North Texas LSC Officials Committee
Meeting Minutes

October 15, 2015

I. Call to order

Robert Steffner called to order the regular meeting of the North Texas LSC Officials Committee at 8pm CT on October 15, 2015 at "Conference Call". The call was recorded and is available from Phil.

II. Roll call

Kathy Kuipers conducted a roll call. The following persons were present: Phil Lakota (Officials Chair), Robert Steffner (Committee Chair),, Mike McDonald, Ron Weimer, Toni Kline, Henry Shim

III. Approval of minutes from last meeting

This is a newly elected committee with no previous meeting minutes

IV. Agenda

1) Outstanding business

2) Roles and responsibility of the Officials Committee

   a) NTSI Bylaws 607.2.B.(2)
   "Duties - The Officials Committee is authorized and obligated to recruit, train, test, certify, evaluate, retest, recertify and supervise officials for NTSI and such other activities as may be necessary or helpful in maintaining a roster of qualified, well- trained and experienced officials of the highest caliber."

3) Recertification criterions for Officials not attending Officials Re-Cert Clinic

4) Rule Change/Interpretation Communication

5) Athlete Representatives

6) Officials Clinics – Frequency, Schedule, Qualified Instructors

   a) Stroke & Turns
   b) Chief Judge
   c) Starter
   d) Deck Ref
   e) Admin Official
   f) Admin Referee

7) Ambassadors – Officials that acts in support to the committee capture ideas, thoughts, expectations, etc. from "regular" officials.

8) Officials Committee Retreat

V. Open issues

1) Officers Elections:

   a) Committee Lead: Robert Steffner appointed by Officials Chair

   b) Secretary: Kathy Kuipers nominated by Robert, Ron 2nd, unanimous voted yes

2) Robert: Intend to keep Robert's Rules of Order

3) Reviewed NT Mission statement

4) Explained reporting hierarchy on this committee up through NT LSC Chair including HOD set up.

   a) Henry volunteered to collect this information for a 1 page document that can be posted on the NT website.

      i) Phil reporting to the Admin Co-Chairs (Jane & Lisa), reports to NT Chair (Shannon)

      ii) HOD – Teams and Members – voting by team size – led by Shannon

      iii) Bylaws and changes to procedures

   b) Phil: Several other officials engaged to do tasks: Lorraine posting articles/notes on website; Jason in charge of mentoring and evaluation; several other senior officials working on Referee notebook (Bob, Gloria, Karen, +).

5) Robert: recertification standards review. 8 officials currently not certified, how should we handle it? Not currently in our policies and procedures. Discussion:

   a) Henry: we should communicate with the folks that have not met certification standards, and give them a chance to meet them before not renewing

   b) Ron: review recertification from other LSCs and propose where we should be at the next meeting.

   c) Robert will contact these 8 officials to discuss recertification criteria with them. All agreed

6) Robert: Will provide email and phone numbers of committee to whole committee

7) Robert: Rule changes document will be sent to Phil so he can communicate with all officials.

8) Robert: Athletes on officials committee – now required. Waiting for scheduled athlete meeting for them to decide on committee participation. Issue tabled

9) Robert: Officials clinics. Other than S&T, no more than 2 per year, and suggested to be between the seasons. For S&T – 6 dates per year scheduled – can have multiple locations. Bring in other officials to help – more robust class and gives teaching opportunity to others.

   a) Henry: communicate and encourage folks to move up to additional positions. Can we do on demand clinics? Robert answered yes.

10) Robert: Ambassadors – help build the list of officials that can assist and how. Ron: officials survey from Henry – we should send out the link.

11) Robert: face to face group meeting (retreat) – will kick around dates to review work of previous committee on email with contact info

VI. New business

1) Ron: Post committee meeting minutes on web site. Phil will do that.

2) Robert: Motion: Uniforms – propose suggested uniform is white over Khaki as uniform when not specified in meet information, Henry: 2nd. Mike – where is the uniform white over navy documented? Phil will research. Mike: What is the process to really change it? Can we use it as a suggestion and not a rule? Yes Committee will communicate and come up with an effective date.

VII. Adjournment

Robert Steffner motioned to adjourn the meeting at 9:41pm.

Minutes submitted by: Kathy Kuipers

Minutes approved by: Philip Lakota