

Bend Swim Club Board of Directors Meeting Minutes



March 10, 2020

Location: SCMC conference room A

Attendees

President: Joe Ferrin

Vice President: Kristie Hornbeck

Treasurer: Shane Lefeber

Secretary: Toni Brockman

Member at Large II: Jon Ruggles

Guests: Bottom of Minutes Report

Coaches: Christopher Pfaffenroth
Shane Bennett

Member at Large: Jen Brady

Female athlete rep: Paige Lyons

Male athlete rep: Lance Borgers

Safe Sport rep: Julie Ostrom

Proceedings

- Meeting called to order at 6:05pm
- Declaration of conflict of interest: None voiced
- Motion to approve the February BOD meeting minutes, seconded and passed.
- Approval of the April 14th board meeting at 6pm (SCMC conference room A)., Motion to approve the consent agenda, seconded and passed.
- Joe identifies intention to step down from club president role and discussion regarding Jon taking position. Jon reports that his job situation has changed, and he has more time to give to this position. Motion made to accept Joe's resignation and Jon to fill this roll, seconded and passed by members in attendance. Consent resolution to be distributed and signed.

Coaches report (Report submitted by Coach Christopher)

- Total member number is 166. Shane reports expectation of 6 kids joining in April.
- Christopher reports summer move up list complete and summer schedule (not dryland). He plans to publish both lists this week.
- Christopher recapped the end of the season meets. Christopher reports very slim attendance for 10 and under. Both Christopher and Shane report dedication to these younger kids with increased involvement in workouts and attending practices.
- Christopher looking into meet other than federal way sectionals next year.
- Christopher hopes to have short course schedule set by beginning of August.
- Brief review of summer schedule.

- Spring Break will be March 21st- April 5
- Christopher reports on senior sectional meet cancellation and probable NW age group regionals cancellation. He reports any refund will take quite some time to come back to us (if at all). Club has been charged for senior sectional meet. Families have not been charged. Registration has not been completed for age group regionals. Decision should be made by tomorrow (March 11).

Fundraising/advertising/sponsorships (Jody Shaffer)

- Jody reports on Raffle with plan to raffle 7-night stay at Fairmont Kea Lani Maui with airfare for 2. We will be selling 1500 tickets @\$20.00 each. Jody requests there to be one parent /group volunteer.
- Shane (works in the travel industry) and reports this may be a bit risky right now secondary to current situation with the corona virus. He suggests pushing this off until travel industry stabilizes.
- Jody to call program manager (Tim) and discuss above. She will continue to work with DOJ to complete process there.
- Kristie requests some gear (TYR) for prices.
- Joe questions Jody and if committee has been formed to support her.

Student athlete reps: (Paige and Lance):

- Paige reports last week meeting with 11-14-year old's post their state meet. She reports excitement over performance at this meet. She reports gold groupers disappointed regarding cancellation of meets.
- Lance reports it has been hard to get feedback from swimmers. They would like to start some form of survey to get feedback. Paige reports greatest concern of all swimmers at this time is "what is going on with Mark" and what is happening with the swimmer of the month program. She requests some form of communication from the board sooner than later.
- Kristie suggested of coaching staff communication on website including what coaches look for when they pick the swimmer of the month.
- Additionally, Paige questions the social media account activity. Jon reports this to be addressed at later time.
- Lance reports overall morale "seems up" with Paige adding "everyone is ready for a break".
- Jon requests reports on plan of getting together with younger kids. Shane suggests possible bowling outing someday the week following Spring break. Both Paige and Lance feel this would be possible one evening and will look into planning.
- Joe further suggests to SARS looking into increasing involvement in blue/gold meet.

Discussion:

- Jon reports on member question regarding billing and last minute or unexpected charges with plan to meet with Amy Johnson regarding improved team unify use and predictability with this issue. Jon also reports waiting for better pictures to put on website prior to completion of update. Christopher to place request from members for pictures. Discussion regarding ability with this system to provide a more consistent procedure. Christopher to look into being more consistent with planning and meet entries to be entered on specific dates.
- Social Media update (Julie): She reports on short term She and Christopher will be the monitors and the only ones posting. They will request members direct message them and they will post. She reports Facebook is not running at this time with ongoing difficulty getting credentials with some legal issues pending. There are two BSC Facebook accounts that are not currently being run by the club and they will request all members to log out of these accounts. Policy to come out this week regarding social media for club at this time.
- Coach Mark: Jon reports center for safe sport has officially taken the case and it is under review. Joe reports he has been given a 90-day closure. However, this is by no means "set in stone."
- Review of task list:
 - Kristie reporting on Bend open with next plan to send out a communication regarding volunteer opportunities. Kristie reports parks are doing construction and do not want food carts at this meet.
 - Jon discusses SLA and refinement of document
 - Bend swim club is now a partner with positive coaching alliance with a two-year contract.
 - Swim Banquet: Banquet is usually the second week of April with combination of short and long course season. Christopher requests 3rd week works better. Kristie request plan for senior recognition.
 - Board development: Jon briefly discusses possible upcoming changes and process for this change.
 - Gap report: Joe requests gap report published to club.
 - ET timing: Missy and Reid Schloss report need for more parent involvement and training in ET. Kristie requests Christopher send out request from members. He will also talk with Steve Cegelka to assist with this. There is a great need for meet referees and ET officials.


New Business:


- Jon reviewed new process for board meeting participation including: no audio or visual recording. Also, opportunity for club members to add topics for new business by emailing them to info@bendswimclub.com. These topics must be received 72 hours prior to the monthly board meeting. The agenda will be published in advance for view by members. Joe credits Nick Skuse (parent club member in attendance) for this new process idea. Nick, further suggested minutes from previous month's meeting to be posted prior to the current month meeting, allowing for members to review. Board agrees that minutes can be approved electronically to allow for posting in this manner.

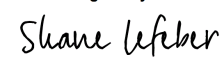
*Guests in attendance:

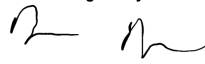
Monica Elsom, Jackie Lyons, Kristina Smith, Tamara and Ron Reid, Kim Cegalka, Mark Gedde, Kathie Gedde, Matt Mercer, Delaney and Nick Skuse, Jaime Dispenza, Aaron Warnock, Heather Williams, Ben Miriovisky, Jann Borgers, Windy Benson


Minutes approved and signed March 24, 2020

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Jon Ruggles, President

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Kristie Hornbeck, Vice President

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Shane Lefeber, Treasurer

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Toni Brockman, Secretary

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Jen Brady, Member at Large

DocuSigned by:

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Julie Ostrom, Safe Sport/Member