

NTSi Board of Directors Meeting Minutes  
Tuesday, November 24, 2020  
Call to order 7:00PM (CDT)  
ZOOM Call

BOD Roll Call: Rodrigo Pereira, Barbara Roselli, Sharon McGrath, Suzanne Danglemaier, Cody Huckabay, Vi Nguyen, Brandon Jones, Jibrán Himsieh, Kenneth Chung

Non BOD Roll Call: Gloria Schuldt, Gilberto Junior, Wagner da Silva

Agenda: What is working as far as COVID restrictions, exceptions link, any issues and/or things that are working well.

Discussion: Exceptions Link (documents going to Kenneth)

Sharon: We are receiving a lot of exceptions, with the number one exception request to allow over max number of swimmers per session. Have we thought of looking at a max number of swimmers per session for each facility instead of max number across the entire LSC?

Suzanne: Compile list of facilities - max number for swimmers/officials/volunteers/spectators.

Kenneth: Good thought. Things are changing so quickly, it would be hard to keep the list accurate and current. What we currently have encourages meet hosts to seek out the most current facility information. Thinks we are already getting an idea of which pools can host larger meets, etc.

Barbara: Likes the idea of the list, but agrees we are in the middle of a fluid situation. A list would be hard to keep accurate.

Discussion: Sanctions

Gloria: Biggest factor, meet hosts aren't using the correct application/link for sanctions. They are either using an old one or they assume they should send an email to the board and don't fill out the application. December 1, new rules go into effect, so there will be a new application out there. Teams need to remember that application for sanction and the meet template are fluid. They need to use the most up to date one.

Vi: Thinks it is easily overlooked. Is it on the website?

Gloria: Puts it on the front page in the news section when a new link is available.

Kenneth: Maybe have it in a designated place on the website that is obvious.

Suzanne: An email notification goes out when an updated sanction link is available. The recurring issue we have with TU is that it is not a comprehensive or up to date email system for the LSC. So not everyone that needs to be receiving email information is getting it. That is why one of Suzanne's biggest goals for 2021 is to get a better system for communication - Constant Contact or something like that.

Vi: Has been tasked with researching a better email/communication system for our LSC. Lots of options, not a lot that are budget friendly or all in one that we could really use. Will continue to look.

Suzanne: Asked Sharon to help Vi with this.

Sharon: Is it a matter of cleaning up the data we have and updating it?

Suzanne: We have tried that route. We set it up on TU for each head coach to register their coaches and officials contact information so that our entire LSC would be able to receive communication. That didn't work. Maybe instead we should add contact information form to our yearly registration (0\$ registration form) to make sure we have accurate data year to year.

Kenneth: The email addresses he pulls for officials is from the officials tracking system. They have a similar problem; contact information isn't always up to date or correct. What he resolves to do is a triple strategy: send email, put it on website, facebook. Covers about 80-90%. Doesn't think we'll get 100%, but we can do better.

Cody: Back on track to sanctions: is the sanction form fillable online? Can we not make it available in only one place so that they can only use the most up to date form?

Gloria: It still needs to be transferred to a document. So ultimately that would make less work for the meet host and more work for Gloria.

Discussion: Let's research a few ways to get a centralized, fillable meet sanction form that will streamline the process for both host teams and Gloria.

Re-cap:

- Discussed COVID restrictions: what's working what's not working
- Communication: get something nailed down by the beginning of the year
- Sanction link/form: a few BOD members (Kenneth, Sharon, Barbara, Cody) research a way to streamline sanction link

**NTSi Holiday Office Hours:** Sanction Chair and BOD will not be reviewing or approving any sanctions December 23 - January 1.

"The North Texas Swimming office will be closed for the holidays December 23 through January 1. Any sanctions received during this time will not be considered until after January 1.

Therefore, teams seeking a sanction from January 23 through February 1 need to submit their sanction request prior to December 23."

Discussion: Calendar and Divisions

**Kenneth makes a motion to approve the calendar and divisions as set forth.**

Second: Sharon

Discussion:

All those in favor of establishing the calendar and divisions as set forth: Kenneth, Barbara, Cody, Rodrigo, Vi, Jibran

Opposed: none

**Motion carries**

This needs to be communicated immediately. Cody will help with getting communication out there about the new calendar and divisions.

Discussion: Safe Sport

Sharon: Sent out a deck this morning. With regards to club engagement in USA Swimming Safe Sport Recognition Program, NTSi is lagging behind. As a way to help our progress, Sharon put together slides for our LSC: Defines what Safe Sport Recognition Program is. On the last slide she put contact information for the teams that have completed the program so that other teams can reach out to those teams for help/questions. USA Swimming has 27 clubs

registered in our LSC. 6 have completed the program, 4 have started, 17 have not started. NTSi is not on the national leader board and we're #3 in Texas. (South and Border are ahead of us and on the national leader board.) The Safe Sport team with USA Swimming is putting together an initiative to activate the clubs across the country that have started, but not completed the Safe Sport Recognition Program. USA Swimming's goal is by the end of 2021 that all clubs within all LSC's are at 100% completion.

Cody: MAC started 2 weeks ago. Would have lost gold, silver, bronze status if not completed Safe Sport Recognition Program. Good motivation.

Kenneth: By completing this it shows our parents and athletes that we want to do our best for our sport and athletes.

Sharon: This is also a great time to engage parents since their level of observation/interaction has changed due to COVID.

Barbara: Second round of grants from USA Swimming, one of the criteria was at least starting safe sport.

Any questions from non-BOD members? None.

General meeting adjourned at 7:50pm.