

North Texas Swimming

House of Delegates Meeting Minutes

October 4, 2020

Call to order: 2:00pm

Meeting Agenda:

1. Roll Call - Last Name, First Name, Team Affiliation
 - Board of Directors: Suzanne Dangelmaier, Chuck Chinnis, Cody Huckabay, Carson Brockette, Rodrigo Pereira, Laura Ring, Traci Johnson, Vi Nguyen, Jason Roberts, Barbara Roselli, Kenneth Chung
 - Delegates: **ATAC** - Sherry Gentry, Samuel Durcansky (A), Mike Gentry **COPS** - Ted Carson, Caitlyn Groff (A), Alex Rowe (A), Jennifer Rowe, Pete Calabrese, Karen Sakalys, Justin Bilgri (alternate) **COR** - Maggie Shook, Stella Todd (A), Gio Linscheer (A), Dan Hafner, Brandon Jones, Audrey Dolt (A, alternate) **DM** - Mook Rhodenbaugh, Carson Brockette (A), Jackson Summers (A), Danna Arnold **LAC** - Jason Walter, Michael Scott (A), Tyler Andruss (A), Chrissy Gentry, Jon Sakovich, Andrew Marsh **LTSD** - Russ Eidman, Natalie Eidman (A), Evan Witte (A), Angela Witte, Assad Robinson **MAC** - Cody Huckabay, Ryan Bosuro (A), Shawn Mohseni (A), Trent Trabona, Jason Roberts **MARS** - Lee Miller, Lauren Black **MTRO** - Brent Mitchell, Natalie Tang (A), Clara Armstrong (A), Allison Hargraves, Melissa Graham, Marianna Armstrong, Lisa Stults (alternate) **NTN** - Audrey Cormack, Corbyn Cormack (A), Morgan Chocheolek (A), Walter Rumens, Dan Balint **O2** - Gilberto Junior, Angelina Pagliaccio (A), Viet Nguyen, Michael Agar **RACE** - Neil Walker, Lorraine Temple (alternate) **STAR** - Sean Sell, Hannah Mather (A), Hailey Jones (A), Sarah Lewis **TFA** - Stuart Smith, Joelle Reddin (A), Claire Vetkoetter (A), Jim Smith, Chris Rowe, Dan McDonough, Kadence Griffin (alternate) **TRAC** - Robert Fletcher

2. Special Motion to Amend the NTSi ByLaws:

4.1 MEETING LOCATION AND TIME - All meetings of the House of Delegates shall take place at a site within the Territory. The House of Delegates or the Board of Directors shall determine the location and time of all meetings of the House of Delegates. If federal, state, or local law, policy, or regulation prohibits physical gathering sufficient to conduct a House of Delegates meeting within the Territory, a House of Delegates meeting may be conducted through conference equipment by means of which all persons participating in the meeting can hear each other at the same time. In that circumstance, participation by such means shall constitute presence at that meeting. If voting is to take place at the meeting, the Board of Directors must implement reasonable measures to verify that every person voting at the meeting by

means of remote communications is sufficiently identified; and keep a record of any vote or other action taken.

- Motion to amend the NTSi ByLaws: Jason Roberts
- Second: Rodrigo Pereira
- Discussion:
- Motion carries

3. Minutes

- a. November 17, 2019 House of Delegates
 - Motion to approve minutes: Maggie Shook
 - Second: Chuck Chinnis
 - Discussion:
 - Motion carries

b. Additions, Deletions, Corrections - none

4. Agenda Corrections/Additions/Deletions

- Change in 2021 HOD dates: Sunday, April 11 at 2pm and Sunday, October 10 at 2pm.

5. Reports of Officers

a. General Chair Interim – Suzanne Dangelmaier

i. NTSi Mission (abbreviated version):

“Strive to be leaders within USA Swimming by inspiring excellence in swimming and in life.”

ii. Serving 6,620 Athletes on 26 Clubs with 241 Coaches supported by 213 Officials and 82 other Non-Athlete Members

iii. USA Convention update - electronic registration coming soon and information will be forthcoming as that comes about. Electronic voting passed effective immediately.

iv. 2021 HOD Dates - April 11 at 2pm and October 10 at 2pm

b. Administrative Vice Chair - Chuck Chinnis

i. New NTSi Logo

c. Secretary – Laura Ring

i. Reports posted

d. Treasurer – Traci Johnson

i. Financial Statement

- Due to refunding registration fees and hardly any meets, we're down almost -\$135,000 for the year. As of 9/30/2020 we have a balance of \$526,313 in the bank.

