North Texas Swimming

Officials Committee Meeting Minutes – December 17, 2015

I. Call to order

Ron called to order the regular meeting of the North Texas LSC Officials Committee at 8:25pm CT on December 17, 2015 at "Conference Call". The call was recorded and is available from Phil.

II. Roll call

Henry conducted a roll call. The following persons were present: Phil Lakota (Officials Chair), Robert Steffner (Committee Chair), Ron Weimer, Kathy Kuiper, Henry Shim, Katelyn Johnson, Mike McDonald

III. Meeting Secretary – Henry Shim

IV. Approval of minutes from last meeting

Minutes have been redistributed on 12/17/2015. Ron approved. Phil will post after approval.

V. Agenda

1. Call to Order
2. Roll Call
3. Meeting Secretary
4. Approval of last meeting's minutes
5. Agenda
6. Outstanding business
7. USA-S Membership cards
8. Officials Certification Standards/Requirements
9. Temporary USA-S Membership
10. Committee Documents
11. AOB
12. Adjournment

VI. Outstanding business

Officials email list is complete and survey sent that includes choice of official's uniform color. Phil sent out survey on 11/25/2015 and shared results during 12/14/2015 NT LSC Officials Newsletter for blue shorts/skirts/pants as the favorite by 58% of votes. Ron move to pass. Kathy seconds.

VII. USA-S Membership cards

Henry requested a discussion over the recent decision to remove the provision of physical 2016 APT/Background credentials card for NT LSC officials and relying on mobile device for look-up. Phil stated that HOD did not make the decision but the Registration Chair. Responsibilities resides on Meet Referee to confirm on all Officials' credentials. Phil offered to give Officials option to email him the PDF then he will print, laminate and send the card back to the requesting Official. Phil will check on USA-S's decision on APT/Background dates. Open item for next meeting.

VIII. Officials Certification Standards/Requirements

How to become an official documentation. Review multiple sources and come back with a draft for each position. Each person will also present ideas from the distributed documents to be included in the Officials document. Positions assigned for review are:

- Covered Stroke and Turn document as drafted by Ron on 12/17/15 meeting and modified per the recommendations from the Committee.
- Remaining Assignments: Robert – Admin, Kathy – MR/DR, Toni – Starter, Henry – Chief Judge (emailed on 12/17/15)

IX. Temporary USA-S Membership

Robert stated that a 60 day membership exists but is not in effect at NT LSC. This should be instituted for Stroke & Turn judges to be on deck. This allows the S&T judge to have sufficient time for the certification process and determine whether to continue towards the certification. Phil will place the Temporary USA-S Membership on the website tab and distribute to the Meet Referees to be used appropriately given the situation. Robert suggests placing the use of this membership under the Meet Referee responsibility. Ron will update the Stroke & Turn Judge standard documentation.

X. Committee Documents

Robert suggested Dropbox utilization for document storage and online editing in between the meetings. All agreed.

XI. AOB

Next month – Code of Conduct and Official of the Year Award

Robert asked Katelyn to consider how we can improve the meet operations. Consider if all the stroke events needs to be represented at the meet. Katelyn will discuss with other athlete representatives on the order of events and rethink what is best for the athletes.

XII. Adjournment

Ron motioned to adjourn the meeting at 9:42pm. Phil – 2nd

Minutes submitted by: Henry Shim

Minutes approved by: