



North Texas Swimming

House of Delegates Meeting

Minutes

April 6, 2019

Meeting called to order @ 12:09pm

1. **Roll Call** - The following teams had delegates in attendance: COPS, DM, ESP, JMSS, LAC, MARS, MAC,O2, STAR, TFA and WEST.
(Athletes in attendance held a brief meeting prior to start of HOD to vote on athlete representatives to committees, ballots to be counted by Nick Johnson)
2. **Minutes** - Suzanne asked for motion to approve minutes from the October 18, 2018 HOD meeting and the November 18, 2018 Bid Meeting (**M/S/P**)
3. **Agenda Corrections/Additions/Deletions** - Suzanne reported the meeting agenda had some minor edits, and the “red-line” version of the agenda, shown on the screen, would be used. Suzanne asked for a motion to use the edited version (**M/S/P**)
4. **Reports of Officers**
 - a. **General Chair** - Jack Dowling - Not Present (reported by Suzanne)
 - i. Apologize for absence, but had already accepted an invitation to serve as the National Evaluator for the Eastern Zone Short Course Championships in Webster, NY prior to set our Meeting date.
 - ii. NTSI Mission (abbreviated version):
“Strive to be leaders within USA Swimming by inspiring excellence in swimming and in life.”
 - iii. Serving 7,474 Athletes on 29 Clubs with 266 Coaches supported by 226 Officials and 106 other Non-Athlete Members. Suzanne reported the USAS is down in registration by 7%, NTS is down 10.9%.
 - iv. Zone Workshop 5/9-11/19 in Denver will be attended by Jack, Suzanne, Kenneth and Jason Roberts.
 - v. One-day LSC Governance Workshop - August 24, 2019 or September 28, 2019 (9:00 AM - 5:00 PM) site TBD
 - vi. Swimposium deferred until 2020
 - b. **Secretary** - Brian Dangelmaier - no report
 - i. Stenographer for future Meeting Minutes - Suzanne discussed hiring a stenographer and asked for comments or questions.
 - c. **Treasurer** - Traci Johnson - absent (no report)
 - i. Financial Statement - Suzanne asked Barbara is she had received any information. She said she hadn't, but did talk to her recently. A report will be forthcoming.
 - ii. Develop National Evaluator Reimbursement Form - in progress
 - iii. Develop Coach Travel Reimbursement Form - in progress

- iv. 120 Day Rule Fines - process to coordinate between registration and treasurer. Currently, information is not getting to Registration.
- d. **Administrative Vice-Chair** - Suzanne Dangelmaier
 - i. Athlete Celebration
 - 1. Determine What/Where/When
 - a. Wet & Wild/ Hurricane Harbor Day - Hadley (athlete ESP) recommended splitting 12 & U and 13 & O into two events. Suzanne asked that athletes committee review recommendations and submit them to her.
 - ii. Scholarships - Suzanne promoted the two LSC scholarships, asking teams to distribute information.
 - 1. Bill Nixon Scholarship
 - 2. Elise Cerami Scholarship
 - iii. Free Coaches Clinic 4/13/19 (BSN Sports) - free coaches clinic upcoming. See website for details.
- e. **Senior Vice-Chair** - Cody Huckabay - no report
- f. **Age Group Vice-Chair** - Rodrigo Pereira
 - i. 2020 Southern Zone Open Water Championships - Rodrigo reported on logistics of meet. Committee will revisit budget for OW under New Business
 - ii. 2019 AG Zones meet - applications available May 15th for athletes, coaches applications April 15th
- g. **Technical Planning Chair** - Mook Rhodenbaugh - discussion of previously approved meet entry fee guidelines. Vote on updates that include relay fees to be voted on under new business.
 - i. Proposed Relay Fee Modifications
 - 1. Long Course Timed Finals \$15.00 (Max)
 - 2. Long Course Prelims and Finals \$20.00 (Max)
 - ii. Late Entries Fees:
 - 1. Long Course Timed Finals \$15.00 (Max)
 - 2. Long Course Prelims and Finals \$20.00 (Max)
- h. **Coach Representative** - Eric Paden - absent (no report)
- i. **Safe Sport Chair** - Jason Roberts - Jason discussed incident at AG Champs regarding someone who was attempting to gain access to pool deck. Incident reported to Safe Sport. Jason asked that meet administrators are vigilant.