e. Senior Vice-Chair – Cody Huckabay

i. Calendar Task Force for Meets and Scheduling

A few highlights:

- Established a set of priority meets: COR Classic, Senior meet in December, 18&U Winter Nationals, Greater Southwest an Ice breaker, Age Group Champs Meet, Sectional level end of season meet.
- Other than priority meets, everyone is on their own to schedule BB and under meets for their areas and clubs. Want to make sure the championship meets have adequate officials to run the meets.
- Look at numbers in LSC and re-working divisions to help TPC a new template to work off of when they go towards building calendars. Hope to have that done in the next month or so.

f. Age Group Vice-Chair – Rodrigo Pereira

- Open Water Zones 2021: Chattanooga, TN: June 4-6
- Open Water Zones 2022: Florida: April, date TBD
- Age Group Zones 2021: Tupelo, MS: July 27-31
- Age Group Zones 2022: Arlington, TX: July 26-30
- National Age Group Committee Meeting at National Convention: Discussion was about what other LSC are doing for meets right now: mostly intrasquad and dual meets.

g. Coach Representative – Vi Ngyuen - nothing to report

h. Safe Sport Chair – Jason Roberts

- NTSi teams that are Safe Sport recognized: MARS, COPS, MTRO, O2, STAR
- Safe Sport resources online are accessible and easy to use

6. Reports of Operational Committees/Task Forces -

a. Registration/Membership Chair – Karen Rourke - nothing to report

b. Governance Committee - Barbara Roselli

- Attended virtual training: a new template showing line by line what needs to be moved to LSC policies and procedures. Will focus on bringing new policies and procedures and bylaws to April 2021 HOD meeting.

c. Diversity, Equity, and Inclusion – Kenneth Chung

i. Meeting Agendas and Minutes posted

- See posted report

d. Officials Chair – Kenneth Chung

- See posted Officials Report
- Coaches reach out to Kenneth for help recruiting officials

e. Operational Risk Chair – Jason Roberts

- Continue to report incidents, no matter how minor they are. No need to CC Jason on email, he automatically receives a copy.

- i. APT for 18&O athletes:
 - Make sure that when an athlete becomes an applicable adult (turning 18), they are APT certified. Athlete receives 3 warnings: 30 days prior, on day of, 30 days after birthday. Coaches help support your athletes and remind them to get APT certified. (When an athlete turns 19, they will not receive reminders to get their APT certification, so be aware of that.)

f. Athlete Committee– Carson Brockett

- Working on getting a form out to interested LSC athletes.

g. Finance Vice-Chair – Barbara Roselli

- See posted Proposed 2021 Budget: reduced athlete registration by 20%, therefore budget is more conservative.
- Motion for approval of 2021 budget as presented: Barbara Roselli
- Second: Chuck Chinnis
- Discussion: Gloria Schuldt - Meet Manager for our LSC could possibly be more expensive for 2021: about \$300. She will have more information as she looks into it.
- Motion carries

h. Sanction Chair – Gloria Schuldt

- See posted LSC Sanction Report

i. Audit Chair – Barbara Roselli

i. Schedule for Annual Financial Audits

- Because of current circumstances the audit committee has not been able to meet, therefore the audit is not available at this time. Goal is to have it prepared for April 2021 HOD.
- Equipment audit happens on even years, but because of current circumstances it will be done on an odd year and then get back on schedule the following year.
- Action needed today is to add at least 1 athlete and 1 member to the audit committee with Barbara:

New audit committee is comprised of:

Barbara Roselli (COPS)

Maggie Shook (COR)

Jackson Summers (DM - athlete)

Chris Rowe (TFA)

7. Reports of Special Committees/Task Forces

a. Equipment – Bob Lang

- Equipment is available through the LSC to use. The forms are available on the LSC website. Equipment is stored at Loos.

