



Ohio Swimming Inc.

Stroke & Turn Official (ST) Evaluation Checklist



ST Apprentice:	ST Evaluator:
Meet:	Location:
Session of Training:	Date:

Evaluator Rating: C=Completed; M=More Mentoring or Practice Recommended; NA=Not Available at the Meet

ST Skill Description	Rating
Pre-Meet Responsibilities	
1. Contacted the Meet Referee or Designee about working the meet.	
2. Dressed in proper attire	
a. White polo style collared shirt	
b. Navy blue "Dockers" pants or shorts/skirts, as permitted	
c. White shoes	
3. Obtained meet information.	
4. Overall, successfully completed pre-meet assignments?	Yes or No
Pre-Session Responsibilities	
1. Arrived prior to the officials meeting, prepared to perform assigned tasks.	
2. Signed in and understood why it is important to sign in	
3. Was attentive during the stroke briefing	
4. Maintained a positive attitude	
5. Turned-off (or muted) cell phone. If access to cell phone was required during the meet, informed the Meet Referee and/or Chief Judge before the meet.	
6. Was ready and in position 5-10 minutes before the session started, or as requested by either the Meet Referee or Team Lead Chief Judge	
7. Overall, successfully completed the pre-session assignments?	Yes or No
During-the-Session Responsibilities	
1. Knew and understood the technical rules for each stroke	
a. Butterfly – Start, Stroke (Arms and Kick), Turns, and Finish	
b. Backstroke – Start, Stroke (Arms and Kick), Turns, and Finish	
c. Breaststroke – Start, Stroke (Arms and Kick), Turns, and Finish	
d. Freestyle – Start, Stroke (Arms and Kick), Turns, and Finish	
e. Individual Medley – Start, Intermediate turns, Intermediate Finish, and Order of strokes	
f. Relays – Freestyle relays, Medley relays (order of strokes)	
1. Knew how to judge a proper relay exchange (watched feet leave the block, then looked to the swimmer in the water for the finish touch)	
2. Circled the lane and swimmer number on the take-off slip for a good exchange, and X for an early take-off	
2. Always used "benefit of doubt" observation protocol	
3. Documented notes about disqualifications on heat sheet and tracked current heat in the water	
4. Deck Position - Remained out of visual line of sight of the starter/timers and strobe at the start end; stood in correct position within jurisdiction; walked stroke as requested (wall to wall, flags to flags, etc.); stood or sat as requested by protocol briefing; proper 15M mark positioning	
5. Wrapped around the start-end corners to observe backstroke starts, if assigned	
6. Observed swimmers properly within assigned jurisdiction (heads up, last stroke in, etc.)	
7. Knew how to judge 15 meter mark, after the start and turns	
8. Gave equal observation to all lanes in jurisdiction, even the empty ones	



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9. Raised hand promptly to signal a possible disqualification, when an infraction was observed	
10. Used rule book or DQ slip language to communicate the infraction	
11. Answered the Referee's or CJ's questions with: 1) What was observed, 2) What was assigned jurisdiction, and 3) The rule violation. Did not discuss the call with anyone other than the CJ or Referee; referred any questions about the call to the Referee.	
12. Watched all lanes while reporting the disqualification, unless relieved by a reserve judge	
13. Retracted a call if there was any doubt, by simply stating, "No call"	
14. Checked to make sure a disqualification slip was written and documented properly, before signing the slip	
15. Overall, successfully completed the during-the-session assignments?	Yes or No
Post-Session Responsibilities	
1. Discussed how to verify sessions worked were properly entered into OTS, and if not correct, inform the Meet Referee or Designee	
2. Overall, successfully completed the post-session assignments?	Yes or No
Other Items	
1. Accepted suggestions and modified performance when requested.	
2. Demonstrated proper body language when on duty and at all other times in public view at the meet. Always assumed someone was watching or were "on camera"	
3. Was alert, attentive, focused, calm, professional and approachable	
4. Was friendly and helpful to coaches, swimmers, and other officials - even if they were not	
5. Avoided coaching, cheering or fraternizing with coaches or swimmers	
6. Did not abuse deck credentials (i.e., If not working/officiating the meet, you are a spectator, and should act as such)	
7. Maintained a sense of humor	
8. Overall, was this a favorable observation?	Yes or No

Please elaborate on additional mentoring needed to increase the Apprentice's skills as an ST:

Other comments:

ST Evaluator's Signature: _____ **ST Apprentice's Signature:** _____

ST Evaluator's email or phone: _____ (Return completed form to Commission Officials Chair or Designee)