurance or those which must be paid for by the insurance deductible. In the case of LSC members, a signed "Statement of Understanding" on file acknowledges that member organization's liability is currently for up to \$1000.00 in loss or damages.

15. Only North Texas Swimming certified timing system operators may be involved in the set up, operation and take down of North Texas Swimming LSC equipment.

# North Texas Swimming

## Equipment Rental Request

**In order to request loan/rental equipment from North Texas Swimming, Inc, the Hosting Organization must meet the requirements for borrowing/renting equipment from North Texas Swimming as set forth in the Policies and Procedures of North Texas Swimming.**

### Fee Schedule

Deposit for each system or any part thereof (all Non-LSC organizations)*	\$ 1,000.00
*NOTE: LSC members may file a "Letter of Understanding" acknowledging liability for damaged equipment up to an amount equal to our current insurance deductible.	
System Rental for North Texas Swimming LSC member organizations	N/C
System Rental for Non-LSC Organizations (for each system or any part thereof)	\$ 750.00
Rental of 10-Line Portable Scoreboard for LSC member organizations**	\$ 150.00
Rental of 10-Line Portable Scoreboard for Non-LSC organizations (local)**	\$ 750.00
Rental of 10-Line Portable Scoreboard for Non-LSC organizations (long distance)**	\$ 1,000.00

\*\*NOTE: All renters of the 10-line scoreboard will pay a mileage charge equivalent to the current IRS rate to the operator of the scoreboard. Additionally, if the operations of the scoreboard requires an overnight stay the renter will be responsible for the room and board of the scoreboard operator. The scoreboard will be delivered, set up and taken down by the scoreboard operator.

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DATE OF REQUEST: \_\_\_\_\_ PROPOSED RENTAL DATE(S): \_\_\_\_\_

SWIM MEET: \_\_\_\_\_ LOCATION: \_\_\_\_\_

HOSTING ORGANIZATION: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_ CONTACT: \_\_\_\_\_

LSC CERTIFIED EQUIPMENT OPERATOR(S) (AT LEAST ONE PER SYSTEM):

1) \_\_\_\_\_

2) \_\_\_\_\_

3) \_\_\_\_\_

4) \_\_\_\_\_

EQUIPMENT REQUESTED: PLEASE CHECK OFF EQUIPMENT AND AMOUNTS ON ATTACHED FORM

# *North Texas Swimming*

## EQUIPMENT REQUEST FORM

CLUB/SWIM MEET

DATE(S) OF SWIM MEET

EQUIPMENT	AMT	EQUIPMENT	AMT
SYSTEM 5000 W/CASE & DATA CABLE		SS-1 PORTABLE STARTING SYSTEM	
BROTHER HL5240 LASER PRINTER W/CABLE		SS-2 PORTABLE STARTING SYSTEM	
OKIDATA 184 PRINTER W/CABLE		SS-2 CHARGER	
EXTRA PRINTER CARTRIDGE		CHAMP STARTING SYSTEM	
START CABLE		CHAMP SYSTEM CHARGER	
PRIMARY CABLE		TR-2 TRIPOD	
BACKUP CABLE		STARTER'S PODIUM	
50M "Y" CABLE		STARTING MICROPHONE W/25' CABLE	
60 FT. "Y" CABLE		STARTING MICROPHONE W/100' CABLE	
10M "Y" CABLE		STARTING MICROPHONE W/150' CABLE	
10M LINKING CABLE FOR TWO CONSOLES		8-LANE SPEAKER HARNESS	
STANDARD CTS TOUCH PAD		10-LANE SPEAKER HARNESS	
AQUA-GRIP CTS TOUCH PAD		SPEAKER EXTENSION CABLE	
VELCRO STRIP		6 WATT SPEAKER	
CTS TOUCH PAD CADDY		40 WATT SPEAKER	
FINISH BUTTON		LARGE METAL 40 WATT SPEAKER	
MULTI-OUTLET STRIP		PLATT-0-STROBE FOR HEARING IMPAIRED	
EXTENSION CORD		TRAINING KEYBOARD	
CABLE COVER		EQUIPMENT CASE	
MEASURING LASER		SCOREBOARD	
LAP COUNTERS		SCOREBOARD CABLE	
LAP BELL		SCOREBOARD STAND	
BACKSTROKE FLAGS (LOOS ONLY)		PORTABLE 10-LINE SCOREBOARD (RENTAL)	
LANE LINES W/WRENCH (LOOS ONLY)		2-WAY RADIO (6 PER CARRYING CASE)	
PORTABLE SOUND SYSTEM		HEADSET FOR RADIO	
200 FT. SPEAKER CABLE WITH BOX		6-POS. CHARGING TRAY	
150 FT. SPEAKER CABLE WITH BOX		2-WAY RADIO CARRYING CASE	
SPEAKER STAND		LIGHTNING DETECTOR	
EXTRA SPEAKER		FOLDING TABLE (LARGE)	
WIRELESS MICROPHONE		FOLDING TABLE (SMALL)	
CD PLAYER		FOLDING CHAIR	
EQUIPMENT TRAILER		PLASTIC CHAIR	

**Please use this space to describe or sketch out any special requirements:**