- b. TSA – Tom Applegate - not present - nothing to report
- c. All Star – Chrissy Gentry
 - Convening at the beginning of 2021 to discuss what will be happening for Fall of 2021.
- d. NTV – Gloria Schuldt
 - See posted NTV Times Report
- e. Records/Top 16 – John Rieff - replaced by Stephanie Minervini
- f. Disability Swimming – Shannon Gillespy - not present

8. Unfinished Business

9. New Business

a. Because of COVID-19, there was no April HOD, therefore, the following elected positions will retroactive to April 2020

b. Elections: Governance Committee of NTSI for the October 4th House of Delegate election voting. The candidates with an asterisk next to the name are recommended by the Governance Committee:

c. General Chair:

i. SuzanneDangelmaier*

ii. Nominations from the floor - none

Motion for nominations to close: Phil Lakota

Second: Jason Roberts

Discussion:

Motion carries

Motion to approve by acclimation General Chair: Kenneth Chung

Second: Maggie Shook

Discussion:

Motion carries

d. Administrative Vice Chair:

i. Chuck Chinnis*

ii. Nominations from the floor - none

Motion for nominations to close: Phil Lakota

Second: Jason Roberts

Discussion:

Motion carries

Motion to approve by acclimation Administrative Vice Chair: Kenneth Chung

Second: Maggie Shook

Discussion:

Motion carries

e. Treasurer:

i. TraciJohnson*

ii. Nominations from the floor - none

Motion for nominations to close: Phil Lakota

Second: Chuck Chinnis

Discussion:

Motion carries

Motion to approve by acclimation Treasurer: Kenneth Chung

Second: Maggie Shook

Discussion:

Motion carries

f. Safe Sport:

i. Jason Roberts* - has asked to step down from position. Rescinds nomination.

ii. Gilberto Junior - removes name from nomination

iii. Nominations from the floor:

- Kenneth Chung nominates David Fox (ESP)

- Chrissy Gentry nominates Sharon McGrath (LAC)

Motion for nomination to close: Phil Lakota

Second: Rodrigo Pereira

Discussion:

Motion carries

Nominees David Fox and Sharon McGrath each have the floor for 2 minutes to present.

Motion to close the ballot: Laura Ring

Second: Maggie Shook

Motion carries

New Safe Sport Chair: Sharon McGrath (LAC)

g. New Legislation

10. Resolutions and Orders

11. Next Meetings: Sunday, April 11, 2021 at 2pm and Sunday, October 10, 2021 at 2pm

12. Adjournment:

- Motion to adjourn: Phil Lakota

- Seconded

- Meeting adjourned at 3:50pm



**North Texas Swimming
House of Delegates Meeting
October 4, 2020**

Audit Committee Report

The audit committee role, as outlined in the bylaws is as follows:

- Conduct a review or audit or recommend an independent auditor to conduct the required annual review or audit of the books of NTSI. If conducted internally, a minimum of three (3) committee members with a sufficient number of athletes to constitute at least 20% of the voting membership, must conduct the review or audit. The Treasurer cannot be a member of the group performing the audit, but can be present to provide clarification, information and answer questions.
- Submit the review or audit and other reports and make recommendations to the Board of Directors with regard thereto.

The committee will proceed with the audit as soon as it is possible to meet in person to retrieve and review documents. Today's action would include solicitation of at least two volunteers for the committee, with at least one of them being an athlete. The equipment audit will be delayed to 2021.

Finance Chair Report

Today, we are presenting a 2021 budget for approval by the HOD. Since we are unable to accurately predict what the future of swim meets and travel will be for 2021, we have recommended budgeting as if there will be a return to normal competitions and travel. We can review this supposition at the April HOD meeting.

Governance Committee Report

The Governance Committee met regularly through the spring and early summer. The committee has participated in virtual training in August and September. As part of the Governance Committee training we were provided a template showing, line by line, the items removed for the LSC template bylaws that need to be moved to the LSC Policies and Procedures. The committee will have updated bylaws and Policies and Procedures for approval at the April HOD meeting.



NORTH TEXAS SWIMMING HOUSE OF DELEGATES MEETING OFFICIALS REPORT

Oct 4, 2020

Kenneth Chung



Proposed officiating core values – supporting our athletes

- Safety
- Maintaining integrity of the rules
- Courtesy
- Efficiency



NORTH TEXAS SWIMMING OFFICIAL COMMITTEE – WHAT WE HAVE ACCOMPLISHED SINCE NOV 2019

- Created a Return to Competition Task Force with Meet Referees and Coaches. Made sure we were ready to support our teams and athletes to return to competition. Also shared recommendations with USA-S HQ.
- Organized 4 in person S&T clinics, 4 virtual S&T clinics, 1 in person AO clinic and 1 virtual AO clinic, 2 CJ virtual clinics, 1 Deck Referee clinic, 1 Starter clinic and 1 re-cert clinic – total 15 clinics in last 11 months.
- Hosted a virtual Coffee talk to connect with officials
- Updated the apprentice training card to make it more consistent and dovetail N2 and N3 mentoring and evaluation template
- Launched North Texas Officials development and succession planning program
 - Sent out survey to identify individuals who are interested to advance
 - Next step is to formulate development plans for officials who are interested to advance
 - Maintain a pipeline of officials interested in advancement