5. Reports of Standing Committees/Task Forces

- a. **Registration/Membership Chair** - Karen Rourke (absent - at meet) Suzanne read the report. Seasonal registration forms available April 12th and are good through August. \$50 cost. 2020 registration changes for renewals will be electronic. Transfers and new athletes will still use paper forms. Karen will send out updates during summer.
- b. **Officials Chair** - Phil Lakota (absent)
 - i. Need copy of Policy and Procedures Revisions to Officials section
 - ii. Update on LSC Officials Chairs Workshop 6/21-23/19 in Charlotte - officials need to get registrations in, if interested.
- c. **Safety Chair** - Jason Roberts - Jason reported that 76 incidents reported in 2018. He recommended all incidents reported, regardless of severity. Unnecessary to copy Jason. USAS copies him. Nationally, most incidents occur at practice and are athletes. 1700 reports to USAS, most occur at start end of pool. Jason reported on other stats.
- d. **Athletes Representatives** - Ashlyn Fiorilli (absent) / Jibran Himsieh

- i. Report on March 19, 2019 Conference Call - Jibran reported 6 athletes on call. Encouraged by participation. 4 nominees for senior rep. and executive board. Suzanne noted that she monitors and facilitates calls. Question regarding advertising of athletes meetings and calls. Suzanne answered that information given to coaches from all teams to distribute to athletes. Social media also sent out.
- ii. Athlete Elections - Nick Johnson gave results: Executive Committee rep- Carson (DM); Senior athletes- Hadley (ESP), Vincent (STAR). Motion to destroy ballots **(M/S/P)**
- e. **Finance Chair** - Barbara Roselli
 - i. Liability Insurance coverage - Barbara reported on findings regarding LSC's coverage. She reported that all items on the schedule of equipment will be covered. Only items on equipment schedule are items at Loos. Recommend results of audit, including full descriptions and cost, be added to schedule to get covered. Premium cost \$2000 annually. Rentals currently do not have contracts, but agreements with LSC for use of equipment. Agreement does not ask for proof of insurance. LSC do not need insurance. Outside teams pay deposit. No signatures on agreement by LSC. Insurance does cover transportation of equipment, if on schedule. Volunteers and employees are covered by USAS for covered events, but is not primary insurance. Suzanne asked for clarification of coverage for non-USAS events of transportation by LSC personnel. No coverage for this currently. Under current LSC P&P, all organizations, USAS or not, are responsible for deductible. Kenneth offered assistance with interpreting insurance coverages and needs.
- f. **Program Development Chair** - Ron Forest (absent) no report
- g. **Sanction Chair** - Gloria Schuldt (absent) no report
- h. **Audit Chair** - Barbara Roselli
 - i. Schedule for Annual Financial Audits - no current schedule for audit. Recommend audit completed by Aug 31 and reported to HOD at fall meeting.
 - ii. August Equipment Audit - Barbara recommended audit completed on even years, during summer. Goals to locate and add equipment to list. Mechanics of audit process discussed. Suzanne added that athletes should contact their coaches if interested in being on these committees.
- i. **Investment Chair** - Simon Maycock (absent) no report
- j. **Personnel Chair Task Force** - Dan McDonough (absent)
 - i. Identify Members - Suzanne reported that she received committee athlete members' names just prior to this meeting. Committee member Maggie Shook reported not included in meetings
 - ii. Considered a Task Force until an Athlete is added
 - iii. Update on Permanent Office Search - no information regarding permanent office space or stable funding of potential leasing of space has been provided since April HOD meeting.
 - iv. Update Membership/Registration Position Search - no response or recommendation from task force regarding:
 - 1. Job Description
 - 2. Duties/Responsibilities
 - 3. Compensation
 - 4. Performance Review

6. Reports of Special Committees/Task Forces

- a. Equipment - Bob Lang (absent)
- b. TSA - Tom Applegate (absent)

- c. All Star - Chrissy Gentry (absent)
- d. NTV - Gloria Schuldt (absent) Sent report that NTV and Records have been updated.
- e. Records/Top 16 - John Rieff (absent)
- f. Camp Coordinator - Shannon Gillespy - 2 Fitter Faster camps in the fall in the LSC at WAC. Shannon volunteered to run OW mini camp.
- g. Club Development - Maggie Shook (absent) no report
- h. Diversity & Inclusion - Kenneth Chung - reported on activity of D&I committee (see attached)
 - i. Meeting Agendas and Minutes posted
 - ii. Overview of Funding mechanism for D&I activities
 - iii. Establish policy and procedures for the D&I committee
 - iv. Options to support our mission
 - 1. Scholarship for Outreach athlete
 - 2. Other meaningful options
 - v. Zone D&I Camp and Summit - 9 applications for camp. 3 athletes selected. An additional athlete was allowed because of lack of applicants from another LSC. Kenneth reported that Amber (LAC) would act as chaperone and represent LSC at camp. Camp doing week of Bill Nixon meet.
 - vi. Only 1% (80) outreach in LSC. Kenneth asked to increase information on website for outreach and asked teams to include outreach info on team websites. Suggestion to provide info at meets regarding D&I. Survey to teams about D&I.
- i. Disability Swimming - Laura Ring (absent)