Team	Total # of Officials Oct 2019	Total # of Officials Oct 2020
LAC	36	42
RACE	29	25
TFA	21	15
COPS	20	20
MTRO	17	21
UN	13	18
DM	12	10
MAC	12	13
NTN	11	15
COR	9	12
MARS	8	5
TRAC	5	3
STAR	4	5
FAST	4	
ATAC	3	1
O2	1	4
WEST	1	1
ESP	1	1
SNAP	1	1
FNW	1	1
BOSS	1	1
LTSD	-	1
PSC	-	
LSCC	-	
SGMA	-	

Observations:

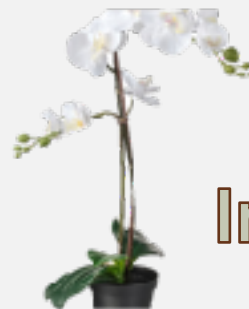
- Outside of the 18 Unattached Officials, the remaining 197 officials are attached to a team mostly because they have swimmers with the teams
- The ties of Officials are strong with Teams
- Officials committee provides the officiating expertise and process, in support of teams and athletes in North Texas
- We need Teams' help and ownership to make sure we have adequate number of quality officials to support our athletes to have a safe and fair competition

Can we set an aspirational goal to ask all visiting teams to bring officials



OFFICIALS BY CERTIFICATION

Highest certification	2019	2020	Apprentices
Meet referee	22	21	2
Deck Referee	10	11	7
Starter	13	17	17
Chief Judges	8	9	24
Stroke & Turn	89	81	64 (31 in 2019)
Admin officials	12	12	4
Total	210	215	

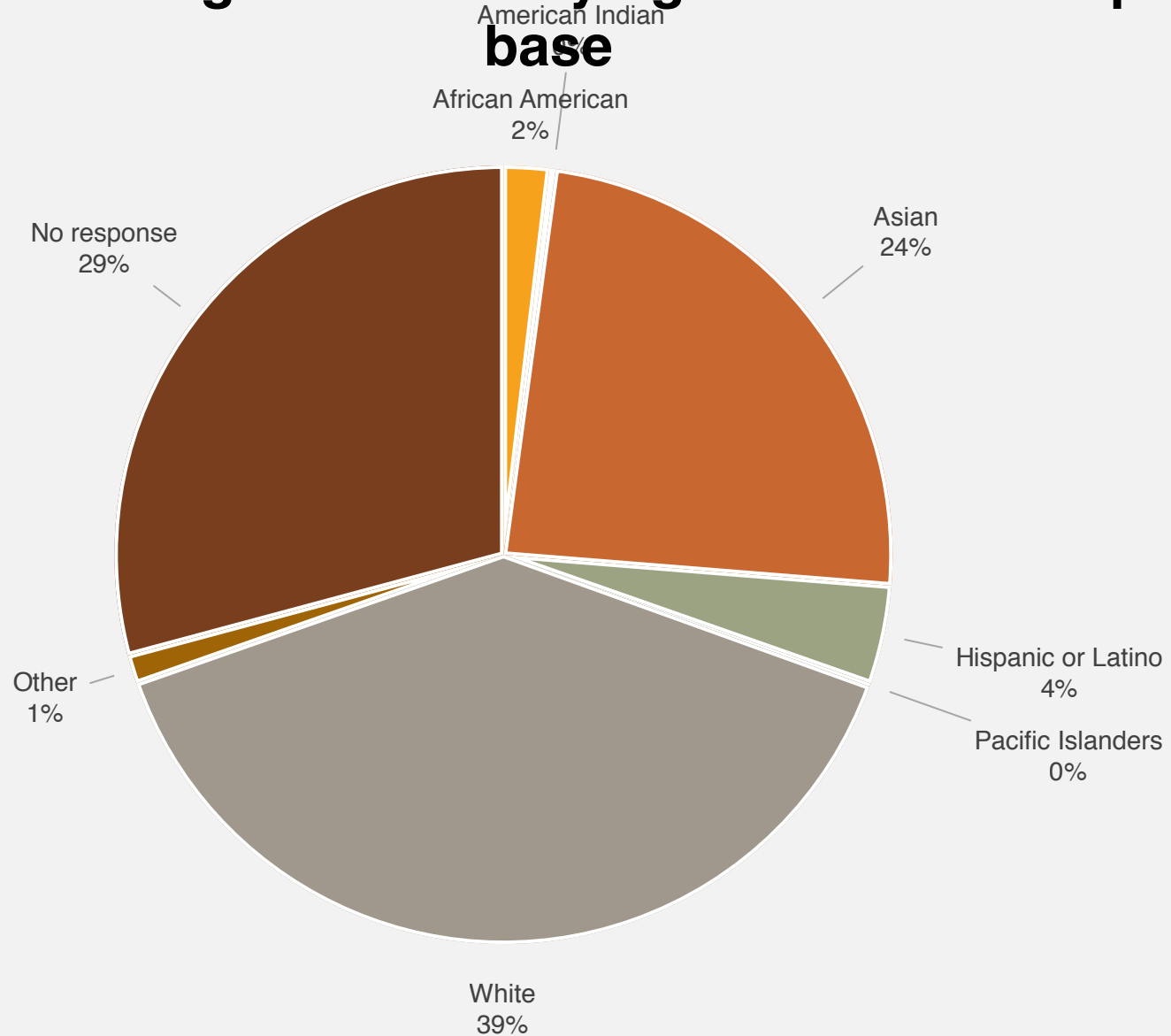


In memory of Kathy Kuipers

QUESTIONS?

NORTH TEXAS DEI COMMITTEE

Increasing and diversifying our membership base



2019 North Texas Premium and outreach athlete membership by ethnicity

- Outreach membership – 29 in 2020
- North Texas DEI camp postponed.
- USA Swimming DEI initiative
- USA Swimming DEI Council

North Texas Swimming Proposed Budget Fiscal Year 2021

	YTD 2020 Actual 09/30/2020	2020 Budget	Over/Under Budget	Proposed 2021 Budget	Difference 2020 to 2021 Budget
Income					
Meet Surcharges	\$28,301.00	\$95,000.00	(\$66,699.00)	\$95,000.00	\$0.00
Miscellaneous Income	\$900.00	\$0.00	\$900.00	\$0.00	\$0.00
Rents - Equipment	\$1,800.00	\$5,500.00	(\$3,700.00)	\$5,500.00	\$0.00
Sanction Fees	\$675.00	\$2,500.00	(\$1,825.00)	\$2,500.00	\$0.00
TNT - All Star Meet	\$0.00	\$15,000.00	(\$15,000.00)	\$15,000.00	\$0.00
TNT-Open Water Meet	\$0.00	\$30,000.00	(\$30,000.00)	\$30,000.00	\$0.00
TNT - Zones team	\$0.00	\$16,000.00	(\$16,000.00)	\$16,000.00	\$0.00
USA Registration Fees	\$35,322.22	\$156,200.00	(\$120,877.78)	\$125,000.00	(\$31,200.00)
Total Income	\$66,998.22	\$320,200.00	(\$253,201.78)	\$289,000.00	(\$31,200.00)
Gross Profit	\$66,998.22	\$320,200.00	(\$253,201.78)	\$289,000.00	(\$31,200.00)
Expenses					
Bank Charges	\$48.00	\$0.00	\$48.00	\$0.00	\$0.00
Coaches' Rep	\$0.00	\$500.00	(\$500.00)	\$500.00	\$0.00
Contract Labor	\$30,000.00	\$30,000.00	\$0.00	\$30,000.00	\$0.00
Convention - USAS	\$0.00	\$12,000.00	(\$12,000.00)	\$12,000.00	\$0.00
Diversity and Inclusion	\$0.00	\$5,000.00	(\$5,000.00)	\$4,500.00	(\$500.00)
Dues & Subscriptions	\$50.00	\$100.00	(\$50.00)	\$100.00	\$0.00
Evaluator Fees	\$2,321.63	\$3,000.00	(\$678.37)	\$2,500.00	(\$500.00)
Insurance	\$947.00	\$1,200.00	(\$253.00)	\$1,200.00	\$0.00
Legal Fees	\$2,125.00	\$0.00	\$2,125.00	\$0.00	\$0.00
Meetings Exp	\$0.00	\$1,500.00	(\$1,500.00)	\$1,500.00	\$0.00
Office Expenses	\$726.58	\$19,675.00	(\$18,948.42)	\$1,000.00	(\$18,675.00)
Other program expense	\$0.00	\$250.00	(\$250.00)	\$250.00	\$0.00
Refunds	\$122,320.00			\$0.00	
Repair & Maintenance		\$2,500.00	(\$2,500.00)	\$2,500.00	\$0.00
Safe Sport		\$0.00	\$0.00	\$1,000.00	\$1,000.00
Supplies		\$25.00	(\$25.00)	\$25.00	\$0.00
Swim Camps Exp		\$3,000.00	(\$3,000.00)	\$2,500.00	(\$500.00)
Taxes & Licenses		\$250.00	(\$250.00)	\$225.00	(\$25.00)
Telephone & Internet		\$1,100.00	(\$1,100.00)	\$1,100.00	\$0.00
TNT Allstars Meet exp		\$15,000.00	(\$15,000.00)	\$14,000.00	(\$1,000.00)
TNT Open Water Meet		\$45,000.00	(\$45,000.00)	\$40,000.00	(\$5,000.00)
TNT Zones Team Exp	\$775.00	\$44,000.00	(\$43,225.00)	\$44,000.00	\$0.00
Training & Supplies - Coaches	\$53.84	\$8,000.00	(\$7,946.16)	\$5,000.00	(\$3,000.00)
Training & Supplies - Officials	\$729.25	\$8,000.00	(\$7,270.75)	\$5,000.00	(\$3,000.00)
Travel - Athlete Reimbursmt	\$43,624.29	\$115,500.00	(\$71,875.71)	\$115,500.00	\$0.00
Travel - LSC Officers	\$746.60	\$4,000.00	(\$3,253.40)	\$4,000.00	\$0.00
Website	\$0.00	\$600.00	(\$600.00)	\$600.00	\$0.00
Total Expenses	\$204,467.19	\$320,200.00	(\$238,052.81)	\$289,000.00	(\$31,200.00)
Net Operating Income	(\$137,468.97)	\$0.00	(\$15,148.97)	\$0.00	\$0.00
Other Income					
Interest Income		\$500.00	(\$500.00)	\$500.00	\$0.00
Total Other Income	\$0.00	\$500.00	(\$500.00)	\$500.00	
Other Expenses					