7. Unfinished Business

- a. Block out HOD Meeting Dates NO MEETS - to be voted on during new business.
- b. LSC Surcharge- increase from \$3-4. \$.50 to Safe Sport, \$.50 to D&I - Jason Roberts/Kenneth Chung working on proposal for next HOD. Barbara recommended that the committee recommend increasing surcharge overall, not as restricted designated funds.
- c. Officials - Phil Lakota
 - i. Selection for Officials for P/F Meets - proposal to require meet host to send potential Meet Referees to Officials Committee for approval to increase development of LSC officials. Discussion all against this proposal. Several emails from absent members read aloud against proposal. Suzanne said proposal to be voted on under resolutions.
- d. Communication Plan - Suzanne Dangelmaier
 - i. Establish Task Force - Suzanne asked that a task force be formed to assist LSC develop a plan for communications.
- e. Personnel Task Force - Dan McDonough (absent)
 - i. Still a Task Force until 20% Athlete representation attained - Maggie reported that she is on committee, but has not received any information from committee chair.
 - ii. Registration/Membership position agreement with Karen Rourke extended by Jack Dowling on a 30 day evergreen basis from 12/31/18 on until Personnel Task Force attains Committee status and requested information is received regarding position.
 - iii. Options to secure office space - Maggie recommended that the office space proposal be pulled due to no need for LSC office. Shannon proposed LSC drop proposal for office, due to lack of need. Ted said COPS uses this equipment and LSC should not consider selling it. Suzanne reminded HOD

that equipment stored at Loos at no cost. Barbara commented that LSC records are accessible to anyone.

8. New Business

- a. Nominating Committee Report - Matt Franks (absent)
 - i. Nomination recommendation received from committee:
 1. Secretary
 - a. Laura Ring
 2. Finance Vice-Chair
 - a. Barbara Roselli
 3. Age Group Vice-Chair
 - a. Rodrigo Pereira
 4. Technical Planning Committee Chair
 - a. Mook Rhodenbaugh
- b. Elections - Motion to accept nominations from the nominating committee. No nominations from the floor. **(M/S/P)**
 - i. Secretary - Laura Ring (COR)
 - ii. Finance Vice-Chair - Barbara Roselli (COPS)
 - iii. Age Group Vice-Chair - Rodrigo Pereira (COPS)
 - iv. Technical Planning Committee Chair - Mook Rodenbaugh (DM)
- c. New By-Laws Revisions - Suzanne Dangelmaier
 - i. Still in development
- d. New Legislation - see resolutions and orders
- e. Leap Task Force Update - Gloria Schuldt (no report)
- f. Nomination for 2019 Phillips Outstanding Service Award opened - Suzanne said to send nominations to Jack.

9. Resolutions and Orders

- a. Zone Open Water - 2020 SZ OW proposal (see attached) **(M/S/P)**
- b. ASCA Convention options - Jason discussed proposal given by ASCA for World Clinic registration for discounted price of \$100 if all LSC coaches are registered. Estimated cost is \$28000. Discussion regarding potential alternative proposals. Question called. Motion to send coaches under ASCA proposal **(M/S/Failed)**
- c. Officials proposal - Motion to accept officials proposal **(M/S/Failed)**
- d. Permanent Office Space - Suzanne asked that in the absence of any information from the Personnel Task Force regarding a proposal, a motion be brought to remove the proposal to secure permanent office space for the LSC. Shannon motioned to withdraw committee proposal. Cody asked if office space and full-time office staff proposals are separate. This proposal is only for office space. **(M/S/P)**
- e. Membership full-time position - Suzanne reported again that no information has been given to HOD by committee regarding positions. Discussion regarding formation of LSC contingency plans for backup to Karen. Kenneth motioned to continue Karen's position as evergreen and to task Personnel Committee with a contingency plan for LSC regarding membership and registration duties, in Karen's absence. Kenneth amended motion to add tasking Executive Committee to evaluate Personnel Committee's charge and to potentially take over responsibility previously given to committee. **(M/S/P)**
- f. Jason proposed the National Open Water be included as an additional reimbursable meet to be funded by LSC for athlete reimbursement. **(M/S/P)**
- g. Restricting meets from being scheduled on HOD - tabled to next HOD

10. Next Meeting November 23, 2019 - Site TBD

11. Adjournment at 1332 (M/S/P)