Miscellaneous Exp	\$0.00	\$0.00	\$0.00	\$0.00
Total Other Expenses	\$0.00	\$0.00	\$32.01	\$0.00
Net Other Income	\$0.00	\$500.00	(\$532.01)	\$500.00
Net Income	(\$137,468.97)	\$500.00	(\$15,680.98)	\$500.00

Times Report:

Currently, all meets have been loaded into SWIMS and cleared from the holding tank.

9/29/2020 Times meeting:

1. Swimmer's times, who have not completed their APT prior to the start of the meet, will not load into SWIMS. They are not in the holding tank, therefore they do not exist.
2. High school intra-squad, dual, and tri meets cannot be observed. Only invitationals (high level), districts, regionals and state can be observed.
There is a mechanism for virtual invitationals to be observed. Please contact me if you wish to know more information.
3. New age group motivational times will be available after Jan 1. They will be integrated into SWIMS Sept 1, 2021.
4. 18 & under championship numbers can be determined per LSC. Futures + 1% for North Texas Swimming.

Robin Magan has been doing the majority of the LSC meets. Observed or Approved meets will be handled by Gloria.

Sanctions:

1. 75 Sanctions this year, 21 withdrawn due to USA Swimming cancellation of all sanctioned meets
29 Observed meets
2 approved meets
9 meets re-sanctioned
2. Since August 1: (9 weeks)
37 meets sanctioned, 3 meets in sanctioning process
12 meets re-sanctioned or revised
3. Problems with meets:
 - a. Even though the template is updated as needed, teams use either the wrong template (last years' meet) or add items that are not allowed per USA Swimming or NT P & P.
 - b. Teams do not put the correct names on information, making it difficult to find the person to verify current credentials.
 - c. Too many meets that are re-sanctioned or revised.
 - d. Even though the meet is sent in before the deadline, it has so many errors that it takes too long to get sanctioned. Each team should have someone who proofreads their meet announcement prior to sending it in to sanction.
4. Meet Template and application for sanction are on the website. All teams are required to use it. A locked version is in development. Should be done by December.